

Sustainability Advisory Board

November 8th, 2018 MINUTES

✚ Welcome, Introductions, and News

- Members meet and greet.

✚ The SAB meeting came to order.

- Scott Pashia motioned to approve the agenda. Alicia Jennings seconded. The motion passed unanimously.
- Bill Schutte motioned to approve the October 11th meeting minutes. Bob Pierson seconded. The motion passed unanimously.

✚ Master Calendar

- Members reviewed the master calendar.
- No December meeting or work session.

✚ Recycling Extravaganza – Bob Pierson

- Electronics were doubled from the last event. Numerous items collected!
- It was a huge success with plenty of volunteer help.
- The next Recycling Extravaganza is April 27, 2019 at JCCC.

✚ SAB Membership

- Brian Cullum has resigned.
- Chair Sipple announced 2 open spots for the board. He asked members to talk to those interested in joining SAB and have them apply for membership.

✚ Re-Work of HOA Database and Access from City Website – Art Peterson

- Bill Schutte spoke with Art Peterson and was asked to share that he has removed the bad information from the database. He will be delivering the database to Ross Kurz next week. Chair Sipple suggest a meeting with Art Peterson, Ross Kurz, and Bill Schutte to discuss refreshing/updating the database after the November/December HOA elections.

✚ Tree Ordinance – Brian Anderson, Thad Carver

- A group of interested citizens was formed from the Emerald Ash Borer information meetings to review and recommend updates to street tree and landscape ordinances the city currently has. Over the past year, the group has been reviewing the Trees and Shrubs section of Article 4, Chapter 13 of the City Code. Thad Carver, Brian Anderson and Dustin Branick present the draft of these revisions to the SAB and ask for the SAB's recommendation these revisions be approved by the city council. Parks & Recreation recently purchased Tree Plotter software to help improve the management of trees in city parks and along the right-of-way.
- The group that reviewed the tree ordinance also asked the SAB for a recommendation to the city council that a permanent tree committee be created. Leawood would greatly benefit by having a tree committee because the committee would assist in educating the public regarding the importance of street trees, assist city staff with an Arbor Day event and work with HOA's to help them better manage their street trees.
- Members reviewed the proposed Tree Committee By-Laws and activities.
- Thad Carver spoke about the Tree City USA Program. A tree board is one of the requirements for the Tree City USA Program. Other requirements include:
 - A Community Tree Ordinance
 - A Community Forestry Budget of at least \$2 per Capita
 - An Arbor Day Observance and Proclamation

ATTENDEES

7:30 am • Leawood City Hall
4800 Town Center Drive
Main Conference Room

- Chuck Sipple, Chair**
 - Lisa Harrison, Vice-Chair**
 - Kathy Corbin**
 - Alicia Jennings**
 - Scott Pashia**
 - Art Peterson**
 - Bob Pierson**
 - Jim Potter**
 - Bill Schutte**

 - Chris Claxton**
Parks & Recreation Director
 - Brian Anderson**
Parks Superintendent
 - Marica Putman**
Administrative Graphics Tech
 - Scott Gamerl**
Outdoor Education Supervisor
 - Scott Lambers**
City Administrator
 - Kevin Jeffries**
President & CEO
Leawood Chamber of
Commerce
- Guests**
- Debra Filla, Council Member**
 - Thad Carver, Tree Committee**
 - Dustin Branick, Parks & Recreation**

▪ **Scott Pashia makes a motion for a recommendation to the council to appoint a permanent tree committee under the Sustainability Advisory Board. Bill Schutte seconds the motion. The motion passes unanimously.**

- Members discuss whether the tree committee should be its own committee vs. subcommittee under SAB. The issue of recommendations from a tree committee needing to move through SAB before elevating it to the city council was the main point of discussion. The majority favors being the subcommittee because trees are a part of the conservation mission of SAB. They discussed the upcoming work load that needs to be done, when it will go to council, and council procedures. Chair Sipple will present to the council.

✚ **Community Garden**

- Debra Filla shares that the governing body extended it until November 2019. Once they find a location, the City would help support it.

✚ **Revamping the Annual HOA Meeting**

- Kathy Corbin is our keynote speaker and she will talk about plastics. They would like for WM or WCA's perspective to speak about their view on China not accepting our plastics anymore, what their industry is evolving into, what it means to HOAs and the contract with waste haulers about recycling. What is the cost of recycling and more? Members are asked to contact their waste haulers to get them involved.
- Chair Sipple request that Brian Anderson or Kevin Corbett speak about the North Loop and the South Loop. They will have a video of their rides to present at their booth along with related materials.
- Present the new tree ordinances for awareness.
- If a tree presentation is not available, the speaker can give a brief update and direct people to Dustin Branick's table for tree information.
- Kathy Corbin and Alicia Jennings discussed having a small follow-up presentation about the recycling of plastics after the main presentation. They will check with WCA or WM to see if they are covering that subject.
- Members discuss other presentation ideas, slides, décor and more. The checklist was reviewed and revised.

✚ **Bike/Walk Leawood**

- Alicia Jennings gave an update on the Bike/Walk to School event held October 10th. Cure, St. Michaels, and Nativity participated. She has been in contact Johnson County Health & Environment to assist in marketing this event to other schools. The SAB supplied Walk/Bike to School Day signs have been kept by the schools so they can display them as needed from year to year. There is a need for someone to oversee the walking, biking school programs internally instead of SAB or Bike/Walk Leawood volunteers making the effort for participation. She has scheduled a meeting with Shawnee Mission School District and Johnson County Health & Environment to come up with a plan for someone to take over the program and present it to the school's PTOs and/or PTAs.
- Leawood Stride 'N Ride is moving to May to help promote Bike to School events.

✚ **Adjourn**

▪ **Upcoming Meetings**

- **Next SAB meeting is January 10th, 2019.**
- Future meeting dates in 2019: February 14th, April 11th, May 9th, June 13th, July 11th, September 12th, October 10th, November 14th.
- No meetings in March, August, and December.