

MINUTES | November 14th, 2013

7:30 am • Leawood City Hall • 4800 Town Center Drive • Main Conference Room

Members Present: Debra Filla, Martha Conradt, Mike Gillaspie, Alicia Jennings, Gareth Matthews, Scott Pashia, Bob Pierson, Jim Potter, Chris Schultz

Staff Present: Marica Putman

Members Absent: Julie Cain, Mike Schaad

Guests: Ashok Gupta, Director of Programs and a Senior Energy Economist at the Natural Resources Defense Council – 8:30 am Council Chambers.

✚ Welcome & Introductions

- The SAB meeting came to order at 7:37 am.

Approval of today's meeting agenda.

- Gareth Matthews made a motion to approve the agenda. Alicia Jennings seconded the motion. Motion passed unanimously.

✚ Approval of the past meeting minutes.

- Mike Gillaspie made a motion to approve the October 10th minutes. Alicia Jennings seconded the motion. Motion passed unanimously.

✚ HOA Meeting – Chris Schultz

- The draft agenda is finalized. Chris Schultz reviews the draft agenda and meeting check list with members.
- December 12th, 7:30 am will be a phone conference meeting to review the presentation sections.
- Presentation walk-thru will be January 9th.
- February 13th, the presentation's final dress rehearsal.
- February 27th, HOA meeting.
- Speaker sections:
 - Mayor Dunn will introduce the meeting. She is to receive talking points for her remarks on the presentation.
 - Chair Filla will give an overview prior to the guest speakers to set the tone of the presentation and why it matters. Approximately 5 minutes. We will use the 3 goals of the Board from our mission statement as the outline for the presentation and including city and SAB activity together.

Green Mobility

- 10-15 minutes. An overview of the Master Pedestrian and Bicycle Plan to include the process as well as the results. Included in this section will be the Walk/Ride to school information.
- 5 minutes. School highlights and Sustainability Initiative Awards.
- 5 minutes. Overview of the 135th Street Corridor Study.
- 5 minutes. Parks and Recreation Master Plan.

Conservation

- 10 minutes. Justice Center Efficiency/Sustainability.
- 5 minutes. Mary English, Small Step Energy Solutions, will speak about energy audits.
- 10 minutes. Joe Johnson will speak about curb replacement, sidewalks, streets and street lighting. Mike Gillaspie will prep Joe Johnson on lighting, case studies.

MEMBERS

Debra Filla, Chair
Corinth

Julie Cain, Vice-Chair
BV High Schools

Martha Conradt
Cure

Mike Gillaspie
Leawood Middle

Alicia Jennings
Nativity

Gareth Matthews
Mission Trail

Scott Pashia
Brookwood

Bob Pierson
St. Michaels

Jim Potter
Prairie Star Elementary

Mike Schaad
Leawood Elementary

Chris Schultz
Prairie Star Middle

Chris Claxton,
Director of Parks
& Recreation

Brian Anderson,
Parks Superintendent

Marica Putman,
Adm. Graphics Tech

Scott Lambers,
City Administrator

Kevin Jeffries,
Pres. & CEO Leawood
Chamber of Commerce

- 5 minutes. Joe Johnson will speak about the BMP Stormwater and the impact on conserving and cleaning our waters. To be included are stats on street sweeping.

Recycling

- Members discuss various recycling tidbits to include. 85% to 95% of the people are recycling. There is an increase of 10%-15% for those using larger recycling carts (Leawood Estates). Recirculation dates June 7th and September 20th for Leawood and Leawood Estates. Recycling Extravaganza, recycling in the parks, etc.
- Mike Gillaspie and Martha Conradt will create a post card with recycling info and dates as takeaways for the meeting.
- The meeting to end at 7:20 pm. Drawings, raffles, and prize will take about 10 minutes. Open booth period ending at 8 pm.

Lastly, the invite is reviewed for final changes. Martha Conradt brings up for discussion the ad in the Parks & Recreation Program Guide about the SAB. The invite is revised to include 'all are welcome'. For those who do not want to pay the \$10 fee for dinner, they are welcome to come at the start of the meeting at 6:15 pm.

Chris Claxton will assist in choosing the caterer.

ACTION ITEMS

- ✓ **Marica**
 - Email everyone phone conference meeting
 - Provide PR Program Guide general deadlines to Mike G.
- ✓ **Mike G.**
 - To create a recycling takeaway postcard for the meeting with Martha.
- ✓ **Chris S.**
 - Provide call-in number.
- ✓ **Debra**
 - Confirm all speakers along with Chris Claxton.
- ✓ **Martha**
 - Send 'talking points' for Mayor Dunn to Debra to review.
 - Provide a 'Who We Are' to Marica to be used in future guides.

✚ SAB School Sustainability Initiative Awards

- Chris Claxton suggested that we use award rather than grant. December 13 is the deadline for the school proposals for the SAB's 2013 Sustainability Initiative Awards. Martha Conradt suggests that we collect photos from the schools for the HOA presentation.

The approval process for the Awards will be as follows:

- School submits application to an SAB member and is approved by that member. The application must have signatures from students, teachers, and principal, committee and staff members to provide a financial record.
- The member then submits application to either Chair Filla or Julie Cain for approval.
- The approved application is then submitted to either Chris Claxton or Brian Anderson for final approval and to issue a request for a check payable to the school.
- The application was revised to reflect Jim Potter and Gareth Matthews' formats and will be used for next year.
- Prairie Star Middle is nonresponsive to our efforts to-date.

✚ Other

- Bob Pierson provided a hand-out from the 10/26 Recycling Extravaganza in Overland Park. The numbers are impressive! This is a great info tool to be presented at the HOA meeting. The next one will most likely be in April.

✚ Guest Speaker Ashok Gupta (Council Chamber)

- Members move to the Council Chamber to listen to our guest speaker.

✚ Adjourn

- Meeting adjourns at 8:25 am. Next meeting is January 9th, 2014.
- Upcoming meeting is February 13th, 2014. HOA meeting is February 27th, 2014.
- No meetings in March, August, and December.