

# Sustainability Advisory Board

## May 12<sup>TH</sup>, 2016 MINUTES

### Welcome, Introductions, and News

- Members share personal news and updates. Mark Andrasik, Information Services Director is a visitor.

### The SAB meeting came to order at 7:37 am.

- Scott Pashia made a motion to approve the agenda. Mike Gillaspie seconded the motion. Motion passed unanimously.
- Scott Pashia made a motion to approve the April 14<sup>th</sup> meeting minutes. Bob Pierson seconded the motion. Motion passed unanimously.

### Master Calendar

- Members reviewed the calendar. Bike to Work is coming up and to pick a theme for the Sustainability Summit ad for the Parks and Recreation Program guide. The deadline is June 15<sup>th</sup>.
- Action Items:** Marica Putman to update Recycling Extravaganza flier and send to Mark Andrasik.

### Green Mobility

#### Bicycle Friendly Committee Updates

##### Bike to Work Week

- REI will have a breakfast stop on Monday.
- Bike to Work day at the city is May 20<sup>th</sup>. City employee, committee members will meet at Gezer Park to ride bike routes through that area and connect to the trail at 123<sup>rd</sup> and Mission and then to the Justice Center for breakfast catered by The Corner Bakery.
- Members discuss logistics of the ride.

##### Bike/Walk to School Day – May 4th

- Brookwood, Cure, Mission Trail did not participate.

- Action Items:** Brian Anderson to send an invite to all for the Bike to Work city ride and breakfast. Chair Filla will follow up with Corinth for bike/walk to school participation.

### Conservation

##### Recirculation Day – June 4/5

- Bob Pierson has been working with Martha Conradt for publicities.
- To promote the event, signs may be put on main streets. Concerns of items left out not being picked up or trash is left out.
- Members discuss other recycling items such as batteries and other organizations.

##### Recycling Extravaganza 4/23

- Very successful. Bob Pierson handed out the collected totals. Overland Park picks up the cost. Leawood provides signage and volunteers. Members can later decide to contribute to the cost.

- Action Items:** Brian Cullum to create and send an e-blast for recirculation day and note there's no pickup, and adding Avenues of Life for mattresses. Gareth Matthews to research recycling batteries and starting a battery deposit at his school if they currently do not have one.

### ATTENDEES

7:30 am • Leawood City Hall  
4800 Town Center Drive  
Main Conference Room

- Debra Filla, Chair**
- Chuck Sipple, Vice-Chair**
- Brian Cullum**
- Mike Gillaspie**
- Alicia Jennings**
- Gareth Matthews**
- Scott Pashia**
- Bob Pierson**
- Jim Potter**
- Chris Schultz**

- Chris Claxton**  
Parks & Recreation Director
- Brian Anderson**  
Parks Superintendent
- Marica Putman**  
Administrative Graphics Tech
- Scott Lambers**  
City Administrator
- Kevin Jeffries**  
President & CEO  
Leawood Chamber of  
Commerce

#### Guests

- Mark Andrasik, IS Director**
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▪ **SAB Leadership Award and Arbor Day Poster Contest**

- Chair Filla shares info on the Arbor Day Poster Contest for fifth grade. Materials will be available in June for their fall curriculum and the posters are judged in February. Winners could be honored at the Sustainability Summit. Chair Filla would like a letter drafted and submitted to the principal before school is out.
- A Boy Scout troop planted seedlings in Ironwoods Park for Arbor Day.
- Vice-Chair Sipple suggested a community involvement to which Chair Filla suggested the services of the volunteer EAB tree board.

Gareth Matthews makes a motion that any school who participates in the Arbor Day Poster Contest will receive a tree. Scott Pashia seconded the motion. The motion passed unanimously.

- Gareth Matthews suggested using funds left in the budget for a "Significant Sustainability Project". Members discuss the idea.

Gareth Matthews makes a motion to have a Significant or Start-Up Sustainability Award, one per year for a school that has had a significant use or help starting a project in the amount to be determined based on budget. Mike Gillaspie seconded the motion. The motion passed unanimously.

▪ **EAB Volunteer Subcommittee: Next Meeting Street Tree LDO**

- Planning objective is to review LDO (Leawood Development Ordinance) for street trees. Many HOAs do not have a landscaping plan when that HOA was developed. Questions like what happens if you take down a tree? How long do you have to plant a new one? What size to plant? And more. Members discuss the LDOs and street tree residential issues.

▪ **City Energy Project (Jennifer Gunby)**

- Mike Gillaspie shared that the project is expanding to 10 more cities and counties. Johnson County is applying and requesting supporting letters by May 31<sup>st</sup>. He is willing to deliver the letter to Jasmine Moore.

Mike Gillaspie makes a motion to send the letter of support to Johnson County for their application to the City Energy project. Scott Pashia seconded the motion. The motion passed unanimously.

- Today's meeting is the last one for Mike Gillaspie. Chair Filla thanks Mike Gillaspie for his involvement with this committee. He has graciously accepted to continue to be a "Friend of SAB". Brian Cullum commented on his communication with FOS members and gave a brief update.

- **Action Items:** *Gareth Matthews will draft a letter for the SAB Leadership Award and the Arbor Day Poster Contest for the schools. Chair Filla will send out the Arbor Day Poster Contest link. Chair Filla to ask Chris Claxton for the budget availability.*

🔥 **Friends of the SAB**

- Brian Cullum commented on his communication with FOS members and gave a brief update.
- The BFC is promoting a race event in September. He inquired if members watched the biking video online. This led to a discussion of the needed parking, dangers of bicycling in various cities, and motorized vs electric assist bicycles on trails.
- **Action Items:** *Brian Anderson to mention electric assist bicycles to the BFC for consideration and recommendation.*

🔥 **Sustainability Summit (Annual HOA Meeting)**

▪ **Data Collection Process – June-August; Gareth Matthews, Mark Andrasik, Information Services Director**

- Gareth Matthews suggested redesigning the HOA page to motivate HOAs to give the City their information. He listed reasons why HOAs should make their info public. The goal is to one database instead of separate spreadsheets, etc. Gareth Matthews has been working with Mark Andrasik who streamlined the information collection (database creation) and populating the fields. Each shared what the information collection onscreen. It is not published yet and will be sent to members prior to

publishing for review. General information is currently updated and the overall format is very pleasing and encouraging. Members are very impressed by their work. Members discuss ways to collect information and design changes.

- Members review their HOA contacts and discuss assignments from parting members and arriving new members.
- **Action Items:** *Marica Putman will send Mark Andrasik the "Growing Green" logo to replace 'Ertle the Turtle'. She will also get the e-cycling extravaganza flier updated. Everyone is to review their HOA contacts.*

#### **Theme for 2017**

- Recycling received the most interests from the interest cards. Members discuss recycling opportunities/suggestions. After discussion it was decided to have the theme for the 2017 annual meeting be "Recycling". Topic to include a perspective on waste management especially after the acquisitions of Town & Country and Deffenbaugh. Perhaps discussing a specific recycling of an item, e.g. plastics. And how to gear to topic toward HOAs were discussed.
- Parks and Recreation Program Guide deadline is June 15.

#### **Action Items Review**

- Chair Filla scans the list of action items completed.

#### **Adjourn**

##### ▪ **Upcoming Meetings**

- Next SAB meeting is June 9<sup>th</sup>, 2016. Members will discuss whether to meet in August and skip September.
- Future meeting dates in 2016: July 14<sup>th</sup>, Sept 8, October 14<sup>th</sup>
- No meetings in March, August, and December.