



ADVISORY BOARD
Meeting Minutes – January 13, 2022 - 5:30 p.m.

To reduce the likelihood of the spread of COVID-19 and to comply with social distancing recommendations, this meeting of the Parks and Recreation Advisory Board was conducted remotely using the Zoom media format and in person at Leawood City Hall. The meeting was livestreamed on [YouTube] and the public could access the livestream by going to www.leawood.org/.

Board members in attendance: Chair Karen Ward-Reimer, Kim Galbraith, Gary Swanson, JoLynn Hobbs, and Amy Vlasic.

Board members absent: Bob Wright.

Council liaisons present: Chuck Sipple and Julie Cain.

Staff members present: Chris Claxton, Kim Curran, Holly York, Brian Anderson, and Camille Sumrall.

Chair Karen Ward-Reimer called the meeting to order at 5:30 p.m.

Amy Vlasic made a motion to approve the amended minutes from December 9, 2021 meeting. JoLynn Hobbs seconded the motion. A roll call vote was taken to approve the minutes. The minutes were approved unanimously.

I. Old Business

A. Update on Pool Project

Brian stated the project is going well and is on time. The only potential glitch as of now, is the delay of the walk in freezer. The freezer may be delayed until August. They are working on grading the bike hub area as well.

Chris added that Anna, Kim and she are working on ordering the new pool deck furniture, multipurpose room furniture and new slide.

B. Update on Trail Project – City Hall to Tomahawk Creek Trail

Chris stated that they are working on obtaining an easement with Sunrise Senior Living parent company and the business owner to the east of this. The project construction will begin in March with a late summer completion.

Brian added the construction company has been submitting materials for approval.

Council Liaison Sipple asked if the bridge has been ordered.

Brian responded yes, the bridge has been ordered.

C. Update on Restroom Project – North Lake

Chris stated they are meeting with the restroom manufacturer and the project engineer tomorrow via ZOOM. The manufacturer has received the payment needed to complete plans of the restroom. Once the plans are complete they will be sent to

McCarthy Construction who will determine what work they would like to provide pro-bono. Once they have determined the scope of the pro-bono work an agreement will be drawn between McCarthy and the City.

Council Liaison Sipple asked what the City would Like McCarthy to do.

Brian responded that McCarthy will likely help with routing utilities into the building. They may also help with grading, trail work and pathway work to the restroom.

D. Update on Ironwoods Pond Project

Chris stated the project came in higher than expected due to abutment work on the bridge from the Lodge to the Amphitheatre.

Brian added the scope of work of the project also increased. There is significant creek work that needs to be completed in order to keep the pond from silting in.

Council Liaison Cain requested having minimal park interference since the park is so heavily used. She said it would be ideal if the bridge work be staggered to lessen interference.

Brian agreed and stated he will work with the contractors to minimize the disruption in the park as much as possible.

Chris added that she is working on the letter to the HOA's that will inform them of what is happening at the park.

Chair Karen Ward Reimer asked when the project will begin.

Chris responded it will begin sometime in February, weather permitting. A ZOOM meeting with the contractor is scheduled in two weeks.

II. New Business

A. Recommendation For Park Impact Fees

Chris stated that the current Park Impact Fee is \$.15 cents per square foot of commercial building and \$400 per single family home. Chris stated that the City Administrator suggested not raising the Park Impact Fee due to the fact that he would be recommending that the Public Art Impact fee be raised.

JoLynn asked when the last time the Park Impact Fee was raised.

Chris responded she believed it was 2017 or 2018.

JoLynn asked if the funding level was sufficient or if the fee needed to be raised.

Chris replied that the funding is not substantial like the Capital Improvement funding. She added the impact fee funds are used for smaller projects throughout the year. Chris added she agreed with the City Administrator on not raising the Park Impact Fee for this year.

Greg Williams made a motion to hold the Park Impact Fees at their current levels of \$.15 cents and \$400 per single family home in support of the Parks, Recreation and

Arts Director and City Administrator's request. JoLynn Hobbs seconded the motion. The motion was approved unanimously.

B. Review 2022-2026 CIP (Capital Improvement Program)

Chris stated she met with the new Accounting Manager, Loretta Morgan, and they are still working on updating the Capital Improvement Program. She added that many of the 2021 projects have begun, or will be underway soon, including the new Aquatic Center Building, the Restroom at the north Lake, the Pond Renovation at Ironwoods Park and the Trail Connection from Roe Project. She added that several of the 2021 projects are in the initial planning phase and will continue to 2022 including the replacement of play equipment at Tomahawk Park and the Strategic Master Plan.

Chris added that she would like to take funds from 2022 designated to replace the Lion's Shelter and use a portion of the funds to design the shelter in 2022 with potential start of fall 2022 and completion in spring of 2023. Chris added that she would like to revisit the CIP list at the next Parks and Recreation Advisory Board meeting in February.

Council Liaison Sipple asked if there is a separate CIP for Golf Course projects.

Chris responded that it depends on what the project is. If the project requires a significant amount of funding, it may come out of the Parks CIP because special park funds are available.

Council Liaison Sipple asked if Chris would suggest some CIP projects to be included on the list of City Council goals for the upcoming year.

Council Liaison Cain added that one goal that would be helpful would be to increase the Parks, Recreation and Arts Department capital budget back to the original and standard amount of \$1,000,000 dollars a year, rather than the reduced \$600,000.

C. Staff Reports

Holly

- Working on moving "Praise" sculpture from the donors' yard in the next few weeks and having it sent to Zahner for restoration. Site plans for the new location, Fire Station 3, will be going to the Planning Commission and City Council for approval soon.
- Working on a plan to move "Skywriting" to its permanent location.
- Leawood has been selected for the "Parade of Hearts" tour. These hearts will be positioned all around the KC Metro area. The hearts are 5' high x 5' wide, and are temporary. One of the proposed sites will be the temporary art location to the west of City Hall. The City may receive multiple heart sculptures.
- RFP for 75th art piece is now public and has been sent to several arts organizations.
- Working on the Leawood history book to be published in 2023.

Kim

- Working on hiring summer aquatic and seasonal positions.
- Hired a new Outdoor Recreation Specialist named Jennifer Arndorfer. She will begin next week.
- Working on replacing the kitchen equipment at the Lodge.
- Working on End of Year Activity reports.
- Working on changing credit card processing companies.
- Working on ordering fish slide to replace whale slide in zero-depth pool at aquatic center.

Camille

- Working on the Camp Guide which will be released digitally next week.
- Working on the spring/summer Program Guide, which will be in homes late January.
- Working on social media content for spring and summer.
- Placing ads in local digital and print publications for summer camps.
- Working on upcoming newsletter content for spring/summer.

Chris

- Working on the Ironhorse Clubhouse improvement project which is progressing.

III. Miscellaneous

Brian suggested using COVID-19 relief funds or adding to the CIP the addition of pickle ball courts or a community garden.

Council Liaison Cain stated she received an email regarding the closure of the Tomahawk Creek Bridal Trail and asked Brian to reach out to the citizen.

Brian stated that the bridal trail was popular when the Saddle and Sirloin Club was the land owner in that area. They often did horseback riding through the Tomahawk Bridal Trail, east of the creek. Saddle and Sirloin sold the land in 2000. Unfortunately the trail gets flooded often and there are many steep areas and it is impossible for staff to maintain it safely.

Kim Galbraith made a motion adjourn the meeting. Amy Vlasic seconded the motion. The motion was approved unanimously via roll call vote.

The next meeting will be held February 10, 2022.

The meeting adjourned at 6:30 pm.

Respectfully submitted,

Chris Claxton, Parks and Recreation Director