

MINUTES | February 13, 2014

7:30 am • Leawood City Hall • 4800 Town Center Drive • Main Conference Room

Members Present: Debra Filla, Julie Cain, Mike Gillaspie, Gareth Matthews, Scott Pashia, Bob Pierson, Jim Potter, Chris Schultz

Staff Present: Chris Claxton, Brian Anderson, Marica Putman

Members Absent: Martha Conradt, Alicia Jennings, Mike Schaad

Guests: Mark Andrasik, Information Services Director
Richard Coleman, Community Development Director
Joe Johnson, Public Works Director
Called Jim Stearman

✚ Welcome & Introductions

- The SAB meeting came to order at 7:35 am.

Approval of today's meeting agenda.

- Chris Schultz made a motion to approve the agenda. Scott Pashia seconded the motion. Motion passed unanimously.

✚ Approval of the past meeting minutes.

- Scott Pashia made a motion to approve the January 16th minutes. Chris Schultz seconded the motion. Motion passed unanimously.

✚ Master Calendar – Mike Gillaspie

- The calendar has been updated to include corrected large item pick-up event locations.

Takeaway Postcard, Large Item Pick-Up Recirculation Fliers, & Interest Card

- Chair Filla reviewed and complimented the post card design. She requested that The Leawood Foundation and Ripple Glass logos to be added to the post card. Large Item Pick-Up fliers and Interest Card have been posted and are available on the website.

✚ HOA Meeting – Chris Schultz

Action Items

- The check list is reviewed by members.
- A copy of Martha Conradt's press release is included and will be reviewed.
- Reviewed last count of attendees. Chris Schultz encouraged everyone to continue reaching out to HOA members. Chair Filla suggested sending a revised email to include the Emerald Ash Borer Round Table Discussion. She will ask Martha Conradt to draft it.
- Reviewed and made minor changes to the lodge layout. The roundtable will be in the front, toward the doors. Brian Anderson and Dustin Branick will steer the discussion.
- Vice-Chair Cain brought a centerpiece example made from free recycled resources.
- Catering is being provided by O'Neill's.
- Members discussed methods of obtaining and maintaining HOA information. Chris Schultz suggested putting the interest card on the tables to be filled out.
- Survey to be sent out the day after the meeting.
- Raffle items:
 - 1 compost bin
 - 1 police ride along
 - 1 fire ride along

MEMBERS

Debra Filla, Chair
Corinth

Julie Cain, Vice-Chair
BV High Schools

Martha Conradt
Cure

Mike Gillaspie
Leawood Middle

Alicia Jennings
Nativity

Gareth Matthews
Mission Trail

Scott Pashia
Brookwood

Bob Pierson
St. Michaels

Jim Potter
Prairie Star Elementary

Mike Schaad
Leawood Elementary

Chris Schultz
Prairie Star Middle

Chris Claxton,
Director of Parks
& Recreation

Brian Anderson,
Parks Superintendent

Marica Putman,
Adm. Graphics Tech

Scott Lambers,
City Administrator

Kevin Jeffries,
Pres. & CEO Leawood
Chamber of Commerce

- 4 birdhouse kits
- 3 Ripple Glass bins
- 1 activity tracker
- 1 energy audit coupon
- 3 bulbs
- 1 rain barrel

Presentation Near-Final Draft Walkthrough – Chair Filla

- Chair Filla reviews the presentation with members. Our theme is 'How Low Can You Go?'
- The presentation is revised as needed by members. Member duties are assigned as needed i.e. Vice-Chair Cain will pick up interest cards when this slide appears.

✚ Post Meeting Conference Call

- Chris Schultz will provide a call-in number for March 6th, 8 am call.

✚ School Sustainability Leadership Awards

- Chair Filla asked members if they would like to continue with the awards for spring. And if budget money is available, we can discuss continuing the SAB Leadership awards for the fall term.
- Martha Conradt suggested recognition for the City and SAB. Ask the schools to recognize it in their newsletter. Press releases, Leawood Lifestyle, etc. are also suggested. Gareth Matthews suggested that it be super simple and to do this as a follow-up instead.
- A group tour of the Justice Center instead of raffling is suggested by Gareth Matthews. Chair Filla will contact Chief John Meier to discuss possible HOA tours.

✚ Budget Review

- Reviewed last year's budget.
- Vice-Chair Cain spoke about the Blue Valley Educational Foundation which has sunflower shape sign displayed at the school property. It was previously discussed that members give one to those schools who participated in our sustainability initiatives. Members discuss it more.

✚ Conference Call with Jim Stearman of Hoefler Wysocki

- Jim Stearman steps through his presentation by phone.
- He is adding a slide to show how to capture water to conserve and clean it.
 - Slide 1: Introduction slide of Hoefler Wysocki.
 - Slide 2: Municipal Court and City Hall. A reference point to show that the codes have changed and require more efficiency in building systems. One of the benefits of LEED process and certification.
 - Slide 3: Shows a reference point on how we have increased efficiency from the original City Hall. Minimum now is a 20% increase in efficiency and we achieved an additional 32% (52% total); equivalent to LEED Silver.
 - Slides 4-6: Lists the systems employed to achieve that efficiency. Members suggested using layperson's terms.
 - Slides 7-8: Designated to geothermal heating and cooling system.
 - Slides 9+: Additional information, savings dollars, landscaping, BMP, rain gardens, etc.
 - Final Slide: Conserve energy and good use of community city dollars translating into savings.
- Chair Filla thanks Jim Stearman for his time and welcomes him to the upcoming HOA meeting.

✚ Adjourn

- Meeting adjourns at 9:18 am. Next meeting is April 10th, 2014.
- No meetings in March, August, and December.
- Upcoming meeting is April 10th, 2014.

ACTION ITEMS

- ✓ **Marica**
 - Provide a vendor list for Mayor Dunn.
 - Send out conference call notice and details.
- ✓ **Debra**
 - Send Marica a KU storm inlet pic.
- ✓ **Brian**
 - Send a pic of our new water fountains.
 - Need a picture of city hall's bike rack with a bike in it.
- ✓ **Chris S.**
 - Provide call-in number for our conference call on March 6th at 8 am.
 - Send an updated check list to Marica.
- ✓ **Martha**
 - Draft a revised email to include EAB Round Table Discussion.
 - Provide Brian a pic of traffic congestion at a school.