

## Sustainability Advisory Board

# February 8<sup>th</sup>, 2018 MINUTES

### ✚ Welcome, Introductions, and News

- Members meet and greet. No quorum. Meeting focus is the upcoming Sustainability Summit.

### ✚ Sustainability Summit / Annual HOA Meeting 2/22/18

#### Discussed the following.

- Raffle Drawing
  - Ticket (1)
  - Giveaways (people's choice)
  - Bins
- Vendors
  - New vendor Green Clean Designs
  - Table linens
  - Room layout
- Dutzel's Catering
  - Contract signed
  - Final count to be given
  - Staff attendees
  - Webstaurantstore orders (compostable and biodegradable bamboo plates and utensils, etc.)
  - Kathy Corbin suggests no meat for next year's dinner
  - Carafes on table, beverages available at the bar (beer, wine, ice tea, coffee)
- Clean-Up
  - Staff bus tables
  - Compostable bins
  - Boy Scouts
- Interest Form
  - Revised it
- Handouts
  - Kathy Corbin's footprint quiz handout available at the table and a sign to emphasize Kathy Corbin's expertise
  - Provide laminated recycling do's and don'ts handout for people to tack up in their garages, etc.
- Registration
  - Marica Putman to send out current registrations
  - Current available HOA lists to be sent out for members to call and sign-up residents
  - Sign-up residents who are interested, not necessarily board members
  - Suggest to board members that attending the SAB's HOA annual meeting is part of their duties as an HOA board member
- Set-up Time
  - 4:00 pm is suggested
  - Alicia Jennings will assemble the centerpieces

#### ATTENDEES

7:30 am • Leawood City Hall  
4800 Town Center Drive  
Main Conference Room

- Chuck Sipple, Chair**
- Debra Filla, Vice-Chair**
- Brian Cullum**
- Kathy Corbin**
- Alicia Jennings**
- Gareth Matthews**
- Kenn Miller**
- Scott Pashia**
- Bob Pierson**
- Jim Potter**
  
- Chris Claxton**  
Parks & Recreation Director
- Brian Anderson**  
Parks Superintendent
- Marica Putman**  
Administrative Graphics Tech
- Scott Gamerl**  
Outdoor Education Supervisor
- Scott Lambers**  
City Administrator
- Kevin Jeffries**  
President & CEO  
Leawood Chamber of  
Commerce

#### Guests

- \_\_\_\_\_
- \_\_\_\_\_

- Additional Public Works tri-fold brochures for tables, KayStar Printing (4 brochures/20 copies each)
- Ross Kurz to bring a lectern microphone and lap top
- Presentation
  - Slides to be sent to Marica Putman
  - Reviewed slides from Kevin Corbett, Tom Jacobs, Vice-Chair Filla, and Chair Sipple slides
  - Reviewed upcoming recycling events slide
  - Reviewed school/work bike walk events in May
  - Viewed the entire presentation with comments and adjustments
- Leawood Family STRIDE 'N Ride – June 9th
  - New event to be promoted to elementary schools before the school year ends
  - Bragging traveling trophy to the school with the most attendance
  - Walking and biking transportation and active lifestyle changes
  - Bike Walk KC will have info available
- B/W Leawood
  - Discussed main routes to school briefly
  - Gareth Matthews , possible advocate for Mission Trail

## Adjourn

- **Upcoming Meetings**
  - **Next SAB meeting is April 12<sup>th</sup>, 2018.**
  - Future meeting dates in 2018: May 10<sup>th</sup>, June 14<sup>th</sup>, July 12<sup>th</sup>, September 13<sup>th</sup>, October 11<sup>th</sup>, November 8<sup>th</sup>.
  - No meetings in March, August, and December.