



ADVISORY BOARD
Meeting Minutes – November 11, 2021 - 5:30 p.m.

To reduce the likelihood of the spread of COVID-19 and to comply with social distancing recommendations, this meeting of the Parks and Recreation Advisory Board was conducted remotely using the Zoom media format and in person at Leawood City Hall. The meeting was livestreamed on [YouTube] and the public could access the livestream by going to www.leawood.org/.

Board members in attendance: JoLynn Hobbs, Amy Vlastic, Kim Galbraith, and Greg Williams

Board members absent: Chair Karen Ward-Reimer, Bob Wright, and Gary Swanson

Council liaisons present: Chuck Sipple and Julie Cain

Staff members present: Holly York, Chris Claxton, Brian Anderson, and Camille Sumrall

Amy Vlastic called the meeting to order at 5:45 p.m.

Kim Galbraith made a motion to approve the minutes from the October 14, 2021 meeting. JoLynn Hobbs seconded the motion. The minutes were approved unanimously.

I. Old Business

A. Update on Pool Project

Brian stated that construction has been moving along well and floors have been poured. Several interior door frames and window frames were delivered early. The new multipurpose room has been named “The Wave at 106”.

Chris stated the two rooms in the multipurpose building will be called the “Blue Room” and “Green Room” in order to keep it simple.

B. Update on Trail Project – City Hall to Tomahawk Creek Trail

Brian stated that the lowest bidder for the project was MegaKC. They have done several trail and park projects for the City in the past Brian stated that the agreement with MegaKC will go to City Council for approval on November 15. Once the agreement has been approved they will meet with the project engineer and MegaKC. It is likely the project will break ground in December or January.

C. Update on Restroom Project – North Lake

Brian stated they notified residents and businesses, within the appropriate vicinity of the new restroom, of the interact meeting with the Planning Department that happened Tuesday, November 9th. There were no objections on the restroom however several residents called to ask if the restroom doors would have a lock on them to reduce vandalism at night. Brian added the restrooms will have a timed lock on them and will lock in the evenings when the trail closes. The restroom will go to Planning Commission for approval on November 23rd and then on to City Council.

Amy asked if the restroom was fully funded.

Chris responded that the Foundation does have the majority of the funds, but it would deplete the majority of their account so fundraising needs to continue.

Council Liaison Sipple asked if there has been an agreement made with McCarthy Construction on what they plan to do pro-bono for the restroom project.

Brian stated they have not completed a formal agreement with them but are working on it. The engineer for the project will put together a bid list of tasks that will need to be completed for the project. McCarthy will then identify from that list what tasks they plan on doing pro-bono. Once they have completed the list, a construction agreement will be drawn up.

Kim G. asked if there are currently risks for any of our projects not receiving materials on time.

Chris stated that all bids must include a timeline and they have not run into any issues with construction material delays.

Council Liaison Sipple asked if the City had a policy on requiring major components of City building projects be made in the United States.

Brian responded that the City does not have a policy regarding where major components are manufactured. Brian stated that there may be federal or state grants that require those specifications.

D. Update on Parks Maintenance Facility

Brian stated the bids for the project have come in higher than expected. The pre-engineered metal buildings, mechanical, electrical, and fire protection elements are all about 40% higher than the engineer had estimated. Brian also added that there had been an increase in labor costs as well.

E. Update on 75th Anniversary Options- July 4th Event

Chris stated that the Leawood Foundation has met with O'Neil Marketing and Events on beginning to plan special events for the 75th anniversary in 2023. They discussed enhancing the 4th of July event and what a temporary city-wide rebrand may look like.

F. Continue Discussion of No Smoking Ordinance for Parks

Tabled until the January 3, 2022 meeting.

II. New Business

A. Discuss Staff Recommendations for 2022 Fees & Charges

Kim reported the following regarding proposed fees for the Recreation Division:

- **Aquatic Center** – The proposal is to increase non-resident fees.
The Daily Non-Resident rate *from \$8.00 to \$9.00, an increase of \$1.00.* The Individual Non-Resident Season Pass *from \$55.00 to \$65.00, an increase of*

\$10.00. The Senior Season Pass [ages 60+] would remain unchanged. The 5-visit Ticket from \$37.00 to \$42.00, an increase of \$5.00.

Daily Admission fees have not been adjusted since 2009, the Individual Season Passes were adjusted by \$2.00 in 2018 and the 5-visit punch card was increased by \$3.00 in 2011

New Event Space

Room	Resident	Non-Resident	Commercial/Business	Civic Rate
Blue + Green (Full)	\$85.00/hr.	\$110.00/hr.	\$135.00/hr.	\$75.00/hr.
Blue (Half)	\$65.00/hr.	\$80.00/hr.	\$100.00/hr.	\$55.00/hr.
Green (Half)	\$65.00/hr.	\$80.00/hr.	\$100.00/hr.	\$55.00/hr.

- **Removing the Non-Resident Civic Designation at Ironwoods Facilities** – The proposal is to remove the non-resident civic designation at the Lodge and Cabins. This would allow us to be consistent with the Community Center and provides us with one rate to offer civic / not for profit organizations.
- **Lodge Fees** – The proposal is to introduce a Saturday rate for all rental categories.

By offering a lower rate on the weeknights, this may give more appeal/incentive for clients to consider hosting their event on a Friday night. This would impact Saturday rentals and the two day package. *This will result in a rate increase of \$10.00 per hour for hourly rentals and a \$100.00 increase for the 10 hour, 12 hour and 2-Day rental packages*

The proposed rates are as follows:

	<u>Resident</u>	<u>Non-Resident</u>	<u>Business</u>	<u>Leawood Civic</u>
Saturday hourly	\$ 300.00	\$ 350.00	\$ 360.00	\$ 290.00
10 Hour Package	\$2,900.00	\$3,400.00	\$3,500.00	\$2,800.00
12 Hour Package	\$3,475.00	\$4,075.00	\$4,195.00	\$3,355.00
Friday / Saturday	\$ 5,650.00	\$ 6,650.00	\$ 6,850.00	\$ 5,450.00
Saturday / Sunday	\$ 4,850.00	\$ 5,900.00	\$ 6,150.00	\$ 4,400.00

Amy asked if there was a family package offered for season pool passes.

Kim stated that they do not offer family packages. They did not find it beneficial due to the wide range of family members per family. She stated the current system is the most equitable system.

Kim G. asked how long it has been since they raised the resident rate for season passes.

Kim responded it was raised in 2009. The resident rates will not be raised this year due to the residents support and funding of the new aquatic center buildings.

JoLynn stated she agreed with not raising the resident’s rates due to their support and funding of the new aquatic center buildings. JoLynn asked if home owners

associations would fall under the civic rate for the new event spaces at the aquatic center.

Kim stated that yes, home owners associations would qualify for the civic or resident rental rates depending on if the HOA is managed by a commercial company.

Council Liaison Sipple suggested having the City committees conduct their meetings at the new spaces to build awareness.

Council Liaison Cain asked to confirm that there is still a resident discount and opportunity for residents to book further in advance for the Lodge at Ironwoods.

Kim responded that yes, residents are able to book further in advance than nonresidents and have a lower rental rate.

JoLynn Hobbs motioned that the Leawood Parks and Recreation Advisory Board members support and recommend the increased fees that begin in 2022.

Greg Williams seconded the motion. The motion was approved unanimously

B. Staff Reports

Holly

- Puzzle Palooza will take place on November 14 at the Lodge at Ironwoods and is sold out at 26 teams.
- The Art Selection Panel for the 75th Anniversary art piece had their first meeting. They will be meeting again next week and hope to have an RFP for artists out before the end of the year.
- Dierk Van Keppel of Rock Cottage Glassworks will be hosting an open house tomorrow. Several members of the Leawood Arts Council are planning to attend.
- Meeting with IDEA space staff for partnership opportunities. This is the STEAM oriented space that the Barstow School has created, currently under construction.
- Working with engineers on site plans for “Skywriting I” piece.
- Suggested location at fire station #3 for the art piece “Praise” will go to the Planning Commission on November 23.
- Holiday Traditions will take place at the Oxford Schoolhouse, in conjunction with Breakfast with Santa on December 4 at Ironwoods from 8:30 am - noon.

Kim

- Holiday Lighting will take place on November 15 at 6 pm at City Hall. Prepackaged cookies from Blue Chip will be provided by staff in the courtyard following the event.
- Breakfast with Santa will take place on Saturday, December 4th at the Lodge at Ironwoods, along with open houses at the Oxford School and the Nature Center.
- Working on spring and summer programming.

- Staff is hosting the first job fair on Wednesday November 24 at City Hall for summer jobs.

Camille

- Developing ongoing social media content.
- Working on the next Leawood Parks, Recreation & Arts “Recreator” Newsletter content.
- Working on designing and printing banners and marketing collateral for the remainder of 2021.
- Working on next year’s marketing agreements.

Brian

- AMC has approved a \$30,000 donation for 100 trees to the city. The money will be donated to the Leawood Foundation. Leawood staff will plant trees.
- Working on concrete repairs at I-Lan Park.
- Completed fish stocking at all ponds.

III. Miscellaneous

Council Liaison Sipple asked about what the status of the Ironwoods Park pond dredging.

Brian responded that the engineer is working on plans and they hope to begin the project late this winter.

JoLynn asked if the City will continue treating Ash trees.

Brian responded they are continuing annual and bi-annual treatments to protect ash trees from Emerald Ash Borer. Brian added they treat just over 100 of the city owned trees.

Council Liaison Cain added she is working with the City arborist to discuss how to go about having their subdivision (Cherry Creek) trees treated.

JoLynn asked if there had been any update on the fire station groundbreaking.

Brian responded that the contract will go to City Council on December 6 for approval so they will know more once it has been approved. Brian added that most of the bids that came in for the project had a completion timeline of a year.

Chris added that there will not be a community garden at the fire station location this year.

The next meeting will be held December 9th, at City Hall Council Chambers.

Kim Galbraith made a motion adjourn the meeting.

JoLynn Hobbs seconded the motion. The motion was approved unanimously.

The meeting adjourned at 7:00 pm.

Respectfully submitted,

Chris Claxton, Director – Parks, Recreation & Arts