

**GREEN INITIATIVE CITIZEN TASK FORCE  
COMMITTEE MEETING MINUTES  
THURSDAY, SEPTEMBER 25, 2008  
7:30 A.M., Leawood City Hall, Main Conference Room**

**Members Present**

Debra Filla-Chair, Lisa Cooper, Camille Croteau, Alicia Jennings, Cindy Thesing, Bob Pierson, Kevin Jeffries-Honorary Member/Advisor

**Members Absent**

James Azeltine-Vice Chair, Paula Cornwell, David Crupper, Caroline O'Malley

**Staff Present**

Scott Lambers, City Administrator  
George Ertle, Administrative Intern  
Julie Stasi, Administrative Services Manager

- Chair Filla began the meeting at 7:30AM. Chair Filla distributed the meetings agenda and asked if there were any additional items that needed to be addressed.

Julie Stasi had a housekeeping item regarding past minutes of August 28<sup>th</sup>, 2008.

1) Notes were made for the file that at the September 11<sup>th</sup> meeting, Cindy Thesing had motioned to approve the minutes of August 28<sup>th</sup>; which was seconded by Alicia Jennings.

As the August 28<sup>th</sup> minutes had been edited since that meeting, a request for motion approval was made.

- A Motion to approve the revised minutes as corrected was made by Alicia Jennings and seconded by Bob Pierson. All were in favor. Motion passed to approve the revised minutes as corrected of August 28, 2008.
- A Motion to approve the minutes of September 11, 2008 was made by Alicia Jennings and seconded by Camille Croteau. All were in favor. Motion passed.
- Chair Filla asked for an update from George Ertle on the party set-ups. George advised that he had spoken with Scott Lambers about plates, napkins and details for the association meeting. There will be no aluminum cans, no plastic bottles/water bottles. Linen napkins, no waste in terms of utensils. Water and beverage dispenser, wine. Was thinking that instead of one plastic bag for trash, we should also have one for compost and if someone could take care of that, he could take it back to Lawrence if need be. Scott should be here shortly to discuss the menu.
- Chair Filla asked where we were in terms of RSVP's. Julie Stasi advised that we have 31 people from the Homes Associations so far. Adding staff and committee people should give us a little over 50. We are ordering dinner for 75.

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- Chair Filla asked about name tags.  
Julie Stasi showed a couple samples that she had put together and a sample was chosen. PW staff will prepare name tags for the staff, committee members, and association representatives that have made an RSVP. Extra blank ones will be available the night of the party, so others can make one if they need to. Also, a sign in sheet will be near the front door with an area for updated information to be placed and or verified by the association representatives.  
Chair Filla liked the trees on the City Logo and Growing Green Together.
- Alicia Jennings spoke about the bags that we will hand out and the items to place inside.  
Lisa Cooper had worked with Julie Stasi and Marica Putman on making an Education sheet for the meeting. The Education sheet will be printed and will go into the bags. The committee liked the hand out education sheet that Marica prepared and thought it looked great.  
  
Bob Pierson had a sheet for recycling from Deffenbaugh.  
Chair Filla asked if we could get a different information page from Town & Country. If Bob will get that information and then deliver it to Julie Stasi at City Hall, Julie can print it for the bags.
- Chair Filla asked Alicia Jennings if she was going to bring a blue bin for the recycling display at the meeting. The display will have items that can be recycled—for a visual display at the association meeting.
- Julie Stasi had draft sub-committee sign up sheets that will be at the association meeting. Everyone liked the sign up sheets for the Waste Contract and Education Sub-committees. One will be at each table at the meeting.
- The room set up was discussed. The group decided to have 11 round tables, seated for 7 each, with no seat backs facing the podium. Other square tables will be set for food, drinks and sign in areas. The committee members agreed to meet at The Lodge around 5PM on October 9<sup>th</sup>.
- Press Release has been approved by the Mayor, so Staff will send those out this week.
- The Essay Contest was also approved by the Mayor, so Staff will send that out to the seventh grade schools this week or next.
- Display boards are needed for the meeting. Julie Coon is working on some. Committee members working on displays can bring them to Julie Stasi at City Hall, and she can get those laminated for them. We want the displays laminated so they are storable and can be reused for future educational meetings.  
Chair Filla and Alicia Jennings talked about the picture with the bird/bag and decided to email it to George Ertle. They will get with Julie Coon to finalize the boards and then drop off anything they need to Julie Stasi. If George can then

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get what they need on a thumb drive and then get it to Julie Stasi to help get them printed, that will be great.

- Centerpieces were mentioned for the association meeting. Camille Croteau suggested mums and/or a paper bag wrapped around the pot. Cindy Thesing and Camille Croteau can work on those and then, bring any receipts they have to Also a compost bag is something we should have as a display. Julie Stasi, who will process a reimbursement for them. Something small and then the person who signs up first on a sub-committee can take them home as a prize.
- Julie Stasi advised that the food for the meeting had been ordered by Scott Lambers and Pam Gregory in the City Clerk's office. The food will arrive between 5 and 5:15PM. Menu will be coming from Jovito's Italian Café.
- **Bicycle Friendly initiative-Alicia Jennings** advised that MARC had really moved ahead with this campaign on the Missouri side. Deb Filla is going to send an email to Alicia about this as well. Deb Filla asked staff to find out when the next Parks and Recreation Committee Meeting is scheduled for. Julie Stasi advised the next Parks & Rec Committee meeting is scheduled for October 7<sup>th</sup>, 2008 in the Maple Room at Leawood City Hall at 5:30 PM. Alicia Jennings would like 10 to 15 minutes to speak to the Parks & Recreation Committee about a bicycle friendly community application.

Chair Filla advised that an application has to be filed saying we want to be a bicycle friendly community and they then contact the City and a plan is then created of what it takes to make the community bicycle friendly. Alicia has already made contacts and understands a lot of this, so is hoping to be able to make a presentation to the Parks & Rec Committee. The Mayor would prefer this application/information to go through the committee first for consensus building. Chair Filla owes a continuity letter to Chris Claxton to advise that this was referred by the Council to the Parks & Rec committee and please place this in the next agenda for presentation.

Chris Claxton stopped by the meeting and confirmed that Green Member Jennings could make her presentation at the October Parks Board Meeting.

- **Recycling in the Parks initiative.**  
George Ertle advised that initially, the recycling will be planned for the two (2) major parks; City Park at 106<sup>th</sup> & Lee and Ironwoods Park at 14701 Mission Road. There will be one trash can that accepts plastic, paper and aluminum. The plan is to have one next to every regular trash bin. George worked with Brian Anderson, Parks Superintendent on the plan for the Public Works people to go in and dispose of the trash and to collect the recycling and get it all done. The plan is in place. The product/containers can be purchased so we just have to work out the snag that we have with the current City ordinance that requires trash/waste containers to be contained inside a structure. Scott Lambers has mentioned before that they will have to work on changing some of the City ordinances. Their hopes are to build a fence or structure around the bin/containers. George also spoke with Chris Claxton and said that if this goes well, that they then can do this at the City Pool and Golf Course.

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Re-doing the ordinance will be the next step or to construct the fence/wooded barrier around the dumpster so it is not seen.

Alicia Jennings-How would we get the ordinance changed?

Chair Filla summarized the idea first:

- a. In the City Park and at Ironwoods Park, we are going to have one container next to every waste can that will accept paper, plastic and cans.
- b. We are also working on constructing a fence or some sort of larger recycling area.
- c. Public Works is going to come by and empty the trash cans and also empty the recycling containers.
- d. Deffenbaugh or some company will pick up the recycling.

Chair Filla is going to assume that Scott Lambers, Joe Johnson, and Chris Claxton are going to figure out how to get the fence put up for the larger recycling dumpster, but to the extent, we have been asked how that will work.

Alicia Jennings makes the motion that we make a committee report asking that the Council refer to the Planning Commission the issue to begin discussing how the City wants to handle recycling for businesses and apartment complexes. Motion is seconded by Lisa Cooper. All members were in favor. Motion passed.

Chair Filla advised she would make a council report on this topic.

Scott Lambers-joined the meeting and was asked about the fence placement around the recycling in the parks. Asked if the fence had to be built first before recycling can start.

Scott Lambers-Yes, the fence has to be built first and it has to be screened with landscaping.

## **NEXT STEPS**



### **➤TASKS**

- The meeting with the Homes Associations is scheduled for October 9, 2008 at The Lodge at Ironwoods Park.
- The next Committee Meeting is scheduled for October 16, 2008, at 7:30 AM- Leawood City Hall.
- November 6<sup>th</sup> is a follow up meeting with the Homes Associations. This meeting will be a work session with the two groups of Waste Contract Management and Education that formed from the Homes Association meeting of October 9<sup>th</sup>.

Meeting Adjourned at 9:05AM

Minutes transcribed by Julie Stasi/OLYMPUS File Folder C DS300025