



MINUTES | January 10, 2013

7:30 am • Leawood City Hall • 4800 Town Center Drive • Main Conference Room

Members Present: Julie Cain, Martha Conradt, Mike Gillaspie, Alicia Jennings, Scott Pashia, Bob Pierson, Mike Schaadt, Chris Schultz

Staff Present: Chris Claxton, Brian Anderson, Marica Putman

Members Absent: Debra Filla, Paul Duffendack, Gareth Matthews

Guests: None

MEMBERS

Debra Filla, Chair
Julie Cain, Vice-Chair
Martha Conradt
Paul Duffendack
Mike Gillaspie
Alicia Jennings
Gareth Matthews
Scott Pashia
Bob Pierson
Mike Schaadt
Chris Schultz

Scott Lambers,
City Administrator

Kevin Jeffries,
Pres. & CEO Leawood
Chamber of Commerce

Chris Claxton,
Director of Parks
& Recreation

Brian Anderson,
Parks Superintendent

Marica Putman,
Adm. Graphics Tech

✚ Welcome & Introductions

- The SAB meeting came to order at 7:48 am. Vice-Chair Cain introduces our new member: Mike Gillaspie.

✚ Approval of today's meeting agenda.

- Alicia Jennings made a motion to approve the agenda. Chris Schultz seconded the motion. Motion passed unanimously.

✚ Approval of the past meeting minutes.

- Chris Schultz made a motion to approve the November 8th minutes. Martha Conradt seconded the motion. Motion passed unanimously.

✚ Green Mobility – Brian Anderson

Complete Streets Policy – Public Works Report & Update on Consultant

- Vice-Chair Cain explains that the City Council has approved \$60,000 to hire a consultant to look at the Complete Streets Policy.
- Brian Anderson met with a local consultant that specialized in transportation planning. He is working on an RFP (request for proposal) to meet our specifications.
- Brian Anderson attended a planning review meeting and spoke of the plans from Camelot Court. They are interested in expansion and he made comments on their plans for bike parking, he asked them to widen the sidewalks (Roe and 119th), and more.

Essay and Art Contest – Scott Pashia

- Scott Pashia explains the contests. Three schools participated in the essay contest and two schools participated in the art contest. They are currently going through the submittals and ranking them in order. Last year we awarded a school with the most participation. We can give a little more to winners this year or award more students. We are encouraging awareness and participation. Members discuss student award options.
- Members decide to have a meeting in two weeks, Thursday, January 24th at the Lodge at 8:00 am. The lodge will provide a visual and layout. Discuss award allotments, vendors, and more.

✚ Recycling – Julie Cain

Lakemary's Recycling Program for electronics – referral from Council member Azeltine

- This topic has been moved to the next meeting.

ACTION ITEMS

- ✓ Everyone to meet at the Lodge, 8 am on 1/24/13.
- ✓ Chris C. will send registration confirmations
- ✓ Chris C. will check on linens, flatware, glasses, caterer
- ✓ Lodge setup around 3:30 pm
- ✓ Brian will check on alcohol/bartenders

5th Annual HOA Meeting - All

- Project Manager, Chris Schultz leads members through our check list and presentation for planning and confirmation of given tasks.
- Members discussed given tasks such as invitations (to be sent out immediately and sent to members), manpower/volunteers, vendors, décor, giveaways, etc. Interest card surveys for giveaways, sign-in process were also discussed. Ideas for giveaways: Police/Fire ride-alongs, magnets, bags, certificates, etc.
- Lodge layout and vendors are discussed.
- Members step through the meeting timeline and presentation slides.

Adjourn

- Meeting adjourns at 8:58 am. Next meeting is on February 14th, 2013.