



# MINUTES | March 10, 2011

7:30 am • Leawood City Hall • 4800 Town Center Drive • Main Conference Room

**Members Present:** Debra Filla, Julie Cain, Alicia Jennings, Jennifer Hassler, and Bob Pierson

**Staff Present:** Chris Claxton, Marica Putman

**Members Absent:** Paula Cornwell, Paul Duffendack, Murali Ramaswami, and K.O. Strohhahn

**Guest:** Scott Pashia, Leonard Little, and Richard Coleman, Director of Community Development

## MEMBERS

Debra Filla, Chair  
Julie Cain, Vice-Chair  
Paula Cornwell  
Paul Duffendack  
Alicia Jennings  
Jennifer Hassler  
Bob Pierson  
K.O. Strohhahn  
Murali Ramaswami

Scott Lambers,  
City Administrator

Kevin Jeffries,  
Pres. & CEO Leawood  
Chamber of Commerce

Chris Claxton,  
Director of Parks  
& Recreation

Brian Anderson,  
Parks Superintendent

Marica Putman,  
Adm. Graphics Tech

### ✚ Welcome & Introductions

- The SAB meeting came to order at 7:40 am.
- Guest Introductions: Scott Pashia, Leonard Little, and Richard Coleman.

### ✚ Approval of today's meeting agenda.

- Jennifer Hassler made a motion to approve the agenda. Alicia Jennings seconded the motion. Motion passed unanimously.

### ✚ Approval of the past meeting minutes.

- Bob Pierson made a motion to approve January 13, 2011 minutes and the discussion notes from February 10, 2011. Jennifer Hassler seconded the motion. Motion passed unanimously.

### ✚ Stream Team – Jennifer Hassler

- They are contacting people from the HOA interest check off list for the upcoming general information meeting in April. Two people have contacted Stream Teams for information. Kate Delehunt will provide explanations about testing at the next meeting.
- Winter testing will be done this weekend and throughout the week before spring starts. Spring testing will be done shortly afterwards.
- Julie Cain suggested testing Ironwoods Lake. Her dog frequents the lake and it affects his eyes. Chris Claxton shared that Blue Valley Labs tests and treats Ironwoods Lake, City Park Lake, golf course, and various ponds. They are treating for algae, mosquitoes, and more. Even with the geese at Ironwoods Park they have had no issues there. She mentioned that they have certain plants there and that it is possible the dog may have allergies to those plants. It was agreed that testing at Ironwoods Lake would be fine and to compare results with the Blue Valley labs.

### ✚ Spring Tomahawk Trail Cleanup – Chris Claxton

- Sunday, March 27<sup>th</sup>, 2-5 pm at Tomahawk Park, 119<sup>th</sup> and Mission.
- Information about the event is published in the guide, newspaper, press releases, business contacts, and service groups. Many scout organizations will participate. Marica Putman will check and make sure the information is available on the website.

### ✚ Essay and Art Contest – Chair Filla

- Chair Filla request volunteers to assist Paula Cornwell in reading and judging the essay and art contest.

#### ✚ **Publicity – Chair Filla**

- Handouts for guide ads. KO Strohbehn to review items for the website.
- Chair Filla asks to review, wording comments, feedback, etc. on KO Strohbehn's Green Gauntlet handout for the website and send it back to her.
- Members discuss tracking issues.

#### ✚ **HOAs – Chair Filla, Richard Coleman**

- Reviewed why HOAs are so important. They represent another circle of influence, plus they are responsible for contracting recycling and trash pickups.
- After reviewing the HOA non-attendees spreadsheet, we realized there were more HOAs listed on the map than on the spreadsheet. Chris Claxton met with Richard Coleman to sort and figure out the HOA issues.
- Mark Andrasik offered to work with the GIS system to hot link the address, PDF, on a map. Information Services is working with the county's automation information mapping system, listing boundaries of subdivisions and homes associations. Eventually, homes associations will be able to go to the website and update their information to keep it current. We can keep the information private and not for public use for those home associations who request it.
- The City has two lists. One was a list of all the HOAs compiled and updated within the City. The other is an HOA list posted on the website for public view where the information comes directly from the homes associations. Many homes association do not want their information made public or are not active, which is the reason that we were working with a number of 55 for homes associations in Leawood. It is believed that there are over 90 such homes associations. Some are active, others are inactive. Many were formed by the developer. Once the developer is out of the subdivision with an x-amount of homes occupied, they turn the homes associations to the residents. Many have no interest in maintaining an association thus becoming inactive in the process. Others may merge into existing or form new homes associations. Others use management companies for their homes associations.
- Homes associations are not obligated or required to register with the City. Because HOAs are voluntary, information is not always current making it difficult to be 100% accurate at all times. Planning and Development will create an online mechanism for them to keep information current. Marica Putman explains the comparisons of the existing/non-existing HOAs on the map and spreadsheets with the objective of determining the correct HOA contact listing. The goal is to have to map match the spreadsheet.
- Scott Lambers, City Administrator will determine who will maintain the HOA database. Chair Filla would like for everyone to be able to edit the information, similar to I Goggle. Members discussed the number of contacts per HOA and other information to capture (number of homes).
- Chris Claxton will speak with Mark Andrasik about setting up a system, like an I Goggle account, for all of us to share and update the HOA information and to keep this information for our use (internal) and providing an external list too.

#### ✚ **3<sup>rd</sup> Annual HOA Meeting Recap – All**

- Mayor's Thank You
- Alicia Jennings shared that they were most successful in stimulating table conversations this time. She suggested that we have a different subject for the next meeting. It was agreed that we should be thinking about what to present next year.
- Chris Claxton asked if people were mingling among other tables. The answer was yes. She thought the booths and coverings were very nice.
- Discussed having a follow-up meeting and or providing a cover letter and a DVD to those who were not able to attend the meeting. KO Strohbehn can write the letter.

#### ✚ **Large Item Pickup – South Leawood**

- Pleased that an ad was placed in the Parks and Recreation summer guide.
- Tentative date is Saturday, June 4<sup>th</sup> (I-435 to 123<sup>rd</sup> Street or to 135<sup>th</sup> to be determined by the hauler).
- Bob Pierson will contact Town and Country to determine how far they are willing to pick up items and/or suggest different routes and days.
- It will be advertised through press releases, web sites, HOA contact lists, etc.

#### ✚ **Bicycle Friendly Community – Alicia Jennings**

- Joe Rexwinkle is working on a map of homes from the Cure enrollment and hook up these homes to form a virtual school bus.
- Bike to Work Week is May 16<sup>th</sup> – 20<sup>th</sup> and working with MARC in planning this event.
- Applying for a bicycle grant with the school district. There may be issues due to the deadline date of May 5<sup>th</sup>.
- Bicycle parade on Saturday in Brookside. Walk to School day for Cure and maybe Brookside. Corinth has a separate date.
- Attending Sprint's Earth Day event April 19<sup>th</sup> at Sprint.
- Youth Bicycle Rodeo scheduled twice in the summer (May and June).
- Changed from Tour d'art to Spoke 'n Art, June 11<sup>th</sup>.
- Two certified league instructors Elizabeth Bejan and Theresa Van Ackerman will teach the CycleSmarts 101 class for May 14<sup>th</sup> and 15<sup>th</sup>. The class is \$25. Last year it was \$75. It is a very significant discount.
- Meeting with the Planning Department to work on the Complete Streets Policy. Members discuss the Complete Streets Policy briefly and parking for City bikes.

#### ✚ **Guide Submittal Deadlines – Chris Claxton**

- Park and Recreation guide deadlines will be on the calendar page.
- This is a hard deadline. For the fall program guide that will come out in the first week of August, the deadline will be June 23<sup>rd</sup>.

#### ✚ **Adjourn**

- Meeting adjourns approximately at 8:55 am. Next meeting will be April 14<sup>th</sup>, 2011.