

**MINUTES OF THE STORMWATER MANAGEMENT COMMITTEE MEETING
WEDNESDAY, SEPTEMBER 30, 2009**

The Stormwater Management Committee met on Wednesday, September 30, 2009. The meeting was held in the Main Conference Room at Leawood City Hall. Councilmember Jim Rawlings, Chair of the Committee called the meeting to order at 7:35AM.

Members in attendance: James Azeltine, Gary Bussing, Bill Chiles, Pat Dunn, John Kahl, Jim Rawlings, Alec Weinberg

Committee Members absent: Debra Filla, Carole Lechevin

Staff in attendance: Joe Johnson, David Ley, Julie Stasi, Melissa Wizig

- **The first item of business was to approve the minutes from the last committee meeting.** John Kahl made a motion to approve the minutes of May 27, 2009. Gary Bussing seconded the motion. All were in favor. Motion passed unanimously.
- **Second topic was the selection of a consultant for design of a stormwater project at 97th & State Line Road.** Joe Johnson gave a review of the project which includes replacing an aging section of stormsewer at 97th & State Line, running south approximately 1,000 feet. Staff sent seven (7) proposals from qualified consultants to the Committee for them to review and rank; using ranking sheets.

John Kahl mentioned that he thought Committee Member Lechevin was an employee of Patty Banks; who is a team of one of the consultants; so wanted to make sure she was excusing herself from voting from this. Staff advised that that may be why she is not in attendance today. Staff is not taking any votes other than what is presented at this meeting. And that yes, normally we have members who are associated with a consultant abstain from any voting if they are connected.

Pat Dunn advised he does not feel qualified to make a selection. We have done this before, however without having the consultants coming in and making a presentation to explain this to him, he has a hard time with this. Does not doubt that any of these firms could do this work. Does staff have an idea? He would prefer to hear from them in person.

Joe Johnson advised because of the small budget of this project, we felt this could be selected without them coming in. In the past we have done this by the Public Works Committee or the Stormwater Committee on the smaller projects. We have had a formal selection/interview if it's a higher profile or a higher dollar project around 2 to 3 million and we have shortlisted it to 3 consultants with formal interviews.

Joe Johnson to keep it fair it has been City Policy to have the Committees make selections and not just have staff pick.

The Committee made their selection with the consultant selection ranking sheets that graded each firm on: quality of similar work, firm personnel, overall responsiveness to the City's request, applicable resources and project approach (copy of scoring sheet attached).

Voting members were: Member Rawlings,
Member Bussing,
Member Weinberg,
Member Kahl,
Member Chiles

Members who did not vote: Member Azeltine, Member Dunn.
First choice was Continental Consulting Engineers. Second choice was Larkin Group.

(Score card attached).

Alec Weinberg makes a Motion to approve Continental Consulting Engineers as the selected consulting engineer and instruct the City Council to have staff negotiate a contract for the design of the 97th & State Line Stormwater Project. The motion is seconded by John Kahl. All members are in agreement. Motion passed unanimously.

- **The next item on the agenda is the discussion of a project in the 1/8 Cent Sales Tax Fund; and the removal of a project from the list.** Joe Johnson advised that last year, the Public Works Department made improvements to High Drive and re-graded an area and a new end section was added to a pipe near the Leawood South Golf Course. Since this work was done, a resident had written a letter saying that the work had eliminated the water problems they had been experiencing. There have been no noted failures of the swale or any other water problems or calls made to the PW Office and staff has asked if the future project that had been planned in this area could be removed from the 1/8 Cent Sales Tax Project List since our recent repair has taken care of the problem.

Pat Dunn made a Motion to remove the project # 77010 from the 1/8 Cent Sales Tax Project List. Bill Chiles seconded the Motion. All members were in favor of the motion. Motion passed unanimously.

- **The next item on the agenda was to update the committee on a web page design for stormwater.** Joe Johnson advised that the Public Works Department has hired a company to design a web page for the department that will explain stormwater. The outline has been completed and it will be broken out into two pieces. One part a residential/community side and one part a business side. No action with this topic, information only.
- **The next meeting we will plan to discuss OLD BUSINESS regarding the channel survey behind City Hall/Edgewood.**
- **The October meeting is planned to be on Wednesday, October 28, 2009.**

Meeting adjourned at 8:25 AM.

attachments (2)

Minutes submitted by Julie Stasi
OLYMPUS file recording DS300070