



ADVISORY BOARD
Meeting Minutes – July 14, 2020 - 5:30 p.m.

To reduce the likelihood of the spread of COVID-19 and to comply with social distancing recommendations, this meeting of the Parks and Recreation Advisory Board was conducted remotely using the Zoom media format. The meeting was livestreamed on [YouTube] and the public could access the livestream by going to www.leawood.org/.

Board members in attendance: Kim Galbraith, Greg Williams, Gary Swanson, Bob Wright, and Amy Vlastic.

Board members absent: Chair Karen Ward-Reimer and JoLynn Hobbs.

Council liaisons present: Chuck Sipple and Julie Cain.

Staff members present: Holly York, Chris Claxton, Kim Curran, Brian Anderson, and Camille Sumrall.

Amy Vlastic called the meeting to order at 5:40 p.m.

Kim Galbraith made a motion to approve the minutes from June 9th, 2020 meeting. Greg Williams seconded the motion. A roll call vote was taken to approve the minutes. The minutes were approved unanimously by all members except Bob Wright who abstained from voting.

I. Old Business

A. Update on Pool Operations

Kim stated that since opening the pool on June 15th, operations have been running smoothly with limited capacity and advanced registration. The most popular session is 2:30 pm. Concession and swim lessons sales are down considerably due to the COVID-19 pandemic.

Council Liaison Sipple asked if there has been any resident pushback.

Kim stated the biggest issue was the 24 hour registration deadline, which has now been shortened to 2 hours for more flexibility. Kim added that most people are very kind and thankful we have opened the pool this summer.

Council Liaison Cain asked if we have considered waiving the two hour registration rule.

Kim stated that we need two hours to clean the facility and print the roster of participants. Kim stated they do not want to create a congregation of people at the front desk and pre-registration helps avoid that issue.

B. Update on Footings for Art Pieces

Chris stated we have a bid opening on July 30th and they hope to get better pricing. Holly York, Cultural Arts Supervisor, has spoken with the man who is working on repairing “Women of The World” and it should be done with refurbishing soon. Chris stated she hoped to have both pieces in by the end of 2020.

C. Update on Trail Design from City Hall to Parkway

Brian stated that Continental Engineering is still working on the design. They are working on a solution for drainage near the new bridge. They are also working on lighting fixtures for the tunnel and options for a crosswalk at Tomahawk Creek Parkway. Brian stated that there will be an online bid process for this project due to the COVID-19 pandemic.

Council Liaison Cain asked if there will be a camera in the tunnel for safety.

Brian replied that it would be a good idea to have a camera.

Council Liaison Sipple asked if we will need to get an easement from the condos east of Roe Boulevard to build the bridge.

Brian stated that we have the land we need via an already established easement.

D. Update on RFQ for Design of Pool House Replacement

Chris stated we hope to have an agreement with SFS architecture for the August 3rd City Council meeting. The initial fees they sent were high based on a discrepancy in the RFQ. SFS has sent revised estimated totals for the project that fall more closely in line with our budget.

Brian added that we will have a survey done on the site, and SFS will conduct interviews with employees to parse out any current problems with the structure. SFS will then send over options for the initial design. Brian added it is a complicated process to integrate current elements like the pumps and filters, which will remain intact while the new building is built.

Chris added that there may be additional elements of the projects like a party room or changing the drop off area in front of the pool.

E. Update on RFQ for Design of New Parks Maintenance Facility

Brian stated that they have completed their interviews with three firms, Dake Wells, PGAV Architects, and SFS Architects. They have chosen PGAV as the firm they would like to recommend for the project. PGAV has stated they believe the budget will be adequate to complete the project.

Brian stated he believes they will do an excellent job. He will send the architecture engineering agreement to them shortly, then they will send their fees to design the project.

Council Liaison Cain asked if the funds for the project were included in the Capital Improvement Plan.

Brian responded that the funds were outside of the Park Capital Improvement Plan but they are budgeted.

Council Liaison Cain asked how much the total budget is and when the project will begin.

Brian responded the project construction will begin in summer of 2021 and the total budget is approximately 12 million.

Chris responded that she believed construction will begin in 2022. Chris added that she hopes the project does not get delayed past 2022 because currently the Parks Department's expensive and large machinery does not have a place to be stored. Several pieces have been stolen and the equipment sitting out in the elements may reduce useful life.

Council Liaison Sipple requested that the new facility share assets when possible with the Public Works facility due to their close proximity.

Brian responded that they will make sharing assets a priority. They will not be adding a fuel station and other amenities that the Public Works facility already has. Brian added that the new Parks Maintenance facility will be a storm shelter for the Public Works and Parks Maintenance staff.

F. Discuss CIP for Parks and Recreation 2020-2025

Chris stated that she has been working with finance to reallocate capital improvement projects through 2025 to fall in line with the reduced annual budget of \$600,000. By comparison, the standard annual budget is \$1 million. For the year 2020 they still have the full budget funds and additional funds for the construction of the pool house and the trail as these funds were carried over from 2019. 2020 projects include the completion of the pool house design and construction of the trail from City Hall to Tomahawk Creek Parkway.

Council Liaison Sipple asked how many people use the trail now from City Hall to Tomahawk Creek Parkway and is there a projection of how many would use it after completion.

Chris stated that she often sees many people using the trail as it is visible from her office. She added that new apartments in the surrounding area will likely add more foot traffic. There are also safety issues for those who choose to cross the intersection of Roe and Town Center Drive. It is not only very busy, but traffic comes from all directions and turn lanes. The trail connection will also allow more foot and bicycle traffic to the library and shopping center without having to cross the intersection.

Brian added that he could put up a trail counter to get accurate numbers if desired.

Chris added that our trails are our most used amenity, especially now during COVID-19. This trail connection would solve one of the "gaps" we currently have.

Council Liaison Cain asked that if any committee members would like to reprioritize any projects now would be the time to speak.

Amy stated that she agrees the trails are important.

Chris added that the annual budget may go back to 1 million annually before 2025 but that is yet to be seen. She added that they have moved several projects to the unfunded list to accommodate the reduced budget.

Please see attached for the CIP document.

II. Miscellaneous

The next meeting will be held August 11, via Zoom format.

Bob Wright made a motion to table the rest of the agenda. Kim Galbraith seconded the motion. The motion was approved unanimously via roll call vote.

Kim Galbraith made a motion adjourn the meeting. Bob Wright seconded the motion. The motion was approved unanimously via roll call vote.

The meeting adjourned at 7:00 pm.

Respectfully submitted,

Chris Claxton, Parks and Recreation Director

LEAWOOD PARKS, RECREATION & CULTURAL ARTS
CIP FOR PARKS PROJECTS STAFF RECOMMENDED
REVISIONS 07/14/20

2020

\$95,500	<i>Design Fees, Pool House</i> ★
\$850,000	<i>Trail, from City Hall (Roe) to TCPKWY Trail “latest estimate”</i> – ★
<u>\$1,600,000</u>	<i>City Park, Pool House Renovations/Replace Filters/Replace Whale Slide</i> ★
\$2,545,500	

2021

\$100,000	<i>Design Fees, Pool House (Remaining)</i>
\$100,000	<i>City Park, Pool House Renovations – Possible increase due to design changes.</i>
\$150,000	<i>Trail, from City Hall (Roe) to TCPKWY Trail – Possible increase due to design changes per PW</i>
\$150,000	<i>Tomahawk Park, Replace Playground – Add PIP Surface (installed in 1999)</i>
<u>\$175,000</u>	<i>All Parks, Strategic/Masterplan</i>
\$675,000	

2022

<u>\$600,000</u>	<i>City Park, Replace Lion’s Shelter/Restroom</i>
\$600,000	

2023

\$25,000	<i>Nature Center, Engineering - address hillside drainage/design</i>
<u>\$575,000</u>	<i>City Park, Replace shelters A & B - Add Restroom (Phase I)</i>
\$600,000	

2024

\$75,000	<i>I-Lan Park, Add Irrigation</i>
\$150,000	<i>City Park, Replace Shelters A & B - Add Restroom (Phase II)</i>
<u>\$375,000</u>	<i>Ironwoods, Nature Center Hillside Improvements (MP)</i>
\$600,000	

2025

\$300,000	<i>I-Lan Park, Replace Playground-Add PIP Surfacing</i>
\$350,000	<i>96th & Lee, Park Development (MP) – (Does not include any \$ for restoration of former City Hall or potential renovation of former FS #1)</i>
<u>\$650,000</u>	

UNFUNDED (No Priority Order)

\$50,000	<i>TCPKWY Middle Lake, PES Study for future improvements</i>
\$70,000	<i>All Parks, Replace Signage</i>
\$160,000	<i>Park, 143rd & Windsor – Benches, Landscaping and Art *** (MP)</i>
\$165,000	<i>I-Lan Park – Bridge to 3 Acres to the South (MP)</i>
\$175,000	<i>Location TBD, Pickleball Courts (MP)</i>

\$220,000 *Ironwoods, Community Gardens (MP)*
 \$275,000 *Ironwoods, Amphitheater – Add Roof/Trusses to Stage***
 \$300,000 *City Park, Replace Sprayground at Aquatic Center*
 \$300,000 *Tomahawk Park, Restroom/Drinking Fountain*
 \$300,000 *Ironhorse, Replace all Irrigation Sprinkler Heads*
 \$300,000 *City Park, Restrooms – Fields 11 & 12*
 \$400,000 *Ironwoods, Pond Outfall Renovation*
 \$500,000 *City Park, Indian Creek Bank Stabilization*
\$2,000,000 *Ironwoods, Improvements (MP)*
 \$5,215,000

\$40,000,000 Recreation/Wellness Center (MP)

MP = Discussion during development of Masterplan

** = Possible Joint Project – Leawood Stage Company and Leawood Foundation

*** = Possible New Park, Passive with Benches and Art Piece/Fountain

IN QUESTION

\$ *96th & Lee, Former City Hall Renovation*
 \$375,000 *96th & Lee, Former Fire Station (Original Bays) Renovation (per 10/2018 DeGasperi Study)*
 \$10,500,000 *143rd & Overbrook, New Parks Facility*

★ = Carryover from previous year(s)