

**MINUTES of the
STORMWATER MANAGEMENT COMMITTEE**

Meeting of: Wednesday, January 30, 2019
Leawood City Hall, Main Conference Room

COMMITTEE MEMBERS PRESENT:

James Azeltine, CHAIR and Councilmember Ward 4
Debra Filla, Vice Chair and Councilmember Ward 1
Lisa Harrison, Councilmember Ward 3
Skip Johnson
John Kahl
Mary Larson, Councilmember Ward 2
Carole Lechevin
David Lindley
Curt Talcott

COMMITTEE MEMBERS ABSENT:

Bill Ramsey

STAFF PRESENT:

David Ley, P.E., Director of Public Works
Brian Scovill, P.E. City Engineer
Julie Stasi, Admin. Services Manager, Sr.

CALL TO ORDER: Chair Azeltine called the meeting to order at 7:30 A.M.

FIRST ITEM OF BUSINESS: **Review and approval of previous meeting Minutes.**

ACTION: Lisa Harrison made a Motion to approve the Minutes as corrected of November 28, 2018. Mary Larson seconded the Motion to approve. All members in attendance were in favor. Motion passed; Minutes approved.

SECOND ITEM OF BUSINESS: Design Consultant Selection for Second Phase of Stormwater Project in the Waterford Subdivision: 3504 W 129th Area, SMAC Project TM-04-007, Leawood Project #77017. David Ley gave a review of the project map; pointing out the current phase that is under design and that this review for today is for design of the second phase. The Committee received packets last week with proposals of five consultants to review.

Committee Members had a brief discussion on their voting and what they look for. A few of the details looked for in the presentations would be the manager, planned schedule, detail effort in presentation, existing conditions, diversity of the team. Some may have worked for a similar firm and gained experience that way. Quality control is important, cost effectiveness. Storm projects being designed with stormwater engineers verses a road projects/traffic engineer. The number of times do they meet or plan to meet with residents on the project. Is the firm using a seasoned or specified engineer on the project or are they using a field of several inexperienced people on the job? Did they just repeat in their presentation the request information, or did they also come up with additional solutions and information to consider?

Committee members handed in their grade sheets for each firm and the scores were collected. Five (5) firms reviewed (in alphabetical order) were: Benesch, GBA, Lamp Rynearson, Olsson and Walter P. Moore.

ACTION: Deb Filla made a Motion to recommend to Council the selection of the top scoring firm (George Butler Associates, Inc. (GBA)) for the Design of the Stormwater Project as well as a recommendation of the second scoring firm (Lamp Rynearson) for the next stormwater project, the Design of the Corrugated Metal Pipe Project coming next year. Mary Larson seconded the Motion.
All members in attendance were in favor. Motion passed.

Staff and Chair Azeltine want to meet in February to review future stormwater projects and also hear from our Finance Department Budget Manager about funding of projects. It is important to know what we have coming and also take a look at the approval time to plan for funding of these projects.

Chair Azeltine adjourned the meeting at 8:10 AM.

Minutes submitted by Julie Stasi, Leawood Public Works Department.