



PUBLIC WORKS COMMITTEE

Meeting Agenda for Wednesday, December 4, 2019 7:30 AM to 9:00 AM

Leawood City Hall-Main Conference Room
4800 Town Center Drive
Leawood, Kansas 66211

MISSION STATEMENT

To recommend to the Governing Body how to support and enhance the high quality of life for the City's residents and businesses by providing a public forum to address issues such as transportation, safety, and infrastructure maintenance.

ANDREW OSMAN, COMMITTEE CHAIR – COUNCILMEMBER WARD 1

JULIE CAIN, VICE-CHAIR- COUNCILMEMBER WARD 4

CHUCK SIPPLE, - COUNCILMEMBER WARD 3

JIM RAWLINGS, COUNCILMEMBER WARD 2

LORI AMES

KEN CONRAD

ABBAS HAIDERI

TODD ALAN HARRIS

MARSHA MONICA

CHRISTOPHER WHITE

WELCOME-

Introductions –

OLD BUSINESS:

1. Approve previous meeting Minutes of November 6, 2019.

NEW BUSINESS:

2. Discussion to review 89th & Lee Boulevard Crosswalk Request

ADJOURN

CITY OF LEAWOOD
INFORMATION FOR
PUBLIC WORKS COMMITTEE
December 4, 2019

TO: Andrew Osman, CHAIR
Committee Members

FROM: David Ley, P.E.
Director of Public Works

SUBJECT: See attached agenda

APPROVAL OF MINUTES

Approve Minutes from the November 6, 2019, Committee Meeting

<u>NEW BUSINESS</u>

Discussion to review 89th Street & Lee Boulevard Crosswalk Request

Residents on the east side of Lee Boulevard near 89th Street are requesting a marked crosswalk with signs and lights to increase awareness of the pedestrian crossing Lee Boulevard on the north side of 89th Street. City Council referred this items to the October 2, 2019, Bike/Walk Leawood Committee meeting and their recommendation is to be discussed by the Public Works Committee for a recommendation back to City Council.

The City constructed sidewalks along the north side of 89th Street from Mission Road to the old Country Club in the late 1990's. With the recent completion of the residential subdivision Village of Leawood at the Country Club location the developer constructed a 10 foot wide trail and installed a pedestrian bridge to make a connection from 89th Street to State Line Road.

The City has contracted with BHC Rhodes Engineering to design the improvements to Lee Boulevard from 83rd St to 95th St. Those improvements include widening of Lee Boulevard two feet, constructing a 6" wide concrete ribbon curb, storm sewers, grading of the roadside ditches, installing LED street lights, milling & overlaying and pavement striping to include bike lanes. The section of Lee Boulevard will be similar to recently completed Lee Boulevard from 95th Street to 103rd Street.

Included with this packet is a page from the Self-Propelled Leawood A Pedestrian and Bicycle Mater Plan that describes potential improvements to 89th Street for cyclist and pedestrians. However the plan does not discuss potential improvements to 89th Street and Lee Boulevard intersection. Also included with this packet are the draft minutes from the Bike/Walk

Committee. The Bike/Walk Committee approved a motion to the PW Committee that a warrant study be performed for a pedestrian crossing at 89th Street and Lee Boulevard for consideration in next summer's Capital Improvement Program.

**Minutes of the
PUBLIC WORKS COMMITTEE**
Meeting held: Wednesday, November 6, 2019
Leawood City Hall- Main Conference Room, 7:30 AM

COMMITTEE MEMBERS PRESENT:

Andrew Osman, Chair, Councilmember Ward 1
Julie Cain, Vice Chair, Councilmember Ward 4
Lori Ames
Abbas Haideri
Todd Harris
Marsha Monica
Jim Rawlings, Councilmember Ward 2
Chuck Sipple, Councilmember Ward 3
Chris White

ABSENT:

Ken Conrad

STAFF PRESENT:

David Ley, P.E., Director of Public Works
Brian Scovill, P.E., City Engineer
Julie Stasi, Public Works Admin. Services Manager, Sr.

Chair Osman called the meeting to order at 7:33 AM.

Chair Osman called the meeting to order. Staff and committee members introduced themselves.

FIRST ITEM OF BUSINESS (OLD BUSINESS): Review/approve the previous meeting Minutes.

ACTION: Marsha Monica- Motioned to approve the Minutes of the Public Works Meeting held October 2, 2019.
Chuck Sipple-Seconded the motion to approve the Minutes. All present members were in favor. Motion passed.
Minutes Approved.

SECOND ITEM OF BUSINESS (OLD BUSINESS): Request from Public Works regarding the Design Consultant Selection Process for the 2022 Mission Road (133rd to 143rd) Project.

David Ley-Advised that staff had met with the consultants and had an average of about 45 minutes with each firm to go over the project and request for the proposals. Today the committee is to review and select packet Requests for Qualifications (RFQ) from four (4) consultants interested in the Design Project of Mission Road, 133 to 143. Six (6) firms were sent RFQ requests. Two firms (HNTB and Walter P. Moore) respectfully declined the consideration for this project. The Committee received the packets last week to review and graded the firms of Burns & McDonnell, HDR, Olsson & Associates and TREKK. Six criteria headings were scored out of the packets with a concern for: project understanding, project approach, similar experience, key personnel & availability, project schedule, and customer service.

Marsha Monica-Commented that she liked having the letter in the packet that was sent to the consultants. She also liked the new score sheet with 60 points instead of the 100 and liked how staff put some of the items the Committee should look for in their review. Kudos to the staff.

David Ley-Also said this group will be ranking another firm in six (6) months. So whatever improvements we want to make, we can discuss that after we make today's selection.

Discussion/questions or comments before we hand in score sheets:

Andrew Osman-Wondered how many engineering firms there were in Kansas City. There comes a point in which RFP's are sent out all the time. And the same people respond over and over again. There comes a point in which you go through the motions and if it's a smaller or medium sized company, they may think they are just wasting their time. They spend many hours putting these packages together and how does it work with Leawood and other municipalities of diversifying the engineering group? Are there six major firms? Twenty? Forty?

David Ley-Even in Johnson County there are probably between 30 to 40 really good firms that do that type of work.

Brian Scovill-and a lot of them have more experience than others with municipal work. Some focus more on private development. So it depends on what their expertise is. Maybe send it to 10 firms and some say they do not have the number of qualified staff to perform the scope we need them to do, and they specialize in other areas. Others have said they appreciate the letter but they are not interested in submitted again because they submitted on past projects and did not get selected. They felt like they were spinning their wheels. So that is something to be considered or thought about, if it is worth their time.

Todd Harris-Thinks the size and the project matters. In my experience, right now it's the KCI Project in Kansas City. And we have a very narrow part of that. Although in this case it is millions of dollars. You see consortium firms come in to do large amounts of work. One thing I picked up on in these packets is there is a consortium idea of bringing in other firms. Also there is a lot of consideration in big projects like that to the minority type firms as well to give them a shot at it. I think the general contractors that are thinking that way with proposals that show they are trying to bring in the best of the best firms. It is up to them to demonstrate that. But that is a talking point that could be made. When our staff meets with them to consider all the different possibilities and you may cover that because in this case (and I'm not going to be specific about it), I noticed that a prior bidder that didn't get work that I graded on another project for this Committee, was part of a consortium here that has done some other work in the City too.

Abbas Haideri-Perhaps if we brought in the top 2 or so firms to present in person? That would allow them to interact with the Committee. Maybe get a better understanding of what the questions are and have a chance to defend themselves. Instead of us grading their glossy paperwork.

David Ley-We have talked about doing that, interviews if there are two firms that are fairly close to each other in rankings. We did that on 143rd Street, Phase 2. On the Phase 1 portion, we actually brought in four firms and brought them all in here for interviews. That's really up to the Committee to decide if they want to do that.

Jim Rawlings-Many many years ago we used to do that. We would bring them in and they all would be lined up in the lobby. We would rotate them in and give them thirty minutes to talk. Basically all they were doing was paraphrasing what was written. I liked the idea but I do not know if it was helpful. They become very identical.

Chris White-This goes back to the evaluation process. What is important and what are we really after? Because as we said earlier, looking at RFPs could be grading their Marketing Department. Bringing them in, you are grading their personalities. So they are going to send in their good people for that. If there was a cost element to bring in to look at these things, to me as what a City might be looking for is a quality job, a schedule for the work and cost overall of the project. But right now that cost element does not get into the evaluation at all. The schedule we get at this stage is ...As long as we are getting good quality work for our residents, but if we want to bring other people in, we would need to go back to that evaluation process and see if there is something somehow we are missing the less experienced firms and what they are doing.

Marsha Monica-All the time tables were pretty much alike. You told them it has to start on a specific date.

Chair Osman-Projects are very diverse and it can be hard to pin point a number. Is it possible to incorporate cost or general approximations as part of the ranking system?

David Ley-As far as (and we've discussed this in the past) but as far as the selection of professional consultants you are not supposed to use money as one of the selection criteria. If we were to do a Design/Build Project, then you do rank money or cost of the project as part of the ranking sheets. And it is pretty hard as there is a lot of detail. When we meet with the consultant afterwards and we go through all their scopes and fees to figure out what that bottom dollar is. There is a lot of going back and forth between us and the consultant to get it.

Brian Scovill. We look at how many hours and their rates per hour on each item of work. For example, how many hours they have for survey, how many hours for ownership and encumbrance reports, and if they are using a title company. We rarely accept their first blush of the proposed cost because we know the scope will change. They may think they need 40 hours on an item when our expectation is for a 5 hour item. We really review their fee.

Chuck Sipple-Should we include that in these estimates as the number of hours per task? I kind of thought that was missing, where they are going to focus their professional staff, where the managers are going to spend their time. They have percentage of time available, but they do not say they are going to spend 113 hours or 110 or 60. I would like to know where their focus is going to be. I thought that was missing in these things.

Brian Scovill-Usually before they develop that, we have a scoping meeting after they have been selected. It could be an hour or two hour long meeting where we go through and provide examples and details and we walk through the process. Overland Park might do a project differently than Leawood or Leawood might do it different than Mission. These firms have a lot of municipal experience and they will do it the way they have done it in the past. So when we sit down with them, we want to make sure it is the Leawood way and it meets our expectations for our citizens.

Chuck Sipple-As long as you guys do that in Public Works; that is fine. I just thought as an evaluator of the bids I'd like to see where the focus was and where their high powered time and staff time was going.

David Ley-We could probably request that going forward. Have them give us an estimated number of hours that they feel would be placed on the project. Maybe you would rather see something like that verses the schedule.

Brian Scovill-Maybe have major items of work and approximately the number hours associated with each item.

Julie Cain-And that is what can be totally blown, the schedule. Like Mission Road. What is the consequence of them not sticking to the schedule? Similar to the stone wall on Roe. That should not be failing already, we paid a lot of money for that to be installed. With Parks and Recreation Dept, we still have the consultants come in and present. It is the razzle dazzle of the report and marketing. We do still have committees that bring in the people (like when we are designing a park) it is important to see some of that artistic design and what we want. Why can't we have the price component in the review?

Brian Scovill-There are State Statutes where municipal/government agencies (County and State) using federal funds are supposed to base an award of Professional Services on qualifications.

Chris White-What about rate sheets? One of the advantages to some of the smaller firms might be that their hourly rates are lower.

Brian Scovill-To back up on State Statues, if the municipal agency has a policy in place, you can require or request additional information such as prices, but it cannot be used in the selection. And there are professional organizations that have lobbyists in place to insure that the requirement for qualifications does not change. For example Kansas Department of Transportation had to be approved at the State Level before they were allowed to do their first design/build project (which considered prices in the selection process). We can be more flexible with local funding because we have a council that can approve or pass a policy.

Andrew Osman-Not to deviate, but how do we select the firms?

David Ley-For the design consultants, the City Engineer and I work together on this. We talk with the surrounding municipalities to see who all they are using on their projects. It is also who we have had luck with in the past and who the other cities have had luck with recently those are typically the firms we short list. Construction is bid out.

Brian Scovill-For instance this project is going to require a traffic study that needs to be performed. So there are several firms that do not actually have a traffic engineer on staff and they out-source that. We did not send it to anyone who does not have a traffic engineer on staff.

Andrew Osman- For the state of Kansas, anyone can sign up and get RFP's and you can get emails. They may not apply to you or you may not decide to do it, but it is a push system where they push everything out towards many people and then they can take however they want. Is it just sending out emails, or listed on the Leawood web site?

David Ley-No. Usually the consultants will come in and meet with staff. There are several that keep on top of our Capital Improvement Programs. They know when a project is coming down the line. They will approach us and say they are interested in the types of jobs they want. As I said before, it is going of past references from other Cities and our own. We do not advertise saying we are looking for engineers for a project.

Marsha Monica-Do you ever have somebody call and say I'm a company, and I'd like to get involved in some of the Leawood projects and come to meet with you?

David Ley-Yes, frequently we meet with people and then we review their qualifications. And if we are going to add them to an RFP we want to make sure we have matched a project with what we are comfortable and what they are comfortable with too. They do not want to come in and fail either. They want success.

Jim Rawlings-Is there something that we are missing in our scoring? Or in all your talking with other municipalities is the way we do it pretty standard?

David Ley-I think it's pretty standard.

Brian Scovill-When I came to Leawood, I noticed these are nearly the exact forms that I had been using at

Overland Park. Also our Legal Department works very closely with Overland Park's attorney and so forms and practices are often similar. The contracts even look very similar. There is always opportunity for improvement and if the selection committee sees something. Although they really all look the same, they are all qualified and I would be comfortable with any of the firms presented here today.

Chuck Sipple-Two additional comments.

It would be helpful for me as an evaluator if I could get a listing of the jobs that these guys have done in the past and whether you were happy with their services. On a scale of 1 to 10 did you give them a 7 or a 9.5? The listings of the jobs that they have done in the last 5 or 10 year or something like that.

The other thing is how many hours do these companies put into responding to an RFP like this? Because when I was writing proposals a lot of times it was a manager or a partner and a couple of grunts that were not assigned to a job and they were the ones that were doing the work.

Abbas Haideri-One is to say they worked on a project, but the other is to say, they worked on the project and they did it in "x" amount of time and here is what it cost. At least it would still tell us how much time and expense.

Julie Cain-Yes, as in: How close were you to the schedule? And then they can elaborate.

Marsha Monica-But don't you think they are just going to list their good projects that came in fine or within budget? They are not going to put the bad ones.

Brian Scovill-We could ask for their reference.

Todd Harris-One of the improvements I saw with this process this time, was that I saw more connections to past work. Who did it and I saw the same names on some of these. Not all of them. But to me, that is what Ken Conrad was making a point that they can say somebody did it in the past but either way you have no idea if these same people will be there. What percent, but at least they tried to address their availability. Some of them had the connections of these projects, they actually had listed the names of who were on those. We could ask for more data about those projects, but I did see connections to again the people that they are saying will be assigned to the project. That was helpful to me to see that this person who did this work and it's relative to what we are about to do will be assigned to this project. That to me is a big deal.

David Ley-Wanted to add as far as staff providing information on each firm, if we would have done that on this project, we do not do that many projects. And we have an Arterial Reconstruction every four years. So that is one reason we talk with other cities is to see who they have worked with recently and who has been doing a good job. Who was on that job from that company so we can verify and if a firm has not done any job in the past for us and we are unhappy with them, we do not ask them to submit.

Marsha Monica- Everybody that we get to review, staff is already comfortable with using. Staff has already researched and is good with us picking any one of these firms and we're fine, we can work with them.

Committee Members handed in their score sheets. Score summary rankings were calculated and are attached.

ACTION: Marsha Monica Motioned for a recommendation the Committee select Burns & McDonnell and request approval for Staff to enter into negotiations with them for the Design Project of Mission Road Improvements, 133rd to 143rd Street.

Todd Harris seconded the Motion to approve Burns & McDonnell. All present members were in favor. Motion Passed.

Chair Osman adjourned the meeting at 8:25 A.M.

Minutes transcribed by: Julie Stasi, Administrative Services Manager, Sr.
attachment (1)

Consultant Selection Score Total 6-Nov-19	Project: Engineering Design Services Selection 2022 Mission Road Improvements, 133rd to 143rd Streets			Project: Engineering Design Services Selection 2022 Mission Road Improvements, 133rd to 143rd Streets					
	Companies listed in alphabetical order. Firm total score.			Companies listed in alphabetical order. Firms ranked 1-4					
	Burns & McDonnell	HDR	Olsson	Trekk	Burns & McDonnell	HDR	Olsson	Trekk	Grading on six (6) criteria:
Public Works Committee Members NO NAMES SHOWING	56	47	45	48	4	2	1	3	Project Understanding
	58	52	51	41	4	3	2	1	Project Approach
	55	51	59	58	2	1	4	3	Similar Experience
	57	53	53	51	4	3	3	1	Key Personnel & Availability
	51	50	43	43	4	3	2	2	Project Schedule
absent member									Customer Service
	55	57	52	56	2	4	1	3	
	53	47	50	49	4	1	3	2	
	58	57	57	58	4	2	2	4	
	60	48	52	38	4	2	3	1	
TOTAL:	503	462	462	442	32	21	21	20	

Place "Total Points" from score card on this page.

Julie Stasi

From: Brian Anderson
Sent: Wednesday, November 27, 2019 9:41 AM
To: Julie Stasi
Subject: Bike Walk Leawood minutes
Attachments: BWL Meeting Minutes 10-2-19 r1BA DL.docx

Julie,

Dave asked me to send these to you for the public works committee packet.

These will be formally approved at the next meeting which would be the evening of Wednesday, Dec. 4th

October 2nd, 2019 MINUTES

📌 Welcome

- Guests are greeted with introductions.

📌 Approve Agenda

- Bill Blessing made a motion to approve the agenda. David Harwood seconded the motion. The motion passed unanimously.

📌 Approve August 21st Minutes

- Bill Blessing made a motion to approve the August 21st, 2019 minutes. David Harwood seconded the motion. The motion passed unanimously.

📌 City Council Referral: Citizen Request for Crosswalk at Lee Boulevard and 89th

- Several residents in attendance are requesting a crosswalk at 89th and Lee Boulevard due to safety concerns.
 - Marc Larsen has a first grader.
 - Nick Even has a second grader and kindergartener.
 - Peter Lang has a first grader.
 - Jaclyn Penn has an almost 5 and 7 year-olds.
- There are eight families in their group that are actively walking and biking approximately 1.7 miles to Corinth school. They struggle to cross Lee Boulevard with the heavy morning traffic. Often a kind soul will stop traffic on both sides and wave them across. They do not let the kids cross by themselves. However, as the kids get older and are allowed to ride to school by themselves, the parents worry about their safety trying to cross Lee Boulevard. They have seen accidents in that area. There is a hill looking south from 89th street that limits visibility for crossing Lee.
- Marc Larsen emailed Councilmembers Filla and Sipple about another area of concern along the way to school. The sidewalk from 89th and Mission north towards 83rd. The sidewalk is narrow with several bumps and cracks with no crosswalks at all. Cars come down the street and then block the intersection waiting to turn. It was noted that the section in question is actually in Prairie Village and the staff will communicate these concerns to them. The last concern is the overgrown landscaping that is impeding the sidewalk width. Evergreens and pines have overgrown on the east side of the sidewalk on 89th and on Mission, making those areas not usable. Staff will review the landscaping and notify the resident if there are clearance issues. Sidewalk clearance is 10 feet overhead clearance and nothing extending over the sidewalk.
- The citizens pointed out that there are no crosswalks striped at street intersections. David Ley informed that the city does not stripe a crosswalk at every residential intersection as standard practice. They will review citizen requests to improve walking routes to school when recommended.
- When asked about meeting the criteria of putting in crosswalks in that area it was noted that there are two different issues. One being at 89th and Lee. If there are issues with vehicles parking in the crosswalk or where the crosswalk should be, Public Works can stripe a crosswalk there so Police can issue citations or move people onward. They will verify the intersection location.
- David Ley shares that Lee Boulevard from 95th to 103rd is under construction, widening and adding a ribbon curve that is 6" wide to hold the asphalt inside. It will be striped with bike lanes. They will do the same next year from 95th to 83rd. What he needs to know from the committee is if they want to proceed forward with having a crosswalk study completed at 89th and Lee. If so, Bike/Walk Leawood needs to make a recommendation to the Public Works

ATTENDEES

5:30 pm • Leawood City Hall
4800 Town Center Drive
Main Conference Room

Members

- Kevin Corbett, Chair**
- Alicia Jennings, Vice-Chair**
- Bill Blessing**
- David Harwood**
- Ron Schikevitz**

City Staff

- Chris Claxton**
Director of Parks & Recreation
- Brian Anderson**
Parks Superintendent
- Marica Putman**
Administrative Graphics Tech
- David Ley, City Engineer**
- Mark Klein, Planning Official**
- Phil Goff, Police Officer**
- Karry Rood, Police Admin Services Coordinator**

Guest

- Chuck Sipple, CM W3**
- Marc Larsen, 8741 High Drive**
- Nick Even, 8915 High Drive**
- Peter Lang, 8914 High Drive**
- Jaclyn Penn, 8736 High Drive**

Committee, probably in December. They will review it and will make a recommendation to the governing body. Public Works can then adjust their contract with their engineer and review the intersection.

- Kids and a large influx of corporate personnel, encouraged by walking meetings, are using the sidewalk frequently along with electric scooters thus changing the dynamics of who's using it.
- This may be more of a Public Works issue than a Bike/Walk Leawood one. An issue that these residents are facing are people entering their street, thinking 89th will take them to State Line Road and when it doesn't, they drive the circle frustrated, driving at a higher rate of speed as they leave. They would like to have some signs that say 'not a thru street'. One resident puts out 2 'slow – children playing' plastic signs and 2 carpet wet floor signs to curb the speeders. Other residents have some form of this issue whether it's lost drivers or the construction traffic. They are worried for everyone's safety. David Ley will look into the signage such as 'no outlet' sign to put on top of the street name sign.
- Karry Rood asked about having a signal at the intersection of 89th and Lee Boulevard. Peter Lang ask about options beyond striping a designated path. David Ley responded that they have hired a consultant who is designing Lee Boulevard. That person will do a traffic study and the options are either put signage with crosswalks in some areas or a push button rapid fire beacons for visual effect.
- A narrowing of a section at 89th that butts into Lee Boulevard with a 20' planter was brought up. The HOA maintain the planters to the north and are often hit. Making it smaller may cause entering and leaving problems. They would have to review it and see if 89th is allowed in the Traffic Calming Policy. If so, then neighbors would have to sign a petition and pay 75% up front for the roadway. Then they will look at calming traffic devices – speed cables, humps, etc. David Ley will email the Traffic Calming Policy to the residents if it's not available online. David Harwood suggests that if it is a speed issue, Police can be contacted for selective enforcement. They discuss the danger of that intersection.
- Peter Lang mentions that there are no paintings on the roadway crossings along 89th. Several kids join up at 89th and go on to school. If the people driving the cars don't see the kids, they pull into the crosswalk zone while waiting for a safe turn. Brian Anderson shared the plan of what Gareth Matthews did for Mission Trail. He will email the Mission Trail plan to the residents too.
- David Harwood suggests googling Safe Routes to School website for more information. He states that the value is huge, maintains property values and encourages family to partake in the routes. This group enjoys the walkability of the neighborhood brought on by the bike masterplan and its continuous movement forward.
- There is an area of vegetation issues along Mission between 84th Terr and 89th that needs to be taken care of. It's encroaching on the sidewalk and is possibly a code violation. It may be on the Prairie Village side.
- The Bike/Walk Leawood committee will make a recommendation to the Public Works Committee. Julie Stasi, Administrative Services Manager, will send these residents a notice of the meeting. The Public Works Committee will review the issues and if approved, they will make a recommendation to the governing body and the residents will be notified of the council meeting date. The Public Works Committee meets the first Wednesday each month at 7:30 am and breakfast is served.
- David Harwood makes a motion to recommend to the Public Works Committee that a warrant study be performed for a pedestrian crossing at 89th Street and Lee Boulevard for consideration in next summer's Capital Improvement Program. Bill Blessing seconded the motion. The motion passed unanimously.

Mayor's Referral: Recent New Items Regarding the KCMO Bicycle Plan

- Chair Corbett received an email from Chuck Sipple via the mayor with news articles forwarded and a suggestion to look at the discussion going on in Kansas City. When Ron Schikervitz responded that he could not attend the meeting, his email shared his comments about this issue. Bill Blessing replied back with some of his comments, which he shared at the meeting. David Harwood reminded all that this group is subject to the Open Meeting Standards in Kansas. An item must be put on the agenda individually and cannot be discussed through chain emails. No communication or pre-discussion on topics that would be on the agenda with enough people that would constitute a quorum. Staff will research group emailing further and advise at the next meeting.
- Bill Blessing asked if the mayor expected a response from our observations as he did have several talking points which are not relevant if there's no plan to respond. Chuck Sipple thinks she wanted everyone to be advised of the commotion in Kansas City because they may have to answer to constituents about what they are doing and how much they are spending. Chair Corbett felt that she was saying 'please pass it on'. Brian Anderson made copies of the emails in question for those in attendance at the meeting.

Trail Use Etiquette/Trail Speed Limits –

- Some city's and states the committee members know that have trail speed limits include: Seattle, Denver, Colorado, California and could be areas to research the reason for the speed limit, how is it enforced and how is it working.
- Leawood currently does not have the police resources to provide bicycle officers to monitor trails. Speed limits would also need to be posted.
- In the last meeting of the Kansas City Metro Directors Association, they recommended for cities that trails permit e-bikes of Class 1 and Class 3 (must be pedaling to get assistance). Scooters were talked about and are not recommended by KCMDA at this time. They wanted to first address e-bikes before taking on scooters. Many counties such as Jackson County, Overland Park, and Johnson County did not want Class 2 e-bikes and felt that the trails are intended for exercise and you should be pedaling the bicycle. The Class 2 can move by battery power alone without pedaling. Currently, Johnson County is in their testing period for e-bikes. They are surveying people, making traffic counts to gathering data to take back to their board. Kansas Dept. of Wildlife and Parks recently adjusted their regulations to allow pedal assist e-bikes on their trails and state parks. Because trail systems are becoming more and more interconnected, it is important to try to have unity regarding the types of conveyances allowed on trails.
- The committee recommends not posting speed limits at this time, continue to monitor the issue. It is courteous trail use by pedestrians, pedestrians with dogs and cyclists that is the problem. Discussion about installing signs intermittently along the trails that illustrated the walking/riding on the right side of the trail with the dog on leash on the right side of the person and passing on the left was an idea offered to reinforce better trail use.

City Department Reports

- Mark Klein, Planning.
 - Ranchmart got approved for their final for their CIV.
 - Received an application from Cure ARS for an expansion; 3 phases. They want to build a new gym, tear down the old gym, create a building that connects the two, change the rectory and combine it with the church.
 - McDonalds got approved for their improvements. They want to get started and not wait on Ranchmart.
- Karry Rood, Police.
 - Bike/Walk to School at Brookwood was successful. They have only 2 bike rack and will purchase more. e bike racks. Bikes were everywhere! This is continuous and not just on Bike/Walk to School event.
 - The traffic is crazy fast. A teacher's bumper was clipped. School speed limit warnings are leased through KCPL but Leawood designates the timing. It is 30 minutes before and after school. They have a walking school bus on Wednesday with their teacher volunteers.
- David Ley, Public Works.
 - In the last meeting, the South Loop reroutes were discussed for Roe, Tomahawk as Mission Road is under construction and eventually go to 133rd. He is hoping the project will be signed in late fall. Mission Road will open up to two lanes in mid-November. Lee Boulevard should finish early November. Members discuss developing a plan to Ironwoods Park via Pawnee and Windsor, showing it as a future loop along with budget items.
- Brian Anderson, Parks & Recreation
 - Any leftover funds from the signage will be applied toward purchasing materials for the trail kiosk. The mason on staff really likes the natural stone look but the cost is higher than first estimated. David Harwood suggested a naming rights sponsorship to help pay for materials.
 - Finishing up pool closing.
 - Move and install the art piece Point Defiance to Ironwoods Park.
- Chuck Sipple, Council
 - A lady called on the Action Line. She was injured on her bike on 133rd Street on the sidewalk. He feels that this committee should be informed of any bike involved accidents to talk about and to prevent them. David Ley responded that this issue went to Codes Enforcement. They took pictures and it he reviewed it. It was actually a storm sewer next to it and there was some settlement offset. It will be repaired.
 - Bill Blessing suggests that we make bike accidents or incidents from Public Works or Police from the last meeting becomes a part of our minutes. It's good to be aware should the mayor be notified.

- Kevin Corbett, Chair

- Dan Schaeffer resigned.
- Brian Anderson shares that the by-laws state the committee shall be at least 5 members. He will contact Mayor Dunn about Mr. Schaeffer's resignation and the committee recommending a total of 7 members.
- Marc Larsen and Jaclyn Penn are interested. Bill Blessing also knew of a potential person interested. The committee members would prefer to have 7 members as an odd number of members is easier to get a quorum and there would be a cushion if members resign.

 **Other**

- Next meeting date will be December 4th.

 **Adjourn**

- Meeting adjourned.

CROSTOWN

X1 83RD STREET

X2 89TH STREET



SEGMENT KEY	SEGMENT	LENGTH (MILES)	STREET TYPE AND WIDTH	SIDEWALK CONDITION	2013 ADT	SHORT TERM OPTIONS	ULTIMATE DESIGN
X1 1	83rd, Mission to Overland Park/Leawood City Line	0.20	3-lane minor arterial with left turn lane or painted median	Unknown	10,000	Sharrows. Cemetery restriction and necessity for a left-turn lane complicate adequate solution for less capable cyclists.	Same, within Overland Park jurisdiction
X2 2	83rd, City Line to Lee State Line Road	0.90	2-lane minor arterial, 32-36 feet	Existing sidewalks need improvement	9,280 at Lee Boulevard	11-foot travel lanes with bike lanes. Shared through lane where left-turn lane is provided.	Same as Short Term
X2 3	89th, Mission to Lee Boulevard	0.90	2-lane collector, 28 feet	Existing sidewalks need improvement No sidewalk on south side of 89th Street	2,610	10-foot travel lanes with 4-foot shoulder/bike lane; or sharrows with supporting share the road signage	Same as Short Term
X2 4	89th, Lee to cul-de-sac	0.10	2-lane local, 25-foot	No sidewalk on south side of 89th Street	NA	Sharrows, merges with Principal Line 2 at cul-de-sac	Same as Short Term