

MINUTES | September 11th, 2014

7:30 am • Leawood City Hall • 4800 Town Center Drive • Main Conference Room

Members Present: Debra Filla, Julie Cain, Martha Conradt, Mike Gillaspie, Kevin Jeffries, Gareth Matthews, Scott Pashia, Bob Pierson, Chris Schultz

Staff Present: Chris Claxton, Brian Anderson, Marica Putman

Members Absent: Alicia Jennings, Jim Potter, Mike Schaad

Guests: None

✚ Welcome & Introductions

- The SAB meeting came to order at 7:35 am.

Approval of today's meeting agenda.

- Scott Pashia made a motion to approve the amended agenda. Chris Schultz seconded the motion. Motion passed unanimously.

✚ Approval of the past meeting minutes.

- Chris Schultz made a motion to approve the July 17th minutes. Vice-Chair Cain seconded the motion. Motion passed unanimously.

✚ Master Calendar – Mike Gillaspie

- Marica Putman will revise the calendar to a 2-tab Excel format for 'current 18 months' and 'all years'.
- Additional dates will be added to the calendar, including the Recycling Extravaganza on October 18th.

✚ Circles of Influence

Places of Worship – Liaisons and Invitations

- Places of Worship liaisons have been revised.
- Liaisons are asked to provide contact information to Marica Putman for invitations.

MARC's 2014 Call for Projects Deadline

- Possible submissions were discussed including:
 - Annual HOA Meetings
 - Justice Center
 - Parks & Recreation Recycling Program
 - Ironhorse Golf
 - Master Plan for Bike Walk (better for next year, prioritize)
 - 135th Street Plan (wait for more)
 - Geothermal (wait for more)
 - Large Item Recirculation
 - Green Gauntlet

- Members discussed various projects within Leawood and other cities for comparison. They made suggestions for the application.

School Sustainability Initiative Awards

- Chair Filla commented that she has followed up with her school to see if they will be participating. Members are encouraged to do the same with their liaisons.

✚ Green Mobility

August Work Session Results – Brian Anderson

- Chair Filla thanks Vice-Chair for the email summary of the work session.
- Brian Anderson gave school liaisons the safe routes to school maps for their schools. The back page provided information, suggestions, and benefits for kids.
- The walk/bike to school papers for schools:

MEMBERS

Debra Filla, Chair
Corinth

Julie Cain, Vice-Chair
BV High Schools

Martha Conradt
Cure

Mike Gillaspie
Leawood Middle

Alicia Jennings
Nativity

Gareth Matthews
Mission Trail

Scott Pashia
Brookwood

Bob Pierson
St. Michaels

Jim Potter
Prairie Star Elementary

Mike Schaad
Leawood Elementary

Chris Schultz
Prairie Star Middle

Chris Claxton
Director of Parks
& Recreation

Brian Anderson
Parks Superintendent

Marica Putman
Adm. Graphics Tech

Scott Lambers
City Administrator

Kevin Jeffries
Pres. & CEO Leawood
Chamber of Commerce

- The logo cover sheet
- Map of suggested routes and school information
- Checklist: Organize a Walk/Bike to School Event
- Walk/Bike Press Release
- Walk/Bike Customizable Flyer (open dated, open contacts)

Update on Active Transportation – Brian Anderson and Alicia Jennings

- The Bike/Ped Plan is going to the Planning Commission on September 23rd and will go to Council on October 20th.
- Way finding. Tucker Trotter is the President of Dimensional Innovations and a member of our steering committee. Their design build firm does a lot work in branding and working on college campuses and how to orient people, etc. Brian Anderson and Alicia Jennings asked that he come up with some branding examples for our signage and way finding methods. Members discussed other way finding methods for walking and trails. Map My Ride was discussed.

✚ Conservation

Congrats to Parks & Recreation

- Chair Filla congratulates to the Parks & Recreation's article in the NRPA Magazine and receiving recognition.

EDF Building Project Update

- Chair Filla presents a slide show for members to review. It is the CEP City Energy Project sponsored by Natural Resources Defense (showcases 10 major cities).
- Mike Gillaspie shared an upcoming event. He is organizing an educational conference on October 2nd at the Discovery Center in Kansas City. The organization is the USGVC. The keynote speaker is Rob Watson, known as the founding father of LEED.
- Chair Filla thanks all who were able to provide feedback for Leawood's MARC Grant for Sustainable Places.

✚ Recycling

Recycling Extravaganza – Bob Pierson

- The Recycling Extravaganza event for Overland Park is October 18th at Black & Veatch from 8 am-2 pm.
- Marica Putman will create a flyer for the event.

Large Item Recirculation Day – Bob Pierson (September 20th)

- This upcoming event is for 95th St. to I-435th. The north is divided into June (Somerset to 95th St.) and September (95th St. to I-435) for even years. The south is divided into June (I-435 to 135th St.) and September (135th St. to 155th St.) for odd years. This info will be posted online.
- For 2015: June 6th and September 19th.
- Signs will be up Monday prior to the event. Martha Conradt will advertise with various sites like Craigslist.
- Marica Putman will send Bob Pierson the flier for Leawood Estates board meeting.

Misc. Recycling

- Kevin Jeffries has a staff member Gina who is interested in office recycling. Chair Filla invites her to a meeting and team up with Bob Pierson.
- He mentioned that Jo Co had an initiative and came to his office to ask questions about their recycling. Gareth Matthews verified that Jo Co Health and Environment has a program and their focus is to assist businesses with anything from manufacturing to office space. They will be featured in the November Johnson County magazine.
- Members discuss various recycling facts and examples.

✚ HOA Meeting

- Members contact HOA members for updates.
- Gareth Matthews asked that a question be added to the form. 'How do you disseminate info from us to others?'
- Chris Claxton pointed out that contact information is important in order to contact residents for emergencies such as the recent water running in Wilshire Place. Brian Anderson had to shut the water off and was not able to contact the HOA and explained the situation.
- Chair Filla reviewed Martha Conradt thoughts about how HOAs share information. Martha Conradt clarified her thoughts. She was not suggesting that the SAB drop the Large Item Recirculation Day but to

determine whether or not to continue if the information is not being shared. AS for the HOA meeting, she raised the issue that if the information is not being shared, is the staff time and expense warranted? How do we make sure the information is being shared?

Gareth Matthews also made comments concerning how information is being shared or not being shared. Are there other avenues we can get our message across? Chair Filla is putting this topic and eNeighbor information from Chris Schultz on the agenda for the next meeting.

- Chris Claxton suggested that this concern be addressed in the next guide. Something like, 'Are you getting the information from your HOA?' Save the date will be placed in the guide too.
- Members noted that we should have had a booth at the Police Open House.
- Chris Schultz asked that everyone review the HOA meeting check list and critical dates to get a head start and deciding on format.
- Mike Gillaspie suggested a follow up to receive feedback from Mary English for her home energy audit giveaway. He suggested that she be invited as a vendor.

Adjourn

- Meeting adjourns at 9:05 am. Next meeting is October 9th, 2014.
- No meetings in March, August, and December.
- Future meetings: November 13th, 2014, January 8th, 2015, February 12th, 2015.