The SAB meeting came to order at 7:35 am.

- **Alicia Jennings** made a motion to approve the amended agenda. **Chris Schultz** seconded the motion. Motion passed unanimously.
- **Mike Gillaspie** made a motion to approve the May 14th minutes. **Vice-Chair Sipple** seconded the motion. Motion passed unanimously.

**Master Calendar**
- Members reviewed the master calendar.
- 8th Annual Leawood Sustainability Summit is scheduled for Thursday, February 25, 2016 at the Lodge.

**Large Item Recycling Update—Brian Anderson**
- Four places were missed, three on the same street. Town and Country may have not known about that street. Parks and Recreation picked up items from those locations. The other location had ineligible items.
- **JR Preset** has not sent a bill or how much was picked up.

**Everything You Wanted Know About Recycling and Composting 101 Update**
- Presentation by Craig Wood of Johnson County Environment Department.
- Only 3 attendees.

**School & Places of Worship Liaison Assignments**
- Member assignments.

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<table>
<thead>
<tr>
<th>Member</th>
<th>Roles &amp; Responsibilities</th>
<th>Schools</th>
<th>Places of Worship</th>
</tr>
</thead>
<tbody>
<tr>
<td>Debra</td>
<td>Chair</td>
<td>Corinth</td>
<td>Leawood Presbyterian Church/Leawood Baptist Church</td>
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<tr>
<td>Chuck '16</td>
<td>Vice-Chair/Stream Team</td>
<td>Sunrise Elementary</td>
<td>Church of The Nativity</td>
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<tr>
<td>Brian '17</td>
<td>PR, Newsletter, Website, Media</td>
<td>none assigned</td>
<td>United Methodist Church of the Resurrection</td>
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<tr>
<td>Mike '16</td>
<td>Energy Conservation</td>
<td>Leawood Elementary &amp; Middle</td>
<td>Village Presbyterian</td>
</tr>
<tr>
<td>Alicia '16</td>
<td>Safe Routes, Bike/Walk to School</td>
<td>Nativity, Cure, Shawnee Mission</td>
<td>Cure of Ars</td>
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<tr>
<td>Gareth '16</td>
<td>School Outreach, Energy Conservation</td>
<td>Mission Trail</td>
<td>Christ Community</td>
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<tr>
<td>Scott '17</td>
<td>Education</td>
<td>Brookwood</td>
<td>none assigned</td>
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<tr>
<td>Bob '17</td>
<td>Waste Management, Recycling</td>
<td>St. Michael</td>
<td>St. Michael the Archangel</td>
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<tr>
<td>Jim '17</td>
<td>Recycling</td>
<td>Prairie Star Elementary</td>
<td>Leawood United Methodist Church</td>
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<tr>
<td>Chris S '16</td>
<td>Project Manager Annual Meeting</td>
<td>Prairie Star Middle</td>
<td>Lord of Life Lutheran Church/Covenant Chapel</td>
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<tr>
<td>Andrew '17</td>
<td>Database and Outreach</td>
<td>BVHS</td>
<td>none assigned</td>
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**Staff Liaisons:** Chris Claxton, Brian Anderson, Marica Putman

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**Revised Mission Statement**
- To lead, educate, and collaborate with the Leawood community to encourage conservation, increase recycling, and promote ‘green’ mobility in the City of Leawood.
Bringing Bicycle Friendly Committee back to SAB

- Chair Filla suggests bringing the BFC back to SAB to reduce staff time. The idea is that the BFC will continue to operate independently and administratively be partnered.
- BFC meets the 2nd Wednesday of every other month from 5:30-7:00 pm. There are 7 citizens, 2 police, 1 public works, 1 planning, and 2 from parks.
- The second part of this is creating a greenspace is trees. Trees are critical to air, water, and conservation. Creating a Tree Advisory Board similar to what Prairie Village has. 60% of the HOAs expressed interest in trees and is the widely attended topic.
  - When this topic was brought up in a workshop, Councilman Lou Rasmussen asked if there was a plan. Chair Filla discusses a remediation plan for replacing trees and provided examples what happens when there is no diversity. She also discusses education, partnerships and more.
  - With staff concurrence for a revised mission statement and structure the next step is a council report. If there is angst, then a work session can be scheduled and talk more on the subject. Members continue discussing tree topics.
  - Brian Anderson continues to be the liaison for BFC. Dustin Branick will be the liaison for the tree advisory board. This will allow the SAB to be more community driven, more reporting of what is being done, recommendations for policy, etc.
  - Chris Schultz explains it best. The SAB and BFC will run the same operationally. What is happening is trying to tie their scope together in a meaningful fashion so you don’t have 2 committees addressing the same topic differently, you don’t have resources sub optimized...maybe an opportunity to leverage one committee to strengthen and help the other. A collaboration of agendas and scope. It sounds more like leadership integration rather than a subcommittee. Chair Filla agreed. Members discussed integration examples and resources.

SAB Project and Constituent Engagement Structure

- SAB members Chair Filla, Vice Chair Sipple, Martha Conradt (former member), and Brian Cullum met to discuss SAB communication methods/strategies. Their discussion included a potential structure to achieve the mission/goals of SAB.
  - Overview:
    - 2, distinct areas requiring SAB focus
    - Oversight of SAB ‘projects’ (includes discrete events or ongoing initiatives)
    - Engagement of key constituents (through management of communications/strategies)
  - Members reviewed, discussed, and revised the matrix sheet.
  - Mike Gillaspie expanded on the matrix: Focus areas across the top, constituents along the side – what goes in the boxes? It is the “tool” used to mate those two together.
  - Brian Cullum will update and send to Marica Putman a revised matrix work sheet and will be reviewed at the next meeting.
  - Brian Anderson will check with the Chamber of Commerce about their Happy Hour event.
Motion: Concurrence of Restructuring of BFC

- Jim Potter made a motion to approve the concurrence of the restructuring of Bicycle Friendly Committee synergistically coming in as a sub to the Sustainability Advisory Board instead of Parks and Recreation Board and recommending a Tree Advisory Board. Chris Schultz seconded the motion. Motion passed unanimously.

- Chair Filla will draw up a council report for the motion. Jim Potter suggested recruiting Bruce North as a member for the tree committee.

Glossy Mailer Ad – September 19

- Chair Filla suggested that this next sustainability speaker ad be sent out in mid-August. Mike Gillaspie will team up with Jennifer Gunby to incorporate conservation of buildings in her presentation. Brian Cullum to straighten out the contact database (HOA, schools, businesses) to able to advertise sooner and have more outreach. Chris Schultz will also look into a database management.

Misc. Items

- Leawood Community Garden plots applications available. $25 for 1 year, 4 x 14ft plot, water and compost included.
- Chair Filla will look at the PV board setups.
- Next meeting will include back to school activities.
- Homework from calling HOAs is given to Marica Putman. HOA questions were revised to include:
  - Inquire about a tree committee (#15)
  - Outreach methods (#8)
  - Walk/bike ability in your neighborhood (#16)
  - Biking to school from the middle school level (#17)

8th Annual Leawood Sustainability Summit Scheduled

- Members would like a scaled-back event.
- Vendors welcomed.
- Presentation: One message, 1 speaker with town hall updates, recognition, successes, etc.
- Simplified menu: beer, sandwiches, etc.
- Chris Schultz will bring a structured agenda in the September meeting.
- Brian Anderson will book the lodge for February 25th, 2016.
- Continue with Speaker Series for other topics throughout the year and create new vendors.

Adjourn

- Meeting adjourns at 9:00 am. Next meeting is July 9, 2015.
- No meetings in March, August, and December.