

## Sustainability Advisory Board

# September 8<sup>TH</sup>, 2016 MINUTES

### 🚩 Welcome, Introductions, and News

- Members meet and greet.

### 🚩 The SAB meeting came to order at 7:40 am.

- Vice-Chair Filla motioned to approve the amended agenda. Alicia Jennings seconded. Motion passed unanimously.
- Vice-Chair Filla motioned to approve the August 18<sup>th</sup> meeting minutes. Kenn Miller seconded. Motion passed unanimously.

### 🚩 Action Items

- Action items from previous meeting were reviewed and confirmed completed or uncompleted. Uncompleted action items will be moved to the next month.

#### Completed

- The goal for everyone is take lead on one of the roles and responsibilities.
- Vice-Chair Filla will send Jim Potter Corinth contact information.
- Marica Putman will provide an updated action item list.
- Brian Anderson and Marica Putman will work on the kermis flier to be sent out ASAP.
- Gareth Matthews will meet with Mark Andrasik to revise a couple of questions of the HOA form.
- Vice-Chair Filla to send Scott Pashia project management list for the sustainability summit.

#### To Be Completed

- Brian Anderson to work with Kenn Miller to order additional recirculation signs to increase awareness for 2017.
- Marica Putman will create and send out the save-the-date cards in mid-November and the invite the first week of January.
- Vice-Chair Filla and Gareth Matthews will finish assigning members for the Top 44 for the October meeting.
- Vice-Chair Filla, Gareth Matthews, Kenn Miller, and Alicia Jennings to provide school outreach letters that the committee is promoting (intro, leadership award, 5<sup>th</sup> grade tree arbor day program, walk/bike to school).

#### Discussion

For 1: Kenn will work with his sign tech and complete the order to have them ready by Monday. These signs are 24"x18". It was suggested to purchase 30. The cost for 1-sided is \$12 and 2-sided is \$16 each. Kenn suggested branding it with the city logo. These new signs are scraped and previous years signs will be used.

For the Walk/Bike to School signs, Debra Filla suggested "This Week" instead of "This Wednesday". This allows the schools to customize and choose their participation day due to other obligations, i.e. orchestra day. Scott Pashia commented that eventually the school will need to take this on and that having a devoted confirmed day is easier; especially Police resources. Members discuss it further. Thirty signs are requested. MARC is encouraging participating schools to register on their website. The goal is to have more schools involved and to participate more often.

#### Action Items:

- Marica Putman will provide an updated action item list.*
- Kenn Miller will order 30 Walk/Bike to School signs.*

#### ATTENDEES

7:30 am • Leawood City Hall  
4800 Town Center Drive  
Main Conference Room

- Chuck Sipple, Chair
- Debra Filla, Vice-Chair
- Brian Cullum
- Katherine Gallion
- Alicia Jennings
- Kenny Johnston
- Gareth Matthews
- Kenn Miller
- Scott Pashia
- Bob Pierson
- Jim Potter

- Chris Claxton  
Parks & Recreation Director
- Brian Anderson  
Parks Superintendent
- Marica Putman  
Administrative Graphics Tech
- Scott Gamerl  
Outdoor Education Supervisor
- Scott Lambers  
City Administrator
- Kevin Jeffries  
President & CEO  
Leawood Chamber of  
Commerce

#### Guests

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

## ✦ Master Calendar

- Members reviewed and added events to the calendar.
- The Sustainability Summit Annual HOA Meeting has moved from Thursday, February 23<sup>rd</sup> to Tuesday, February 21<sup>st</sup> to accommodate Mayor Dunn's schedule.
  - Speaker is from MARC and is in charge of waste management.
  - Debra Filla has to spoke to many others in recycling and the idea is to present a global perspective of what's happening to our trash and more. Scott Pashia shared that Jill Grotzinger is working with Missouri Organics for a recycling event at the Overland Park Arboretum. Members think of ways to promote this and other events. Various recycling vendors are mentioned.
    - Missouri Organics, Ripple Glass, KC Curbside, WCA, WM, Urban Lumber, Elmwood
    - Fabric/textile recycling to be added to recirculation days next year

## ✦ Green Mobility

### Bicycle Friendly Committee Updates

- **Kermis on the Parkway – Brian Anderson**
  - Plenty of volunteers were on hand to patrol traffic.
  - At least 180 bicycle racers and 500 spectators
  - Sponsors were very supportive of the event. LL Bean had been posting positive Twitter messages and pics throughout the event.
  - Mayor Peggy Dunn opened up the streets for the free rides.
  - Brian Anderson noted that for this to grow the festival needs to be the emphasis and not the bike race. The bike race is something to see while at the bike festival. Bad weather would kill the bike race. Members discuss the festival and race angles for next year. Publicity was late and weak.
  - The City spent no monies for this event. Race expenses were paid out of race registrations and sponsorship. Prizes, etc. were given by the vendors. A small check will be given to the Leawood Foundation for the all-inclusive playground.
  - The small meeting group has not had the postmortem concerning the race event so there is much to discuss like extra family bike time, moving it to Saturday, twilight ride, etc.
  - Alicia Jennings' shout out to Brian Anderson's hard work for this event.
- **Self-Propelled Leawood Metrics/Goals – Brian Anderson**
  - No updates.
- **BFC – Brian Anderson**
  - The BFC is focused and working with the City to complete signage for the north and south loops vs the citywide approach. Consulting dollars available in January.
  - A nominee for BFC. Pete Stover has moved to Michigan leaving a spot open. Dan Schaeffer was referred by Mayor Dunn. Brian Anderson has worked with Dan Schaeffer. He maintains the bike mountain trail and provided a mountain bike skills class for kids in our parks and recreation in the past.

Vice-Chair Filla makes a motion to recommend Dan Schaeffer to be appointed to the BFC committee. Scott Pashia seconded the motion. The motion passed unanimously.

### Action Items:

- *Brian Anderson will contact Mayor Dunn and notify her of SAB's recommendation to appoint Dan Schaeffer to the BFC committee.*

## ✦ Conservation

- **Recirculation Day – September 17th**
  - Bob Pierson passes out Recirculation posters

## ✦ Sustainability Summit (Annual HOA Meeting)

- **Program Guide Ad for Annual Meeting**
  - Scott Pashia received the event matrix and he will update it as needed.
  - Planning to start at the next meeting.

▪ **Data Base For HOAs – Gareth Matthews**

- Gareth Matthews did a great job drafting the email to homes associations in working with Chair Sipple and Mark Andrasik. The goal is to eliminate shadow systems and have one grand database.
- HOA members who gave contact permission needs to be contacted more often and keep abreast of information and activities. Members discuss these contacts and Friends of SAB.
- Chair Sipple asked about Emerald Ash Borers updates. Brian Anderson mentioned that several HOAs determined that had EAB but has not heard much more. Brian Cullum shared what his HOA is doing for EAB. Members discuss treatment, mailings, what to present at the summit, etc. further.
- Brian Anderson mentions that there will be a tree keeper course from Heartland Tree Alliance from Bridging the Gap. Dustin Branick agreed to have it hosted here. It is in-depth course on planting trees, etc. They will meet one day a week for six weeks.
- Vice-Chair Filla asked about updating the landscaping ordinance. For instance, using 2-3" calipers instead of 4". The smaller ones grow better but our ordinance is 4". There are inconsistencies in the ordinance. Are there penalties for taking down healthy trees? Overplanting? Members discuss these topics and the idea of creating landscaping or tree banks in the instance when required landscape planting exceeds the space available.
- Vice-Chair Filla brought up for discussion, BFC, Public Works, and SAB working on primary school routes and the need to create work team for each school and work with each school principal. Next BFC meeting is October 5. Members discussed this further.

**Action Items:**

- *Vice-Chair Filla will ask for staff report on where we are in terms of updating our landscape ordinance about the above concerns such as 4" calipers, defining street trees, penalty for cutting street trees down without permission, creating a tree bank, etc.*
- *Everyone is to make sure that someone in your homes association is aware of recirculation day and they can put it in their newsletter, etc. Marica Putman will send out the recirculation pdf.*

✚ **Adjourn**

▪ **Upcoming Meetings**

- Next SAB meeting is October 13th, 2016.
- Future meeting dates in 2016: November 10<sup>th</sup>
- Future meeting dates in 2017: January 12<sup>th</sup>
- No meetings in March, August, and December.