

MINUTES | January 16, 2014

7:30 am • Leawood City Hall • 4800 Town Center Drive • Main Conference Room

Members Present: Debra Filla, Julie Cain, Martha Conradt, Mike Gillaspie, Alicia Jennings, Gareth Matthews, Scott Pashia, Bob Pierson, Jim Potter, Chris Schultz

Staff Present: Chris Claxton, Brian Anderson, Marica Putman

Members Absent: Mike Schaad

Guests: Mark Andrasik, Information Services Director
Richard Coleman, Community Development Director

✚ Welcome & Introductions

- The SAB meeting came to order at 7:39 am.

Approval of today's meeting agenda.

- Scott Pashia made a motion to approve the agenda. Mike Gillaspie seconded the motion. Motion passed unanimously.

✚ Approval of the past meeting minutes.

- Chris Schultz made a motion to approve the November 14th minutes. Alicia Jennings seconded the motion. Motion passed unanimously.

✚ Master Calendar – Mike Gillaspie

- The Recycling Extravaganza is listed in April. He did speak with Jim Twigg and found out that this event is tentatively scheduled for May 3rd. It has not been confirmed.
- Members discussed dates for the International Walk to School Day event.

✚ HOA Meeting – Chris Schultz

- Members receive the postcard outline by Martha Conradt. This is a takeaway piece suggested by Mike Gillaspie. Members discuss event key information and event dates.
- Members reviewed the Critical Dates handout.
 - February 13th, presentation dress rehearsal.
 - February 27th, HOA meeting.
 - He will schedule the March conference call before the next meeting.
- Mike Gillaspie will create a residential light bulb slide and handout with examples on hand.
- Martha Conradt finished to the verbiage of inviting her to the event.
- Slides are due to Marica Putman as soon as possible.
- Members reviewed the draft agenda and making adjustments as needed.

Roundtable

- Roundtable discussions. Bob Pierson will ask Mark Cantrell to host a HOA round table discussion. Brian Anderson will contact Brad Sumner, Jim Rawlings, Thad Carver, and Bruce North to host discussions too.

Overview

- 10 minutes/Mayor. Present the overview.

MEMBERS

Debra Filla, Chair
Corinth

Julie Cain, Vice-Chair
BV High Schools

Martha Conradt
Cure

Mike Gillaspie
Leawood Middle

Alicia Jennings
Nativity

Gareth Matthews
Mission Trail

Scott Pashia
Brookwood

Bob Pierson
St. Michaels

Jim Potter
Prairie Star Elementary

Mike Schaad
Leawood Elementary

Chris Schultz
Prairie Star Middle

Chris Claxton,
Director of Parks
& Recreation

Brian Anderson,
Parks Superintendent

Marica Putman,
Adm. Graphics Tech

Scott Lambers,
City Administrator

Kevin Jeffries,
Pres. & CEO Leawood
Chamber of Commerce

Sustainability and Recycling

- 10 minutes/Chair Filla. Speak about SAB and its mission and objectives. Cover interest cards, raffle, and slides of Global Footprint Network.
- Sustainability School Grants to participating schools: Corinth, Mission Trail, Prairie Star, and Cure.
- Updated recycling information. New tonnage reports from Brian Anderson.
- Updated large item recirculation fliers. Bob Pierson shared JR Pesek's remarks of Leawood Estates increased recycling stats.
- Taking up the gauntlet. Leawood Estates has increased their recycling efforts. Members discussed results.
- Introduce Julie Davis, JoCo Environmental Programs.

Green Mobility

- 10-15 minutes/Brian Anderson. Gave an overview of Bike Ped Master Plan and includes Walk/Ride to school information. He will give an intro, what active transportation is, provide an update, and why we are doing this. Then he spoke about the recent walk/bike event. He talked about giving Marty Shukert an opportunity to talk about the master plan. RDG is building their slides. He'll add a steering committee slide. Members discuss related topics.
- 5 minutes/Richard Coleman. Overview of the 135th Street Corridor Study and creating sustainable places grant.
- 5 minutes/Chris Claxton. Parks and Recreation Master Plan.

Conservation

- 10 minutes/HWA. Justice Center Efficiency/Sustainability. How the money was raised (Revenue from sales/real estate/commercial taxes). Financial sustainability.
- 5 minutes/Mary English, Small Step Energy Solutions, will speak about energy audits.
- 10 minutes/Joe Johnson. He will speak about curb replacement, sidewalks, streets and street lighting. Mike Gillaspie will prep Joe Johnson on lighting, case studies.
- 5 minutes. Joe Johnson will speak about the BMP Stormwater and the impact on conserving and cleaning our waters. Mark Andrasik mentions map linking to our HOA page.
- Members discuss other issues such as sprinklers. Brian Anderson mentions that our sprinklers from our city park runs off natural water except for the pool (city water). Soccer fields are from the pond that is pulled in from the creek. They use a software program to assist watering.
- Mike Gillaspie provided a handout on incandescent, LEDs, match lamps and controls. Chair Filla would like a physical display of the lights. Mike Gillaspie will provide that and Gareth Matthews will purchase several lights as giveaways.

ACTION ITEMS

- ✓ **Marica**
 - Update recycling and recirculation fliers.
- ✓ **Bob**
 - Ask Mark Cantrell to host a HOA Roundtable discussion.
- ✓ **Brian**
 - Ask Brad Sumner, Jim Rawlings, Thad Carver, and Bruce North to host a HOA Roundtable discussion.
 - Send a pic of our new water fountains.
 - Need a picture of city hall's bike rack with a bike in it.
- ✓ **Chris S.**
 - Provide call-in number.
- ✓ **Martha**
 - Send Marica postcard info.
 - Provide a 'Who We Are' to Marica to be used in future guides.
 - Will revamp the large item recirculation fliers.
- ✓ **Mike**
 - Create a light bulb slide and handout. He will bring residential light bulbs examples.
- ✓ **Chris C.**
 - Retake art picture in the lobby for the slide.
- ✓ **Gareth**
 - Create a school packet for the School Sustainability Initiative.
- ✓ **Jim**
 - Send a map to Marica to create a slide for Ripple Glass.

Wrap Up

- Thank you. Booths open.
- Interest cards. Raffle.
 - 1 compost bin
 - 1 rain barrel
 - tree gators
 - 2 groups of 2 seats for a bird house classes (4 seats total)
 - Ripple bins (Jim Potter), map
 - Light bulbs
 - 2 ride alongs (police/fire)
 - Activity tracker (Fitbit)

✚ **Check List – Key Points**

- Chris Schultz reviews check list with members. Members confirm tasks.

✚ **School Sustainability Initiative Awards**

- Continue with spring. Gareth Matthews will create a packet for the schools.

✚ **Adjourn**

- Meeting adjourns at 9:15 am. Next meeting is February 13th, 2014.
- HOA meeting is February 27th, 2014.
- No meetings in March, August, and December.
- Upcoming meeting is April 10th, 2014.