

Sustainability Advisory Board

November 9th, 2017 MINUTES

🚩 Welcome, Introductions, and News

- Members meet and greet.

🚩 The SAB meeting came to order.

- Scott Pashia motioned to approve the amended agenda. Kathy Corbin seconded. The motion passed unanimously.
- Vice-Chair Filla motioned to approve the October 12th meeting minutes. Kenn Miller seconded. Motion passed unanimously.

🚩 Master Calendar

- Members reviewed the calendar.
- Expect a note from the Mayor for upcoming board changes in January.

🚩 Sustainability Summit / Annual HOA Meeting 2/22/18

Review draft presentation

- Vice-Chair Filla has been working with Tom Jacobs from MARC. A work session is scheduled for December 14th at 8:00 am to walk-through the presentation. Light breakfast.
- Gareth Matthews suggested the board ask Tom Jacobs his permission to video the presentation and to be available on the City's website. Ross Kurz was asked to record the presentation.

Speakers & Displays - Assignments

- Scott Pashia reviews the HOA check list and assignments with members.
- Centerpieces may be included in the catering bid. If not, it will be determined at the next meeting.

Catering

- Kenn Miller is in charge of catering. He is considering Lon Lane Inspired Occasions.
 - Last year's Stats:
 - Approximately 135-140 residents/vendors/staff
 - Heavy hors-d'oeuvres (ran out of food)
 - \$1,500 - \$2,000
 - Members discussed:
 - Meals rather than hors-d'oeuvres
 - Servers for portion control, wait times would increase, earlier buffet start time
 - Positive reviews, food and centerpieces for Lon Lane Inspired Occasions

HOA Database & Update Responsibilities

- Ross Kurz has given everyone a handout of the current HOAs in the database.
- Vice-Chair Filla will send out the top 44 list. The top 44 gets 90% of the homes. Invites are sent out to the other HOAs but are not followed up on like the top 44. Members were previously assigned to these HOAs.

Mailings, Website and HOA Notification

- Gareth Matthews suggested the City send out an email reminder to HOAs to contact the city for current HOA board meetings, position changes, and more. He requested a freshness score for when an HOA was last updated. Ross Kurz replied that he could add a time and date stamp field to let

ATTENDEES

7:30 am • Leawood City Hall
4800 Town Center Drive
Main Conference Room

- Chuck Sipple, Chair**
 - Debra Filla, Vice-Chair**
 - Brian Cullum**
 - Kathy Corbin**
 - Alicia Jennings**
 - Gareth Matthews**
 - Kenn Miller**
 - Scott Pashia**
 - Bob Pierson**
 - Jim Potter**

 - Chris Claxton**
Parks & Recreation Director
 - Brian Anderson**
Parks Superintendent
 - Marica Putman**
Administrative Graphics Tech
 - Scott Gamerl**
Outdoor Education Supervisor
 - Scott Lambers**
City Administrator
 - Kevin Jeffries**
President & CEO
Leawood Chamber of
Commerce
- Guests
- Ross Kurz, IS Director**
 - _____

everyone know when a record has been updated. He would draft the letter email verbiage and send to [Chair Sipple](#) and [Vice-Chair Filla](#) for review. Once approved, it will be sent to [Marica Putman](#) and [Ross Kurz](#) to send out on December 1st. If there is still no response, members will begin calling residents.

- [Marica Putman](#) to design an invite postcard to go out in January. [Scott Pashia](#) reviewed the invite email timeline. [Vice-Chair Filla](#) suggests adding the HOA event info in the letter too. Members discussed how and when the invite will be sent out, how to avoid spam filters, and possible solutions to prevent those issues such as breaking them into wards.

▪ Drawdown – Paul Hawken

- [Vice-Chair Filla](#) introduces *Drawdown* and briefly explains the terminology of carbon and concepts of drawing down excess carbon through nature which are presented in this book. *Drawdown* addresses the verbiage of carbon that we use. [Tom Jacob](#)'s 20 minute presentation focuses on MARC's study on Green Infrastructure Framework, an overview what the Kansas City environment and what the HOA community can do. Members clarify the HOA event theme.
- *Drawdown* is a book that maps, measures, models, and describes the 100 most substantive solutions to global warming. Solutions include history, the carbon impact, relative cost and savings, etc. and whether the buildup of atmospheric carbon can be reverse within thirty years.
- [Brian Anderson](#) will order 2 *Drawdown* books for the raffle.

✚ Bike/Walk

▪ Main Routes to School Update

- Mission Trail Update. [Gareth Matthews](#) shares that the Police will look at the stop signs vs the old ones on 132nd Street. Public Works is reviewing actual costs of the items proposed in the last meeting like street markings. He shared his concern that they have done their best for main routes to school but that they are not experts and he would like an expert engineering consultant to review the plan and whether or not this should have been done from the beginning. He would like to speak with the Johnson County lady grant writer. She is the one who wrote grant requests for money for Roeland Park. This grant allowed them to hire an expert consultant. [Vice-Chair Filla](#) suggests contacting [Joan Leavens](#) about getting a grant and hiring a consultant. She and most others preferred the method that was used in coming up with the current plan because it was very personal with members working with the schools and parents and no consultant could have done this well. He is also concerned about the mid-street crossing at 132nd.
- [Brian Anderson](#) mentions disconnect between the engineering departments, teachers and the principals concerning the plan. Members continued their discussion for ongoing current issues. [Brian Cullum](#) will assist [Scott Pashia](#) and speak with [Richard Coleman](#) on project development. It's great to get the principal's buy-in; however, the principal needs to be in communication with the facilities group at Blue Valley and the administration. The first step is to discuss the initiative and pilot of main routes to school is to have [Mayor Peggy Dunn](#) or a committee member set up a meeting with [Dave Hill](#) and eventually the superintendent. Members weigh in and discuss it further.
- [Brian Anderson](#) exhibited the 2 different sized bike route signs for the North and South Loop. The North Loop is a 10 mile loop from the City Park and in the northern section of Leawood. Staff has been debating the size. They are at the city park by the lake and bike repair station (may be repositioned later). [Vice-Chair Filla](#) would like to present these for the 'What's New at City Hall' at the HOA meeting. The budget is \$50,000 budget for 120 reflected signs for the North Loop and can be ordered immediately by [Dave Ley](#). Installation would be done well before June.
- [Vice-Chair Filla](#) makes a motion to support the smaller sign version and let it proceed. [Scott Pashia](#) seconded the motion. The motion passed unanimously.
- [Chris Claxton](#) and [Kim Curran](#) have been discussing the summer bike event. They are thinking about a loop ride for kids.

✚ Conservation

▪ Trail Cleanup November 11, 2017 – Scott Gamerl

- General information given. [Chair Sipple](#) hopes to see as many members possible there.
- Volunteers and zones have been assigned. Strategies and various debris areas were reviewed.

- **Community Gardens Update – Vice-Chair Filla**
 - Received another year for planting. Gardeners will be notified of the reprieve.
- **Recycling Extravaganza – Bob Pierson**
 - Handed out the recycling numbers from October's event.
 - Bob Pierson to contact Jim Twigg for next year's dates.
- **Leawood Rotary Trees – Chuck Sipple**
 - Leawood Rotarians will be planting 20 trees in Ironwoods Park in the spring (March/April). Staff will plant them and the Leawood Rotarians will write the check.
- **Ripple Glass Test Case – Jim Potter**
 - A Ripple Glass container will be at the Price Chopper store in south Leawood after Christmas time.
- **Tree Canopy Audit – Chuck Sipple**
 - Pending approval in the revised budget and Council. Once approved and have received the money, installation should be done in the summer of 2018.

✚ Other

- **Newsletter**
 - Kathy Corbin is publishing her recycling information in the Chamber of Commerce. She would like to do a monthly recycling newsletter for the SAB.
 - She had an idea and would like to know if members would like to participate in the Blue Valley Cap School project. She had spoken with the instructor about having the students in the film making department create a film piece on the 3 R's (reduce, reuse, and recycle). The recycling part of the film can be extracted and displayed for the HOA event. You would submit the program online and then the teacher and student pick a project to work on for the next semester. You would indicate what kind of things you would like highlighted or multiple topics. They would need a contact person/partnership. It will be a 1-3 minute video with voice and special effects. She would like to submit the idea to see if SAB would be chosen. The kids would use it for their school too. There is no cost unless they go off-campus and it is unknown. Members are in agreement that this should be pursued.
 - Lisa McDaniels sent Kathy Corbin the latest recycling information sheet.

✚ Adjourn

- **Upcoming Meetings**
 - **Next SAB meeting is January 11th, 2018.**
 - Future meeting dates in 2018: February 8th, April 12th, May 10th, June 14th, July 12th, September 13th, October 11th, November 8th.
 - Sustainability Summit & Annual HOA Meeting is February 22nd.
 - No meetings in March, August, and December.