



MINUTES | January 12, 2012

7:30 am • Leawood City Hall • 4800 Town Center Drive • Main Conference Room

Members Present: Julie Cain, Paul Duffendack, Alicia Jennings, Jennifer Hassler, Gareth Matthews, Michelle Moloney, Scott Pashia, Bob Pierson

Staff Present: Chris Claxton, Brian Anderson, Marica Putman

Members Absent: Debra Filla, Paula Cornwell

Guests: None.

MEMBERS

Debra Filla, Chair
Julie Cain, Vice-Chair
Paula Cornwell
Paul Duffendack
Jennifer Hassler
Alicia Jennings
Gareth Matthews
Michelle Moloney
Scott Pashia
Bob Pierson

Scott Lambers,
City Administrator

Kevin Jeffries,
Pres. & CEO Leawood
Chamber of Commerce

Chris Claxton,
Director of Parks
& Recreation

Brian Anderson,
Parks Superintendent

Marica Putman,
Adm. Graphics Tech

🌱 Welcome & Introductions

- The SAB meeting came to order at 7:40 am. Julie Cain will chair the meeting today. She has announced the appointment of our new member Mike Schaadt, PGAV ARCHITECTS. He will be here for the HOA meeting and will be joining us soon.

🌱 Approval of today's meeting agenda.

- Jennifer Hassler made a motion to approve the agenda. Alicia Jennings seconded the motion. Motion passed unanimously.

🌱 Approval of the past meeting minutes.

- Alicia Jennings made a motion to approve December 8th, 2011 minutes. Jennifer Hassler seconded the motion. Motion passed unanimously.

🌱 Meetings and Activities

- Brookwood HiP meeting. Alicia Jennings and Scott Pashia attended the meeting on December 14th. The kids are doing amazing things along with teachers and parents. They have received an award and are continuing to recycle lunch refuse. Brookwood is a good model school and will be presenting their information at the HOA meeting.
- Leawood Country Club South meeting. No updates.
- JoCo Commission – Mayor Dunn wrote a letter stating Leawood's support of the Commission's mandate that all waste haulers now be licensed and that starting 1/1/2012 all yard waste MUST be composted and can no longer be thrown in the landfill. Scott Lambers, City Administrator, attended a county meeting in late December where all cities were urged to make a formal statement even though the Commission had already granted Deffenbaugh an extension of one year of two contracts which had pre-existing yard waste clauses. Unified Government of Wyandotte and Edwardsville.

Deffenbaugh offers composting as an optional service at an additional charge and residents can choose to participate or not in the program. They stipulate the number of bags per household that will be picked up which varies during the year. Some cities (Overland Park for example) have mandated that all residents participate in the Deffenbaugh composting service. Julie Cain explained that Deffenbaugh uses a GPS based tracking system which clearly shows the truck drivers who has paid for the composting service or not. If a resident decides to opt out, that resident is responsible for their own composting.

ACTION ITEMS

- ✓ Continue to send Marica updates from HOA spreadsheets.
- ✓ Marica will send out the HOA agenda for updates and due by the 20th.

Julie Cain has also spoken with Suburban Lawn & Garden about composting. Leawood's Parks & Rec and Public Works Departments both use Suburban for their composting needs. For example, Leawood composts the Christmas Trees our residents drop off and tons of material picked up by our street sweeper. Julie Cain was able to negotiate with Suburban Lawn & Garden to provide the Christmas Tree composting for free this year. She highlighted a brief history of Suburban Lawn & Garden to members.

✚ 4th Annual HOA Meeting

- Essay and Art Contests. Essays were delivered. Jennifer Hassler and Alicia Jennings will assist Paula Cornwell for ranking and judging. No updates for the art contest.
- Michelle Moloney shares HOA timelines, deadlines, and concerns with members. Members discussed their tasks, major components of the meeting, and concerns from last year.

- **Booths** (Alicia Jennings). 10 vendors. Emphasized education and simplicity. Ripple Glass: Mission Hills is the first Ripple Glass curbside pickup starting February 1st (proposed). Members discussed cords and computer setup needs. Contact Mark Andrasik for computer issues and solutions.
- **Catering** (Chris Claxton). Dean & DeLuca. Jami Byer. The head count is due Tuesday morning, January 31st. Count is approximately 140-160.
- **Alcohol** (Brian Anderson). Paul Duffendack is back up.
- Invitation (Marica Putman). E-waste has been sent out. Postcards will be printed, delivered, and sent out next Tuesday.
- **Calling HOA Members** (all members). Members have the latest updated spreadsheet and are claiming HOAs that have not been previously assigned. Everyone should be calling their assigned HOAs for attendance and updates. Members discuss contact information issues.
- **Presentations** (Chair Filla). PowerPoint presentation is done and ready for refinement. In addition to her speaking, we will also have speakers from Brookwood Elementary and Steeplechase.
- **Award Certificates**. A list of award winners must be turned in prior to the meeting because printer access is not available to print them out.
- **Agenda Handout** (Marica Putman). Still need pictures and information from two members. Last year's handouts were excessive and expensive. We are being green by printing out just the one piece and having everything else on our website.
- **Centerpieces** (Julie Cain). Grass in glass hurricanes decor. She will need more hurricanes and a table count. Dustin Branick will provide the grass.
- **Lodge Layout** (Marica Putman). She will continue to update the lodge layout doc. 8 persons per table; 10 is too tight. Arrive approximately at 2:00 pm for room setup.
- **Check-in/Registration** (Marica Putman). Check-in sheets will be available along with name tags. Michelle Moloney volunteered to assist.
- **Survey Cards** (Marica Putman). These will be available for people to complete. A slide pertaining to the survey cards will be moved up in the presentation as a reminder to have people fill them out.
- **Clean Up** (all). Dishes are rinsed and put up for pick up. No plastic ware.
- **Display Art** (Paula Cornwell). Set up art booth. Not sure of art size.
- **Conference Calls** (all). No conference calls. Members will email actions and updates to everyone the Tuesday of every week. As it gets closer to the event, emails may become more frequent.

✚ Adjourn

- Meeting adjourns at 8:50 am. Next meeting is on February 8, 2012.