

Sustainability Advisory Board

January 12TH, 2017 MINUTES

✚ Welcome, Introductions, and News

- Members meet and greet.

✚ The SAB meeting came to order at 7:40 am.

- Scott Pasha motioned to approve the amended agenda. Vice-Chair Filla seconded. Motion passed unanimously.
- Kenn Miller motioned to approve the November 10th meeting minutes. Scott Pasha seconded. Motion passed unanimously.

✚ Master Calendar

- Members reviewed and revised the calendar.
- Members decided to send out notices in November for HOA Board transitions for the following year.
- SAB budget review in April, September, and December.

✚ Communications

▪ DB Update

- Vice Chair Filla's spreadsheet. Updated HOAs are highlighted in yellow. Only 6 HOAs left to contact. Members are asked to contact them.

▪ Schools – Leadership Award

- Gareth Matthews updated members about the Founder's Grant. Mission Trail received the Founder's Grant of \$1,600. They will produce a video of their composting program of how and why they do it, and how other schools can also do this too. They will post their video on YouTube.
- Three other Blue Valley schools are also composting and may be included in the video. Composting is already a part of Shawnee Mission School District.
- Vice-Chair Filla thanks Chris Claxton for receiving the check prior to the end of the year for Mission Trail. Members discuss various grant amounts that could be received and project ideas for schools.

▪ Friends of SAB

- Brian Cullum sent out emails, notification of dates, and updated the presentation slide.

✚ Green Mobility

▪ Main Routes to School

- Vice Chair Filla will schedule an appointment with Mayor Dunn and City Administrator Scott Lambers to share where the committee is and what they need to do next.

✚ Conservation

▪ Community Gardens Update

- Vice-Chair Filla shared that they had a 2nd meeting.
- The created vision for a 5 year plan is that when it comes to local foods: "Leawood knows it, grows it, eats it, and shares it."
- She is hoping to present to the council in February to receive concurrence to move forward. They are tactically looking at plot or communal garden with a partner. For this year, several churches and areas will be looked at for short and long terms. Scott Gamerl shares that WaterOne reached out to Brian Anderson about the space south of St. Michael's School (147th & Nall) where there is an underground water tank. WaterOne has worked with community gardens before.

ATTENDEES

7:30 am • Leawood City Hall
4800 Town Center Drive
Main Conference Room

- Chuck Sipple, Chair**
- Debra Filla, Vice-Chair**
- Brian Cullum**
- Alicia Jennings**
- Kenny Johnston**
- Gareth Matthews**
- Kenn Miller**
- Scott Pasha**
- Bob Pierson**
- Jim Potter**

- Chris Claxton**
Parks & Recreation Director
- Brian Anderson**
Parks Superintendent
- Marica Putman**
Administrative Graphics Tech
- Scott Gamerl**
Outdoor Education Supervisor
- Scott Lambers**
City Administrator
- Kevin Jeffries**
President & CEO
Leawood Chamber of
Commerce

- Guests**
- Kathy Corbin**
- Mark Andrasik, IS Director**
- _____

- The Community Garden Task Force has done many activities and tasks such as garden inventory.

- **Trees & Landscaping Work Session**

- Vice-Chair Filla mentioned that a tree meeting was held. Members reviewed the existing ordinances and rework them for clarity and consistency. They will be linked to list that Brian Anderson and Dustin Branick will make available as the approved list of recommended trees to plant. Their next meeting is in February with the topic of 'what's missing'.
- Scott Gamerl shares the new container gardening class in the Leawood Parks & Recreation Program Guide. Class attendees can bring containers and have them filled with soil and donated seeds. He and Dustin Branick will start the seeds and transplant them into the containers. Members discuss these ideas.
- There was a nice write up about ash trees and what is happening in the Prairie Village News. Brian Anderson and several others were quoted.

- ✦ **Sustainability Summit (Annual HOA Meeting 2-21-17)**

- **Advertisements**

- HOA Save the Date (STD) electronic was sent out.
- HOA Invite post cards (350) will be sent out by Friday and PDF invite will be sent out today so other members can forward the PDF invite. An invite will be in the guide and online. Department Heads and Council will receive the cards.
- Members are to invite school principals and church officials.
- Marica Putman will accept registrations by phone and email.
- Gareth Matthews will reach out to Dick Cooper and invite him to join the Community Gardens Task Force. He is with Church of the Resurrection who is really leading the way and they have many connections and would be a great asset for the CGTF.

- **Registrations**

- Follow-up calls will be done after the next meeting.

- **Decor**

- Chris Claxton will provide an update.
- Alicia Jennings and Marica Putman will work on centerpieces: Tin cans, succulents, wood trays, river rock, etc. Kraft tables and lanterns are a possibility.

- **Lodge Layout**

- Alicia Jennings has vendors and their table location.
- Recycle people need two tables to showcase their display.
- What's your footprint and HOA lookup will have tables. Scott Pashia will contact Alicia Jennings for a vendor update. Members discussed various vendors. KU Med has display recycling materials for their table.

- **Food**

- Hereford House's heavy appetizers are similar to ones at the Jayhawkers event. This allows for more social interaction.

- **Presentation Slides**

- Brian Cullum will work on rotating slides featuring brief summaries of vendor companies.
- A slide to explain tickets drawings.

- **Giveaways**

- Chris Schultz and Jim Potter will handle the name badges and giveaways.
- Vice-Chair Filla is the greeter.
- Marica Putman will take photos.
- Brian Anderson coordinates the giveaways.
 - BMP Matching Fund.
 - Possible Container Gardening Container.

- A case of Microwave Popcorn.
- Ripple Glass and KC Curbside (maybe a free year of recycling) and they are recycling glass for the meeting.

- **Staff/Volunteers**

- Kids showing adults how to recycle their food waste (possibly Scouts). A slide could be made to help direct people on what to do.
- Chris Claxton and Brian Anderson works with the volunteers.
- Name badge holders will be provided by Kenn Miller from Kansas Speedway.

- **Presentation Final Walkthrough**

- Dry run for the next meeting.
- Members discuss what they would like to say in their presentation and when.
- Gather department slides and information.
- Marica Putman will check with Mark Andrasik and Chris Claxton about the PA system. Brian Cullum will ask Jacinta Tolinos about the system.

- ✚ **What does success look like?**

- **Metrics**

- Discussion deferred until after the HOA Sustainability Summit.

- ✚ **Adjourn**

- **Upcoming Meetings**

- **Post meeting call is March 9th at 8:00 am.** A conference call in number will be provided prior to the meeting.
- **Next SAB meeting is April 13, 2017.**
- Future meeting dates in 2017: May 11th, June 8th, July 13th, September 14th, October 12th, and November 9th.
- No meetings in March, August, and December.