



MINUTES | December 8, 2011

7:30 am • Leawood City Hall • 4800 Town Center Drive • Main Conference Room

Members Present: Debra Filla, Julie Cain, Paul Duffendack, Alicia Jennings, Michelle Moloney,

Staff Present: Chris Claxton, Brian Anderson, Marica Putman

Members Absent: Paula Cornwell, Jennifer Hassler, Gareth Matthews, Scott Pashia, Bob Pierson

Guests: Dustin Branick, Landscape Supervisor; Leawood Parks and Rec Dept.

MEMBERS

Debra Filla, Chair
Julie Cain, Vice-Chair
Paula Cornwell
Paul Duffendack
Jennifer Hassler
Alicia Jennings
Gareth Matthews
Michelle Moloney
Scott Pashia
Bob Pierson

Scott Lambers,
City Administrator

Kevin Jeffries,
Pres. & CEO Leawood
Chamber of Commerce

Chris Claxton,
Director of Parks
& Recreation

Brian Anderson,
Parks Superintendent

Marica Putman,
Adm. Graphics Tech

Welcome & Introductions

- The SAB meeting came to order at 7:43 am.

Approval of today's meeting agenda.

- Julie Cain made a motion to approve the agenda. Paul Duffendack seconded the motion. Motion passed unanimously.

Approval of the past meeting minutes.

- Julie Cain made a motion to approve November 10, 2011 minutes. Alicia Jennings seconded the motion. Motion passed unanimously.

HOA Meeting/Planning – Chair Filla

- It was decided to print only the agenda. The agenda will be on the front and vendor contact info on the back.
- Discussed door prize ideas to reward those who visit vendor booths.
- Reviewed and revised Chair Filla's PowerPoint slides on the fly.

➤ Speakers.

- Removed Steeplechase and added Brookwood School
- Chair Filla and Scott Pashia will visit with Brookwood School next Wednesday, December 14th at 3:15 pm to show a 30 minute presentation. It is for the HiPs program. Everyone is welcomed to join them. Will discuss with them attending HOA meeting.

➤ Stream Teams/Essay and Art Contest Winners.

- Provide stats for the team and testing.
- Emphasize that our storm drains and man holes are not to be used for dumping because it goes straight into the water.
- Essay contest is about water. Can announce essay winners at this time and provide participate info. Winning students will read excerpts and be recognized on the PowerPoint slides.
- Focus on the art winners.
- Moving the winners to this time slot will allow students to leave early.

ACTION ITEMS

- ✓ Marica to send Chair Filla BTG award, group, and bike rack pics
- ✓ Marica will send Chair Filla an updated BFC members list
- ✓ Brian to send Chair Filla Traffic 101, e-Waste, ornamental trash receptacles, and Spoke 'n Art pics
- ✓ Brian will provide a map of potential Complete streets
- ✓ Marica to revise the survey
- ✓ Brian to provide 2011 tonnage from Large Item Pickup events
- ✓ Chris to provide 2011 tonnage from the street sweepers
- ✓ Julie to send a manhole cover for no dumping and street sweeper pics to Chair Filla
- ✓ Dustin to have a street tree survey available for the HOA meeting and provide slide info

- **Green Mobility. Bicycle Friendly Committee.**
 - Brian Anderson and Alicia Jennings to create their slide. Revised committee members.
 - An open position is available on Bike subcommittee. Julie Cain recommended contacting Stephen Lachky. He works for MARC with a degree in Urban Planning. Another potential candidate is John Ardui. The subcommittee would like to have a liaison with Johnson County Bicycle Club.
 - Chair Filla will create a slide for volunteering with the BFC. The slide will also feature Revolve and e-Waste events. Brian Anderson discusses the Complete Streets Improvements and mapping issues.
 - Updated trash receptacles at Gezer Park. One is green and the other is black with a wrought iron look.

- **Good Bye Ertle the Turtle.**
 - Ertle the Turtle is being used less and less. With move to being the Sustainability Advisory Board it seems time to let the Ertle logo go. He has served us well.

- **Recycling Events**
 - Heartland Habitat for Humanity.
 - Kate Becker with Bridging the Gap will have a video at her booth.
 - Large Item Recirculation dates are:
 - Saturday, June 2, 2012 for Sommerset to 95th Street (1st Saturday in June).
 - September 15, 2012 for 95th Street to I-435 (3rd Saturday in September).
 - Recycling: Christmas Trees, Best Buy, and Surplus Exchange.
 - Deffenbaugh issue with them not collecting yard waste. Perhaps we need to provide a slide for where to go to for yard waste. Some HOAs are locked into a Deffenbaugh contract for 3-5 years. Parks and Recreation take their yard waste to Suburban. There is a charge. Contact Julie Coon for information.
 - Town and Country does provide yard waste pickup and composting.
 - Composting class will be offered and provides acceptable containers.
 - Green Gauntlet Challenge. Challenge the HOAs to be the first city in Johnson County for 100% recycling. Discussed recycling bin options.

- **Survey**
 - Survey slide is moved up to the year in review. Guests can fill it out during the presentation rather at the end when they will abruptly leave.

- **Catering/Setup Details**
 - Chris Claxton called Dean and Deluca. She has not received a callback yet.
 - Postcard is good. It will be emailed and printed later.
 - Follow-up phone calls. Please look and confirm your HOA from the spreadsheet.

✚ **Bicycle Friendly Community – Brian Anderson**

- Brian Anderson will provide the paperwork for the January submission. He feels that we have done a lot of work since the last submission to increase odds for recognition as a Bicycle Friendly Business. i.e. bike racks, Lunch 'n Learn, employee bikes, and more.
- We are becoming a Bicycle Friendly Business and paving the way to inspire other businesses.

✚ **Essay and Art Contest Awards – Paula Cornwell and Scott Pashia**

- List of names of the contest winners will need to be given to Chris Claxton ASAP. We need the winners' names at least a couple of days in advance. We will not be able to print them on location.

✚ **HOA Contact Spreadsheet – Marica Putman**

- Members were given an HOA spreadsheet for review. Members are asked to review the spreadsheet and revise accordingly.

✚ **Trees – Dustin Branick**

- Wants to help to educate people and HOAs about street trees, provide awareness of resources, and improve the care of trees.
- Examples.
 - The city does not provide tree trimming services.
 - Trees that are improperly planted according to the ordinance. In the future this action alone will cause sidewalks to buckle. Currently, the homeowner is responsible for the maintenance of street trees and sidewalks. An HOA may determine if a tree needs to be replanted if the home owner removes the dead one. Others do not know what kind of trees to purchase and replace.
 - Some developments require street trees, others do not. Some developers do not submit a street tree plan to the planners. Residential is not monitored, only commercial.
- The linkage is through water conservation. Street trees are important. They provide shade, absorb water, prevent run-off, and offer protection. Brian Anderson is asked to provide the value of a tree for the slide presentation.
- Brian Anderson would like to create a webpage, in addition to the issues above, that would list recommended street trees.
- Chair Filla sees that there are two separate issues during the discussion. One is that the LDO (Leawood Development Ordinance) and the street tree policy are not in synch and two, our trimming procedures. Chair Filla ask members if we want to make a motion to the Council that we ask staff to review our street tree policy and our LDOs and determine how we want to go forward as a community. Making this motion brings the awareness to the Council that we have rules that HOAs has developed, rules from our LDOs, and then we have rules that are requirements from Parks & Recreation and the City. If agreed, then we would ask that Parks & Recreation, Planning, and the SAB work together to help HOAs, and coordinate with LDOs.
- Members discuss various tree issues in their neighborhoods.
- Chair Filla suggested forming a working Street Tree Committee consisting of volunteers to synchronize HOA activities with City activities and provide tree resources.

Street Tree web page for:

- ✓ What are the problems?
- ✓ Diversity, setbacks, and trimming
- ✓ Inconsistencies between LDO and HOAs.
- ✓ New development issues (limitations such as 4" caliper trees)
- ✓ Size, space, location, and growth time
- ✓ Healthy trees and soil preparation, turf, chemical, etc.

- ✓ Provide organization resource links
- ✓ Provide home owner with info as to how to hire tree trimming services
- ✓ Provide a tree university for HOAs – a great resource

- Dustin Branick suggested a Tree Owner's Manual (can receive it online as a pdf) or print it out with logo on the booklets for \$1 each for a minimum of 250. Possibly Suburban want like to sponsor the book. ISA booklets are available at the Nature Center. He has suggested more links and info for the web page. Chair Filla suggested inviting the HOAs to a meeting in March.

- Dustin Branick will have a survey for available for managing trees and street tree policy at the HOA meeting.

- Julie Cain made the motion to recommend to Council that we direct staff to synchronize effort with HOAs, Parks & Recreation, and Planning to optimize and continue our heritage of being a city of the trees. As we mature we want to make sure that we are optimizing all our resources both for the environment and beautification. Alicia Jennings seconded the motion. The motion passes.

A Rose by Any Other Name

- Does referring to ourselves as the 'Green Team' create confusion as the Sustainability Advisory Board?
- Members agree that we are the Sustainability Advisory Board and we can refer ourselves as the "Green Team" verbally. For printed materials we should use Sustainability Advisory Board or use abbreviations only.

Misc.

- No conference call for December 15th. Please stay on point with communication.
- Conference call for January 5th.

Adjourn

- Meeting adjourns at 9:06 am. Next meeting is on January 12, 2012.