

**MINUTES of the
STORMWATER MANAGEMENT COMMITTEE**
Meeting of: **Wednesday, November 28, 2018**
Leawood City Hall, Main Conference Room

COMMITTEE MEMBERS PRESENT:

James Azeltine, CHAIR and Councilmember Ward 4
Debra Filla, Vice Chair and Councilmember Ward 1
Lisa Harrison, Councilmember Ward 3
Skip Johnson
Mary Larson, Councilmember Ward 2
Carole Lechevin David Lindley
David Lindley
Bill Ramsey
Curt Talcott

COMMITTEE MEMBERS ABSENT:

John Kahl

STAFF PRESENT:

David Ley, P.E., Director of Public Works
Bria Scovill, P.E. City Engineer
Julie Stasi, Admin. Services Manager, Sr.

GUEST:

Justin McGeeney, 2701 W 86th Street, Leawood, KS 66206

CALL TO ORDER: Chair Azeltine called the meeting to order at 7:32 A.M.

FIRST ITEM OF BUSINESS: **Previous Meeting Minutes**

ACTION: Debra Filla made a Motion to approve the Minutes of August 29, 2018.

Skip Johnson seconded the Motion to approve. All members in attendance were in favor.
Motion passed; Minutes approved.

INTRODUCTION: Brian Scovill, P.E., City Engineer

David Ley introduced Mr. Brian Scovill our City Engineer that was hired in September. Brian previously was at the City of Overland Park for ten years and prior to that worked for Platt County and the Missouri Department of Transportation. We are glad to have him on board.

SECOND ITEM OF BUSINESS: Staff Updates

David Ley-Gave an update for the storm water maps have been worked on and we have a final version. We have not yet posted the map to the City's Web Site, as the Information Services Director is updating the City's Web Page at this time. Once the web site is ready, we will have the map posted on the City's Web site.

Julie Stasi-Gave an update of the BMP's (Best Management Practices) this year; the stormwater cost share program with residents for installation of rain gardens, rain barrels, native trees. This year we have had an increase in participation with five (5) different properties participating. That is up from two (2) that participated in 2017. The City received reimbursement this past week from the Johnson County Program, just over \$400.00. Our residents this year installed five (5) rain barrels and one (1) native tree. A map is included in today's packet. The properties involved this year are throughout the City; areas of 89th & High Drive, 97th & Sagamore, 128th & Sagamore, 129th & Briar and the area east of Nall on 130th Terrace. We plan to continue the program in 2019, once the County has the next Agreement available. We have participated in this program since 2013, this is the most participation we have had. As the web page changes we will post again and continue with the brochures and promotion of the program.

THIRD ITEM OF BUSINESS: New Business; review Selection Grading of Design Consultants for a stormwater Project in Waterford. David Ley-advised in 2019, the City has a SMAC (Stormwater Management Advisory Council) stormwater project for pipe replacement through the Waterford subdivision. This will be Phase 2 of a project that is currently under design. At this time we need to hire a consultant. We will be needing to go out and request for qualifications (RFQ) to five (5) consultants. Staff wanted to discuss the grading before we go out to choose the firms to respond to the RFQ to ask if everyone is okay with the five firms. Do you think five is too many or do you want more to review?

Deb Filla asks for an explanation of the map and the whole project in Waterford.

David Ley – Shows 127th Street and an area on Wenonga Road on the map. Dave explained that there is a low point that collects a couple hundred acres of drainage. We have undersized pipes here. In 2010 and in 2013, there was flooding of about 2 ½ feet in the street. Roadway flooding and the water got into a few of the homes. The residents in this neighborhood came to us with a petition to do a SMAC Project. We were able to get funding thru the Johnson County SMAC Program.

David Ley-shows Phase 1 and it is currently under design; running down Wenonga to the Golf Course, crossing south to Sagamore Street. That phase is currently designed by Shafer Kline & Warren. The Leawood South portion.

The current project we are looking to for 2019, is Phase 2 and goes north to Pawnee and replaces pipes; placing a larger pipe system in the Waterford portion. The total construction cost is estimated at roughly \$2.5 Million with the City receiving \$1.66 Million from the County's SMAC Funds and about \$800,000 in City Budget Funds. We would like to hire a consultant for the second phase design with selection by this Committee in January of 2019. The firm would probably then start their design in March with construction probably in the fall of next year. We also need to be aware that the Golf Course is there and they would most likely prefer us be there in the winter and not during a summer tournament.

Chair Azeltine asked how we arrived at the five firms.

David Ley advised typically Brian and him use the firms we have worked with in the past and eliminate the current ones being used (so we spread the wealth/work around). These area all firms that we have worked well with or that have worked well for others (Overland Park) that we are familiar with. If we have any negative issue with the firm or in their designs we would not use them in the grouping. Typically we go for qualification based bids for the Engineer. Then we work with them on their contract cost. Typically the consultant's fee is around 10 to 12 percent of the construction cost.

Chair Azeltine asked why we do not bid the project? Staff advised we generally have the Committee's select the consultants and the construction is bid. We have standard contracts as well that we use.

David Ley-advised when we do the ratings, staff does not have any input with your ratings. But we are comfortable with any of these five firms chosen for RFQ. The Public Works Committee recently changed how they rank the firms due to the difference of how each individual ranks firms. Some

members rate firms with large separations of points while others rate firms close to each other. This method could change the order of the selected consultant. Instead of tallying the total scores, the PW Committee now ranks each firm based on the total points. For example if five firms submit an RFQ the firm with the highest overall points would receive five (5) points while the firm with the lowest overall points would receive (1) point. The scoring sheets would remain the same. The firm with the highest score would be the selected firm.

Brian Scovill-When asked about the grade sheet, Brian advised Leawood's is identical to the ones he has used for the last 10 years.

Lisa Harrison-asked if pricing comes into play with the consultant selection?

Dave Ley-advised there is no pricing discussion, engineering is just on qualifications.

Lisa Harrison-So it is not about who comes in at the cheapest.

Curt Talcott-Technically with a City this size we are not supposed to select on price.

Bill Ramsey-We really do not want to be known as a City that selects engineering services for their bids. That is different than the construction. It is much better to have selected someone on their qualifications with the design. The design will outline exactly how the project is going to be built. You want to make sure they know what they are doing in the design. The construction can be

Curt Talcott-Cutting costs. Good quality engineering can save you a lot on the construction side of things. You do not want to cut costs in the engineering side.

David Ley-Did not need any Motion unless the group wanted to. Advised staff could go ahead and notify the consultants in early December and then come back to the group at a January meeting for the actual ranking of the firms.

Chair Azeltine-confirmed then there were no Motions voiced and that there being a consensus that this methodology appears it will work and be better than the 0 to 100 point system. All members present were in agreement to give it a try and to ask five (5) firms.

Chair Azeltine concluded the meeting's Business at 8:00 AM.

Resident McGeeney-had a question about what types of projects are eligible for the Johnson County SMAC Funding and what is the process like?

David Ley-Currently SMAC works on flood control projects. There typically has to have several homes involved in order to qualify for SMAC Funding. The County is looking at and is in the process of updating their funding to do maintenance projects in the future and some stormwater treatment projects. They have not provided those updates to us yet, but they are expected in the future.

Curt Talcott-Elaborated that there is a point system, and there has to be things such as erosion issues, flooding of the streets, flooding of homes, frequency of the storms (5, 10, 100 year). Number of storms in the last 10 years. Also they fund 75%/25% and that is changing to a more watershed based approach. Where they feel the project would benefit the whole watershed possibly could be 100% but if it is more localized it would be more 50%/50% split. And a group of cities will decide. One City cannot decide on a project.

David Ley-Gave an example of the Waterford area's SMAC rating qualifiers.

Chair Azeltine adjourned the meeting at 8:26 AM.

Minute summary transcribed by Julie Stasi, Leawood Public Works Department.