

**MINUTES OF
PUBLIC WORKS COMMITTEE**

Meeting held: Wednesday, November 2, 2022
Leawood City Hall-Council Chambers, 7:30 AM

COMMITTEE MEMBERS PRESENT:

Julie Cain
Jim Rawlings
Marsha Monica
Ken Conrad
Chuck Sipple
Roger Prewitt
Kyle McCawley
Chris White

ABSENT:

Abbas Haideri
Andrew Osman

STAFF PRESENT:

David Ley, P.E., Director of Public Works
Brian Scovill, P.E., City Engineer
Kristen Love, Administrative & Contract Supervisor
Abigale Shepherd, Administrative Support Specialist
John Westbrook, Engineering Supervisor
Captain Brad Robbins, PD

Members of the Public: Natalie McDonough, Katy Rocca (Cure of Ars)

Julie Cain called the meeting to order at 7:35 AM. Roll Call.

FIRST ITEM OF BUSINESS: Review/approve the old business: Approve minutes from the July 6, 2022 meeting.

ACTION: Chuck Sipple- Motion to approve. Marsha Monica Seconded. Approved. Motion passed.

SECOND ITEM OF BUSINESS: 2B—Review Cure of Ars School Parking and 93rd St No Parking

Julie Cain Welcome to the new principal of Cure of Ars, Natalie McDonough. This isn't an issue just at Cure of Ars, but it is something we need to continue to work on for the safety of students and residents.

David Ley This is the fourth time we've reviewed the parking lot, and it does seem to get better each time. We took video on Oct. 31; we were hoping for a colder day. *Shows drone footage* We only see one small issue that we can tweak. We can see about 5 minutes before pick up, there are 3 lines. We notice that the line in front of the church is the one that causes the queueing, because it's closest to Mission Rd. Natalie McDonough There are actually 2 lines in each location- 2 behind the school, 2 in front of the school, and 2 in front of the church. We now dismiss Kindergarten and Pre-K 10 minutes earlier. Last year, it was just Pre-K going out the back of the school, but we added Kindergarten this year. Would also like to mention that this is on Halloween, which is not a normal school day. Typically we have a staff member to help direct cars into all of the lanes, but because it's Halloween, we had more staff in the building. Chris White There seemed to just be 1 or 2 cars that didn't quite know where they were going and that is what caused the issue. And that isn't a system problem.

Katy Rocca There is also construction happening on Mission Rd right now. David Ley Yes, southbound lefts might be less than usual because it's closed to through traffic.

Natalie McDonough We're also holding walkers so more cars can pass through. We clear the parking lot in about 6 minutes every day. What we are working on is telling parents to not come early and wait; that is what blocks people. Once we dismiss, it goes really quickly. Based on this footage, it looks like we can move one of the grades from the church to the school side, because the school side is clearing faster than the church.

Julie Cain We appreciate your pro-activeness on this issue so early on in the school year.

Jim Rawlings Any thought on showing this video to the parents to show how showing up early/bunching affects the situation? Like, 'here's how you can help'. Natalie McDonough Asks to be notified when we plan to video.

Chuck Sipple Asks Captain Robbins if there have been any accidents in this area this year. Captain Robbins There haven't been any or any calls about traffic complaints.

Julie Cain Are we to make specific recommendations today? David Ley I would recommend that we bring this back to council, saying we've reviewed the video on different occasions and we've been working with Cure and issues keep getting better. Staff and Police can work with Cure to get drone footage a few times a year for review.

Chuck Sipple Can you have more grades exit through the back of the school? The queue line is a lot longer back there. Natalie McDonough I would like to see footage on a day that isn't Halloween. Some of the kids were picked up early, after their costume parade. What I typically see is that that queue gets backed up. Brian Scovill

ACTION: Jim Rawlings motions to recommend a report back to City Council outlining the improvements made to the queueing and parking situation. Roger Prewitt Second. Motion passed.

David Ley A year ago, the residents on 93rd St were upset about the number of cars parked along both sides of the street. Kids were cutting through yards, and cars couldn't make it down the street. We brought the issue to this committee and decided to put No Parking signs on the westbound side of the street just during school pick up times. We do allow parking east bound which allows kids getting picked up to get into the passenger side of the car without crossing 93rd. We looked at both of these issues at the same time. We took video last week and we see that there are still some cars utilizing 93rd for kid pick up, but there aren't as many as before. We haven't had a resident complaint about it all school year. We don't see an issue with how this is operating. Julie Cain We can add this to the report on Cure, wrap it all into one.

THIRD ITEM OF BUSINESS: 3A-Inspection Consultant Selection on Mission Road (133rd to 143rd) Project 80175

David Ley This project is a complete reconstruction. We just bid the project and it came in around \$11M. It's a huge project, so we need to hire the inspector. We're getting federal funding, for a total of \$17M which includes utilities, purchasing properties, design, construction, and construction inspection. We did complete a new policy for the construction inspection selection, where instead of having the committee do the selection, the PW staff would do it. We would like to bring you those results. We shortlisted 3 firms: BHC, GBA, and Olsson. We received 2 back, 1 from GBA and 1 from Olsson. The staff selection committee consisted of myself, Brian, Shawn Johnson and John Westbrook. John is the engineering supervisor. Olsson had the most points.

Brian Scovill In reviewing both proposals, Olsson approached staff and asked for a meeting to go over the plans. We can't give the plans out, but they can come in and see those plans. They sat with staff and asked questions to make sure they understood the scope. GBA had a good understanding of the scope as well. Both were apparent in their submissions. Olsson addressed staffing quite well. They communicated their availability for backups if necessary and GBA didn't. Olsson named and gave information for all staff possibilities, and GBA only did that for the identified personnel. We didn't get any information on their backups. Olsson also scored higher on customer service and quality and that was because of some of their reporting techniques and forms. They communicate back to the project owners well.

Julie Cain Do I recall, with this procedure, that if we pick Olsson this time, we won't pick them again this year? David Ley In the past, we've hired the design consultant to do the inspection. With this procedure, we don't use the same firm to do the inspection. So we have Tomahawk Creek Parkway coming up, which Olsson is designing for us. So we won't have Olsson inspect it. We do try to spread the work out so we don't use the same firm all the time.

Chuck Sipple What are the qualifications of these inspectors? Brian Scovill KDOT has certain qualifications and certifications that they require to become a certified inspector. We have to follow KDOT rules, as the federal funding for this project is coming through them. We have qualified inspectors in house, but we don't have time to dedicate our employees to this 1 project. Someone needs to be out at the site, pretty much all day, every day. Chuck Sipple When would they start? Brian Scovill We would like to take the construction contract to council in December, and then they would get the NTP quickly after that. They will be ready to start when construction starts. One of our inspectors will be working closely with Olsson, going to progress meetings, and checking in often.

Jim Rawlings I'm impressed with the work you've done on this process and I'm comfortable with your recommendation. Chris White Do we need a motion?

ACTION: Chris White motions to approve Olsson as the Inspection Consultant for the Mission Road (133rd – 143rd) Project. Kyle McCawley Second. Motion passed.

David Ley Is everyone okay with how we presented this selection today? Would you like us to include their proposals next time? Julie Cain We don't need the proposals.

Marsha Monica Are there more than 3 firms you can send this out to? David Ley Yes, there are a lot of firms in the area that are capable of doing this work. The firm that didn't submit a proposal said it just didn't fit with their schedule.

Julie Cain Do we have a report about snow yet? Snow, supplies, etc. David Ley We are a few staff members down, but we're doing interviews for maintenance positions. We are bringing a few different staff members into snow removal for the first time. So they've been doing some training over the past few weeks. We are fully stocked on salt. We have an agreement with Overland Park to have metro co-op bid for salt. Complaints for potholes have dropped dramatically. We're projected to have an average year snow wise.

Julie Cain adjourned the meeting at 8:16 AM

Minutes submitted by: Kristen Love, Leawood Public Works Department