

Minutes of the PUBLIC WORKS COMMITTEE

Meeting of: Wednesday, May 14, 2014
Leawood City Hall, Main Conference Room

COMMITTEE MEMBERS PRESENT:

James Azeltine, CHAIR and Councilmember Ward 4
Adam Abrams
John Burge
Ken Conrad
Jon Grams
Abbas Haideri
Marsha Monica

COMMITTEE MEMBERS ABSENT:

Andrew Osman, Councilmember Ward 1
Jim Rawlings, Councilmember Ward 2
Carrie Rezac, Councilmember Ward 3
Christopher White

STAFF PRESENT: Joe Johnson, David Ley, Julie Stasi

Chair Azeltine called the meeting to order at 7:35 AM.

FIRST ITEM OF BUSINESS: Previous Meeting Minutes

ACTION: John Burge Motioned to approve the Minutes from March 12, 2014.

Jon Grams seconded the Motion; all attending members in favor.
Motion passed.

SECOND ITEM OF BUSINESS: Policy on repairing damage to Private Property in the Public Right-of-Way caused by the City or its Contractors during Public Improvement Projects.

Chair Azeltine gave a background of the assignment. An e-mail chain discussion helps to understand a situation that happened The Carriage Crossing Subdivision when curb had been taken out around an island in the subdivision. There was an issue where some electrical lines had been cut. The contractor was very conscientious and was working on it to get it fixed. The contractor said it was fixed and they filled it back in. Later the Homes Association Officer went out to the site and discovered it was not fixed. So it was helpful in review of this assignment to see the different conversations to see the protocol for the utilities and under specific circumstances, know who is responsible to fix these when they are damage.

Joe Johnson-explained in the packet there are a few pages with excerpts taken out of our current Right of Way Ordinance. So you can see that we treat everybody-any private utility (whether it's a home owner, the Gas Company, the Water Company, dog fence, irrigation line) whomever. The Right-of-Way Ordinance spells out the areas of the concern.

After discussion, it was a consensus of the Committee to not change any of the Right-of-Way Ordinance as written; and that there is appropriate notice given that items placed in the right-of-way are placed there by City Standards or they are "at risk". Consensus was for the Public Works Department to continue with it's current policy (Policy Memo from City Engineer in Packet-(attached)). No Motion needed. The Carriage Crossing incident brought up with the assignment review was handled properly by the Public Works Department.

These Minutes were approved by the Public Works Committee on June 11, 2014.

Marsha Monica suggested that we make a continued effort to educate home owners and associations of the current ordinances. Ken Conrad asked if there a Public Information Officer? Marsha Monica- Maybe a letter this time of year to send out to the Homes Associations. James Azeltine- or more info given at the HOA Annual meetings. Staff Members Johnson & Ley advised they send out letters prior to a project and also this year made it more of the construction contractor's responsibility to have communications of the project with the residents affected.

Chair Azeltine advised that the group decided without a Motion, that most of these items can be solved with better communication.

Chair Azeltine adjourned the meeting at 8:38AM.

Minutes reported by: Julie Stasi, Leawood Public Works Department