

# Sustainability Advisory Board

## April 14<sup>TH</sup>, 2016 MINUTES

### Welcome, Introductions, and News

- Members share personal news and updates.

### The SAB meeting came to order at 7:30 am.

- Chair Filla amended the agenda. "Other" has changed to "Friends of SAB". Scott Pashia made a motion to approve the agenda. Chris Schultz seconded the motion. Motion passed unanimously.
- Chris Schultz made a motion to approve the February 11<sup>th</sup> meeting minutes. Brian Cullum seconded the motion. Motion passed unanimously.

### Master Calendar

- Members reviewed the calendar. Parks and Recreation Program guide deadline is June 15<sup>th</sup>. Members to discuss topic for the next summit topic. Mayor Peggy Dunn affirmed that the summit is a great annual event.
- Bob Pierson shares that the Recycling Extravaganza at JCCC is in need of volunteers.
- Bike to Work day at the city is May 20<sup>th</sup>. City employee, committee members will meet at Gezer Park to ride bike routes through that area and connect to the trail at 123<sup>rd</sup> and Mission and then to the Justice Center for breakfast.
- Recirculation Days are June 4<sup>th</sup>/5<sup>th</sup> and September 17<sup>th</sup>/18<sup>th</sup>.
- Action Items:** Bob Pierson contact Jim Twigg for additional needs or help for the Recycling Extravaganza and follow-up with Martha Conradt for the publicity contacts for the Recirculation Weekend Citywide event. Brian Cullum will draft a volunteer email for the Recycling Extravaganza. Marica Putman add Bike/Walk to School on May/Oct. and Bike to Work on May 20<sup>th</sup> to the master calendar.

### Bicycle Friendly Committee Update

#### Race

- The event name is the Parkway Kermis and is Belgium for street festival.
- The Parkway Kermis will be a criterium, just under 5k and will loop on Tomahawk Creek Parkway. It will start at Academy Family of Physicians, turning at the deer sculpture and again in front of the Justice Center. Race time or number of laps to determine the winner has not been selected.
- Tomahawk Creek Parkway will be closed from 8:30 am – 3:00 pm, Labor Day weekend. All activities have yet to be determined; i.e. additional races for various ages and art piece tours. Gordon Biersch will have a beer garden with an ale named for the race. Brian Anderson will meet with Kevin Jeffries to discuss sponsorships with monies generated after expenses to benefit the Leawood Foundation's "Play 4 All" inclusive playground project at City Park. Gordon Biersch will donate a portion of monies collected to the Leawood Foundation.
- Member discussion follows.
- Action Items:** Brian Anderson will send out a Bike to Work invite to SAB members and new BFC appointee, Kevin Corbett.

### Nominees for SAB

- Chris Schultz and Mike Gillaspie are not seeking another term. Katherine Gallion and Kenndrick Miller will be joining the committee. Chris Schultz will continue to be a Friend of SAB and be the raffle entertainer for future HOA meetings.

### ATTENDEES

7:30 am • Leawood City Hall  
4800 Town Center Drive  
Main Conference Room

- Debra Filla, Chair**
- Chuck Sipple, Vice-Chair**
- Brian Cullum**
- Mike Gillaspie**
- Alicia Jennings**
- Gareth Matthews**
- Scott Pashia**
- Bob Pierson**
- Jim Potter**
- Chris Schultz**

- Chris Claxton**  
Parks & Recreation Director
- Brian Anderson**  
Parks Superintendent
- Marica Putman**  
Administrative Graphics Tech
- Scott Lambers**  
City Administrator
- Kevin Jeffries**  
President & CEO  
Leawood Chamber of  
Commerce

#### Guests

- Mark Andrasik, IS Director**
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- Chuck Sipple will move to the position of Chair and former Chair Filla will move to the Vice-Chair position. She will continue to give support as needed while concentrating with the Volunteer EAB Subcommittee and Bicycle Friendly Committee.

#### 🔥 SAB Leadership Award – Update and Plan

- The grant award is \$250 per semester or \$500 every school year.
- Participation is low and personal follow up is key.
- Schools that have participated in the past received dollars for composting, blue paper recycling containers, a large bottle shaped container, bottle filling stations including installation and more.
- Mission Trail has not participated this year. Gareth Matthews will contact them.
- **Action Items:** Gareth Matthews will send out the SAB Leadership Award cover letter, application form, and examples of past winners/awards.

#### 🔥 Volunteer EAB Subcommittee

- Chris Claxton worked with a vendor for the EAB mailer that will be delivered to homeowners today. The 4<sup>th</sup> and final informational meeting is this Thursday, April 21<sup>st</sup>.
- Brian Anderson received an EAB PowerPoint from Heartland Tree Alliance with their permission to use. He and Dustin Branick have been merging information on this presentation so that is geared for homeowners.
- Kansas Arbor Day Poster Contest is shared by Chair Filla. This contest is targeted to 5<sup>th</sup> graders. Lesson plan for the next calendar year, rules, with winners selected in February. The theme is “Trees Are Terrific”. She asks members if they want to use their contacts to support this idea and go through the approval process. Brian Anderson shares that the overall winner plants a tree on Arbor Day with the Kansas Arborist Association with the Governor on capitol grounds.  
Chris Schultz made a motion to support Kansas Arbor Day Poster Contest. Jim Potter seconded the motion. The motion passed unanimously.
- Brian Anderson gave a status report on the city trees. Ninety trees will be treated in April and May. Trees are being replanted in areas where trees have been cut down (6 inches or less). A portion of the annual EAB budget included tree replacement.
  - **Action Items:** Chair Filla will send a link to Kansas Arbor Day Poster Contest.

#### 🔥 Sustainability Summit (Annual HOA Meeting)

- **Mark Andrasik, Information Services Director**
  - Chair Filla shares the issues with the current way of keeping track of residents, HOAs, etc.
  - Mark Andrasik explains the HOA public and private information on the website. He acknowledges the back end database needs focus and is looking for an efficient system to meet the city's needs. Currently, the website does not offer a place for residents to enter their HOA information. The key is whether the HOA is public or private. Public information will be sent to Becky Pendergraft or whoever is selected and to Mark Andrasik, having one source of data that everybody could then access and pull it off. It is up to Scott Lambers to decide what he wants to mail out and do. Mark Andrasik is able to track what this committee would like to know.
  - Scott Pashia raised the question that over half of those residents whom he has contacted are not electronic. Chair Filla suggested that their information be filled out for them. Mark Andrasik also spoke about bogus, past information, and how it is hard to maintain current information. He needs to know what information the committee wants. A form will standardize this information for consistency. This form/link will not be made public – committee use only.
  - The information that is on the website for the HOA map is from Johnson County AIMS. Mark Andrasik demos the site. Members discuss survey/questions to ask residents and to let them know it will be posted publically. Chris Schultz suggested orienting the form from HOA at the citizen and resort to mass communication methods to spread the word.
  - Reviewing post minutes, Monkey Survey results, theme for 2017, and project manager will be moved to May's meeting. Chair Filla noted that there was a huge interest in recycling and waste management including paint, and the concern about information left on computer and phones, etc. Three of the 4 types of plastics that are most prolific in harming ocean life are: single-use bags (grocery stores), water bottles, and sandwich size plastic bags.

- **Action Items:** [Gareth Matthews](#) will review the HOA system that Leawood has online. He and [Mark Andrasik](#) will review what information is to be tracked. [Mark Andrasik](#) will send a PDF file to [Gareth Matthews](#) and [Chris Schutz](#) for review. [Chair Filla](#) will send out the top 28 (80% of homes) and top 44 (90% of homes). All members to reply with choice of 3 or 4 HOAs to contact.

#### 🚩 **Theme for 2017**

- The committee's 3 goals: recycling, green mobility, and conservation. [Chair Filla](#) offered the ideas of air quality, trees, and green mobility, solar in addition to recycling. Perhaps the theme can rotate based on the SAB's 3 goals.

#### 🚩 **Friends of SAB – Brian Cullum**

- Friends of SAB are an outreach program to assist SAB members. There are 23 Friends.
- He would like to email from the contact list to mention various upcoming programs, etc.
- **Action Items:** [Brian Cullum](#) will send out the 1<sup>st</sup> correspondence to "Friends". [Alicia Jennings](#) to ask vendors who attended the Leawood Sustainability Summit for their feedback (was attending beneficial and how we could better support them).

#### 🚩 **Adjourn**

##### ▪ **Upcoming Meetings**

- Next SAB meeting is May 12th, 2016.
- Future meeting dates in 2016: June 9<sup>th</sup>, July 14<sup>th</sup>, Sept 8
- No meetings in March, August, and December.