MINUTES | October 11, 2012

7:45 am • Leawood City Hall • 4800 Town Center Drive • Main Conference Room

**Members Present:** Debra Filla, Julie Cain, Martha Conradt, Paul Duffendack, Scott Pashia, Bob Pierson, Chris Schultz

**Staff Present:** Chris Claxton, Brian Anderson, Marica Putman

**Members Absent:** Alicia Jennings, Jennifer Hassler, Gareth Matthews, Mike Schaadt

**Guests:** None

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**Welcome & Introductions**

- The SAB meeting came to order at 7:45 am. Introductions are made.

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**Approval of today’s meeting agenda.**

- Julie Cain made a motion to approve the agenda. Chris Schultz seconded the motion. Motion passed unanimously.

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**Approval of the past meeting minutes.**

- Scott Pashia made a motion to approve the September 13th minutes. Julie Cain seconded the motion. Motion passed unanimously.

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**Recycling**

**Recycling Extravaganza – October 13th**

- Paul Duffendack requested volunteer assistance. There are two shifts available (8-11 am/ 11 am-2 pm). It is at the Black & Veatch campus off of Lamar in Overland Park. He passed out extra fliers to pass along or post.

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**Green Mobility**

**Complete Streets Policy – Council Report**

- Public Works approved the draft of the Complete Streets Policy. James Azeltine will make a Council Report with a motion to approve the drafted Complete Streets Policy. Chair Filla will follow up on the motion, present an informational packet, and ask for a Council Report. If the packet cannot go out today, then it will be sent out for the next Council meeting. The Planning Commission and Public Works Committee have reviewed the drafted Complete Streets Policy.

**Update on Consultant – Brian Anderson**

- Brian Anderson suggested starting the preparation work in the upcoming months such as interviewing consultants. He would like to send out an RFQ (Request for Qualifications) to consultants and have them interviewed by a team made up on staff and involved committees such as SAB and BFC. The interviewing could be done in December and selection made in January when the money is available, have the contract signed and let them get started.

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**ACTION ITEMS**

- Chair Filla will follow up on the status of forwarding the approved draft of the Completed Streets Policy to Council.
- Chair Filla to set a meeting date in March for schools to plan the spring International Walk/Bike to school day and discuss walking school buses.
- Marica will draft the HOA annual dinner invite for Bob Pierson to share with the
Essay and Art Contest – Scott Pashia, Martha Conradt
• There are no new updates for the contests. Everyone has been corresponding with
t heir schools. Scott Pashia will send out a quick correspondence at the end of the
month for updates.
• There will be a prize for the 5th grad and 6th grade.
• Contest deadline is January 6, 2013.
• Participants are as follows:
  • Corinth is yes.
  • Cure is yes for art and is questionable for the essay.
  • Brookwood is questionable.
  • Prairie Star Elementary is yes.
  • Prairie Star Middle is yes.
  • St. Michaels is yes for both.

  • Scott Pashia and Chair Filla explain the judging process and associated specifics
    such as the presentation of the winners at the HOA Homeowner’s Meeting. SAB has a
    limit of 3 guests per participating school: the winner, a parent, and a school
    representative. They can buy additional tickets for $10 each.
  • Jennifer Hassler has resigned due to her job’s heavier work load and will be greatly
    missed. Julie Cain will be the liaison for Leawood Middle.
  • Follow up from Gareth Matthews, Alicia Jennings, Mike Schaadt, and Julie Cain will
    be presented a the next meeting.
  • Scott Pashia mentioned that in regard to Brookwood and other schools, some of
    these projects may become redundant as these schools take on more green issues. He
    suggested that the SAB may have to become more creative in their future contests to
    have them interface with the city.

Walk/Bike to School – Alicia Jennings, Martha Conradt
• The team did a great job in stepping up and getting the information to the schools.
  Martha Conradt suggested that the planning should start at least two to three weeks
  earlier. The next national Bike/Walk event is May 8th. Planning should begin in February
  after the HOA event.
• Chris Schultz received fairly strong feedback from Prairie Star Middle. They were not
  able to participate as it was just not practical for them because of the broader
  geography they serve. There’s a similar situation at Cure and they were able to
  encourage some participation.
• In all, the event was success in terms of interest and participation.
• We had great police presence. Chair Filla suggested we notify Leawood as well as
  the Prairie Village Police. The school is located in Prairie Village but the kids live in
  Leawood. The bus stops are on 83rd and 89th. Unfortunately, on Tuesday, a young girl
  riding her bike was hit by a car nearly a week after this event. She was coming down
  Mission at 87th. She saw the car and noticed the car stopped. However, the mom was
  making a right-hand turn and didn’t see the girl on the bike. She hit the bike, bumped
  and smashed helmet, nobody’s hurt, just a couple of scraps. The biggest safety issue
  we have is that kids think that you are the adult and as an adult you are in charge and
  will stop for them. Any biker or runner knows that unless there’s eye contact with the
  driver, you’re invisible. Awareness is needed. Members discuss awareness and safety
  options.
• Incentives and gift card results. Corinth had given away bike helmets to one boy and
  girl. They decide to use the $100 gift card for their February auction. The amount was
  well received. Members discuss whether to hand out individual gifts or not for
  participation. It was decided that these items might be a burden for the teachers and
  school officials. Bike helmets, Police and Fire rides were discussed too.
• The interactive flier was great. Schools were appreciative of having the fliers and the signs. Three signs for display at each school is ideal. Julie Cain suggested adding City of Leawood logo or SAB info on the signs. Most people do not realize this but the Crossing Guards are paid by the City of Leawood. Martha Conradt provided “walking music” for the kids such as “Walk like an Egyptian”, “Walk the Dinosaur”, and more. Martha Conradt mentioned that not many schools took FedEx on their offer to provide volunteers. The offer did come a little late and will try again for the next event.
• Chair Filla suggested having a meeting in March for all the schools who would like to plan for this event and talk about the walking school bus.
• Martha Conradt did a press release and sent it to the Star and out to the TV stations. The Star did publish her letter to the editor. Julie Cain mentioned that Lisa Harrison of Leawood Lifestyle is always looking for news too.
• Chair Filla will do a follow up with Mark Andrasik and include photos for posting on the website.
• Chair Filla asked about a one-on-one survey from Survey Monkey to the schools to receive feedback. Brian Anderson spoke with the Principal at Mission Trail and she was happy with the event and plans to do this again in the spring. Chair Filla and Alicia Jennings are working with Corinth. Members discuss schools and their staff involvement.
• Paul Duffendack brought up a point on event documentation. He asked if we have an organizational system for our events that others can use for future events (in the event that we are not here). This is a good idea and we should start a how to manual to keep track of what needs to be done for each of our events. Archive what we’ve done.

**5th Annual HOA Meeting**

• In the packet is a checklist and samples from last year’s HOA meeting to guide us for the next meeting.
• Chris Schultz has volunteered to be the HOA event project manager.
• 2013’s meeting theme is on Trees, Leaves, Streets, Sidewalks, and Green Mobility. Trees are currently a hot subject because of the recent pruning height changes. Twenty-four percent of Leawood’s street trees are ash trees. 1 out of 4 ash trees has the potential of being infested with emerald ash borer. Members discussed tree evaluations and the beetles that are destroying the trees. By ordinance, if there’s an infected tree it must be removed.
• Essay and Art Awards and Recognition will be presented during dinner (no video).
• Suggested Speakers:
  - Trees, Leaves - Brian Anderson, Dustin Branick. Brian will investigate an outside speaker such as an Master arborist.
  - Leaves, Streets/Curbs, Sidewalks, Snow Removal – Joe Johnson
• Our goal is to present the information in a timely manner in the overall time frame.
• Vendors will have handouts and more.
• Advertisements. The invite will be posted in the Parks & Recreation Program Guide and online. An invite is needed immediately for the Leawood Homes Association Newsletter. Leawood and Leawood Estates will receive 4 tickets. Call in RSVPs to Tonia Morgan. Members discuss invitation and reservation details.

**Other Items**  
**Expending Our Sphere - Churches**
• We are adding Leawood churches to the list developed by Chris Schultz.

**Stream Teams**
• Moved to the next meeting.

**Adjourn**
• Meeting adjourns at 9:06 am. Next meeting is on November 8, 2012.