



**ADVISORY BOARD**  
**Meeting Minutes – October 15, 2020 - 5:30 p.m.**

*To reduce the likelihood of the spread of COVID-19 and to comply with social distancing recommendations, this meeting of the Parks and Recreation Advisory Board was conducted remotely using the Zoom media format. The meeting was livestreamed on [YouTube] and the public could access the livestream by going to [www.leawood.org/](http://www.leawood.org/).*

Board members in attendance: Kim Galbraith, Gary Swanson, JoLynn Hobbs, and Amy Vlasic.

Board members absent: Chair Karen Ward-Reimer, Greg Williams and Bob Wright.

Council liaisons present: Chuck Sipple and Julie Cain.

Staff members present: Holly York, Chris Claxton, Kim Curran, Brian Anderson, and Camille Sumrall.

Amy Vlasic called the meeting to order at 5:40 p.m.

Kim Galbraith made a motion to approve the minutes from September 15th, 2020 meeting.

JoLynn Hobbs seconded the motion. A roll call vote was taken to approve the minutes. The minutes were approved unanimously.

**I. Old Business**

**A. Update on Installation of Art Pieces**

Holly stated that *Inspiration* and *Women of The World* should be installed before Thanksgiving. The *Women of The World* project has been delayed due to additional repairs needed.

Chris added that *Women of The World* is not in good shape after the first foundry repair. Chris stated that the conservator, Paula Hobart came and inspected the piece and recommended several issues to be fixed. Chris added that Zahner will be doing the final repairs before installation.

Council Liaison Sipple asked if any more money is owed to the original foundry who damaged the piece

Chris stated that we do not owe any money, nor did we pay the full price because of the subpar work and lack of delivery. Chris stated we will not use that foundry again, unfortunately it was where the artist requested the piece be sent to be repaired.

Julie Cain stated she was very grateful for the help that Zahner has given Leawood.

**B. Update on Design for Trail from City Hall to Parkway**

Brian stated that he has applied for a State of Kansas grant to potentially help with funding. The state official came to view the project and stated they felt it would

qualify for the grant. Brian added that the state officials will contact him in December to come and present the project to the selection panel. They will announce the funding in February. Brian added that they will not bid the project until they find out about the grant funding.

### **C. Update on Design of Pool House replacement at LAC**

Chris stated that the first design that was proposed was a little too modern and heavy looking. City staff sent their thoughts and critiques and have received a second design, which is much more in line with what the staff was after in terms of design and functionality. Chris stated they will make the submittal to the planning department in October, knowing it will likely not go to the planning commission until January 2021.

Holly is working with Dierk Van Kepple for consideration of a piece of glass artwork for the building. This will have to go through APPI and the Arts Council approval process.

Chris added that the multipurpose rooms will likely expand the footprint of the building which will increase costs; however the value of the rooms is needed.

### **D. Update on Design of New Parks Maintenance Facility**

Brian stated that the PGVA team has started a site survey for the area. Staff has also inventoried all of their equipment and given it to the architects. They have a meeting tomorrow morning and they will give feedback on early design elements and needs.

JoLynn asked if there will be a room for employees to rest after long night of snow removal.

Brian responded that yes, they will have a multipurpose room for employees to relax. The room can also be used for training.

### **E. Update on Trail Renovation (City Park to College Pedestrian Bridge)**

Brian stated that Mega KC will begin work on the trail and with weather permitting, they should be completed in a month. Brian stated they will be widening the trail from 8 to 10 feet and then replacing asphalt with concrete. Unfortunately we will have to close this piece of trail while the work is completed.

## **II. New Business**

### **A. 2021 Proposed Fees**

Kim proposed the following changes for 2021 fees:

- Multiple Date Package for the Amphitheater at Ironwoods and City Hall. The proposal is to offer a 50% reduction in the daily rate for groups who rent the Amphitheater or City Hall for 3 or more dates for recurring events. The rental dates must be during the same calendar year and selected at the time of rental to receive the discounted rate. The events need to be of a similar nature. Currently, the Leawood Civic rate is \$75 per day; the Resident and Non-Leawood Civic

rate is \$100 per day; the Non-Resident rate is \$150 per day; and the Business rate is \$250 per day.

Kim Galbraith made a motion to approve the 2021 proposed fee rate of a discount of 50% reduction in the daily rate for groups who rent the Amphitheater or City Hall for 3 or more dates for recurring events as proposed.

JoLynn Hobbs seconded the motion, the motion passed unanimously.

## **B. Staff Reports**

### Holly

- We partnered with the Kansas City Symphony and Kansas City Chamber Orchestra for several free, outdoor concerts at various Leawood Park locations. Concert dates were September 20<sup>th</sup>, 30<sup>th</sup> and October 7<sup>th</sup>. Concerts hovered around 300 in attendance for all concerts.
- “Into The Night” fall festival took place on October 9<sup>th</sup> at Ironwoods Park from 5:30-8:30 pm. The event size limit was 400 people and it sold out.
- Hoping to work with Plaid Collaborative design team on creating a Public Art Master Plan.
- Puzzle Palooza will take place at Vista 154 on November 15<sup>th</sup>. The event is limited to 20 teams for social distancing.

### Kim

- Virtual Yoga has begun, Kay Sipple is teaching the classes via zoom.
- Breakfast with Santa is now “Sidewalk Santa” where kids can write a letter to Santa and greet Santa and Mrs. Claus from their cars here at City Hall. Staff will be responding to letters from Santa. Participants will receive a goodie bag with crafts and a sweet treat.
- Ironwoods Amphitheatre rentals have been steady because it is beautiful, outdoors, and affordable.
- Ironwoods Park Outdoor Scavenger hunt will take place this weekend.
- Looking into turning the “Touch a Truck” event into a drive through program.

### Camille

- Halloween Pet Costume Contest on Social Media. Looking at doing more social media contest to keep patrons engaged.
- Designing banners for city events.
- Working on implementing email marketing for our fall events.
- Working on social media, especially contests to boost engagement.
- Working on a new Camp guide to be released in January.

### Brian

- New dog park playground equipment donated by the Leawood Foundation will be installed soon.
- Thankful for the turf specialist employees at the City and their hard work.
- Incident at I-Lan Park with drunk driver that damaged interpretative sign. Working on replacing the interpretative sign.

- Planting trees in the Leawood Rotary Grove at Ironwoods Park in preparation for the October 24<sup>th</sup> tree planting event.

Chris

- Pouring concrete pads to install benches at Leawood Crossing.
- Working with the Leawood Foundation on gathering funding for the new restroom on Tomahawk Creek Parkway.
- Gary Lezak will come to a ribbon cutting for the new Leawood Dog Park equipment installation.
- Holiday Lighting will be in conjunction with Town Center Plaza, however, there will be no event at City Hall. They will be flipping the lights on at the same time as Town Center Plaza and Town Center Plaza will be hosting an event with a drive in concert. More details to come soon.

**III. Miscellaneous**

Kim Galbraith asked if there have been any significant concerns on the expense budget.

Chris replied that the CIP budget has been reduced from 1 million to \$600,000 annually and staff is cognoscente of revenue over expenses.

The next meeting will be held November 10, via Zoom format.

Kim Galbraith made a motion adjourn the meeting.

Gary Swanson seconded the motion. The motion was approved unanimously via roll call vote.

The meeting adjourned at 7:30 pm.

Respectfully submitted,

Chris Claxton, Parks and Recreation Director

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