



ADVISORY BOARD
Meeting Minutes – February 12th, 2019 - 5:30 p.m.
Leawood City Hall- Maple Room

Board members in attendance: Chair Karen Ward-Reimer, Kim Galbraith, Steve McGurran, Gary Swanson, Lorrie Hamilton, and Bob Wright

Board members absent: Amy Vlasic

Council liaisons present: Julie Cain and Chuck Sipple

Staff members present: Brian Anderson, April Bishop, Chris Claxton, Kim Curran, and Camille Sumrall

Chair Karen Ward- Reimer called the meeting to order at 5:30pm.

Chair Karen Ward- Reimer made a motion to approve the December 10th, 2018 meeting minutes.

Lorrie moved the motion. Steve seconded the motion. The minutes were approved unanimously.

I. Old Business

A. Update on RFP process for 96th and Lee

Chris informed the group that the 96th and Lee park task group, which is comprised of herself, Council Liaison Cain, Council Liaison Sipple, Chair Ward-Reimer, Brian Anderson, and Bruce Martin Chair of the Historic Commission will meet next week to discuss the RFP submittals. The last time the RFP went out in February 2018, there were eleven submittals. This year there were eight submittals. Four of the eight submitters were present at the KRPA conference last week. Chris visited with all of the submitters in person, but did not go too far in depth about the 96th and Lee proposals. She let them know the committee would be meeting soon and would get back with them after they discussed.

Council Liaison Cain asked if they had decided on a date for the committee meeting.

Chris replied the meeting will be Monday, February 18 at 3:00 PM.

Council Liaison Cain asked if the group would initially reduce the eight submittals to their top three choices or if they would reduce it down to their first choice only.

Chris responded that she will look at all the submittals before the meeting and can eliminate any that are completely out of the running. During the meeting, the group can decide on three or four top choices.

II. New Business

A. 2019 Projects

Chris informed the group that she met with Brian and Kim last month to discuss upcoming projects. These projects range from large, long term projects to smaller, short-term projects. She summarized the list of projects as of February 11, 2019 as follows:

- RFQ for Pool House renovation
- Pond restoration at City Park (FEMA Project)
- #9 Cart Path relocation at Ironhorse (FEMA Project)
- Fire Pit renovation at cabins/Ironwoods Park
- Kiosk Installation for North/South bicycle loops – City Park
- Design and install donor plaque for Gezer Park
- Plant trees in median along Town Center Drive (City Hall west to Nall)
- Design and plant landscape at west side of “Dancers” sculpture on Roe
- Complete installation of Michael Stutz art piece (woman) at south end of sculpture garden.
- Update HVAC at Lodge and Nature Center
- Update lighting at Lodge with LED’s
- Install fence along south border (OP residential development) to east.
- Clear out creek bank east of Roe commercial development (behind Sunrise Senior Living)
- Complete survey for property lines from 119th north to College Blvd.
- Review and recommend consultant for 96th and Lee future park

Chris stated that she will email the list out to the committee prior to the next meeting.

B. Annual Review of Park Impact Fees

Chris stated the Parks and Recreation Advisory Board discussed the Park Impact fee in 2017 and the revised fee rate, as recommended, was implemented in September of 2018. Since the revised fee has been implemented, several projects that contribute to this fee revenue have started. Chris recalled that at a previous City Council work session, there was a recommendation from City Council to have the board consider a sliding scale for the Park Impact Fee moving forward. Currently there is \$180,000.00 in the Park Impact Fee fund.

Kim G made a motion to recommend that no changes be made to the Park Impact Fee in 2019. Lorrie seconded the motion. The motion was approved unanimously.

Chair Karen Ward- Reimer suggested adding the sliding scale recommendation, as discussed, to the August meeting agenda.

C. Master Plan- Phase II

Chris stated she met with the City’s Budget manager: Kathy Byard, to go over the list of upcoming projects within the next five years. With the addition of the trail connection from Roe to the greenway trail project in 2020, several projects had to be moved to the unfunded list or a later start date to stay within the yearly million-dollar budget. Chris distributed the Phase I Parks and Recreation Master Plan that was completed by Lose and Associates. Chris directed the group to review the projects list as follows:

- (2-1) Pool Bath House Renovation- Incomplete
- (4-6) Replace spray ground [Leawood Aquatic Center] - Incomplete
- (4-5) Construct retaining wall, fix back- slope drainage, move pond, fix garden (Nature Center) – Incomplete

- (4-4) Determine middle Pond leak [Tomahawk Creek Parkway] - Incomplete
- (5-1) Poor condition access roads between Lodge and Nature Center – Complete
- (5-2) Renovate the older trail sections- Complete
- (5-3) Replace playground with an inclusive playground [City Park] - Complete
- (4-1) Tennis court resurface/repair short fence [City Park] - Complete
- (4-2) Overlay of roads and parking lots [Ironwoods Park] - In process/ Complete
- (4-3) Remove and relocate smaller rocks along pond; add sod [Gezer Park] – Complete
- (4-7) Restore trail shortcut area [I-Lan Park] - Complete
- (4-8) Low water crossing replacement- Complete
- (3-1) Cross-walk striping, signage, fire lane/no parking [City Park and Ironwoods Park] - Complete
- (3-2) Improvements to Roe tunnel- Incomplete, scheduled for 2020
- (3-3) Indian Creek bank stabilization [northeast corner of City Park] – Incomplete
- (3-4) Playground surface replacement [City Park] – Complete
- (0) Restrooms at North Lake- Incomplete

Chris reported that the Leawood Foundation would like to help financially with either adding higher quality tank-less restrooms to the fields at 119th and Tomahawk Creek Parkway or buying fitness station equipment; no location has been discussed. Chris visited bathroom and fitness equipment vendors at the KPRA conference to try to get baseline numbers and information to provide to the Leawood Foundation. Costs will depend on design and material selections.

Council Liaison Cain asked where the restrooms would be located.

Chris responded they could be located by the soccer fields at 119th and Tomahawk Creek Parkway, just north of 119th street, at the North Lake, or at Tomahawk Park. Placing the restrooms at Tomahawk Park may be a better option because of available area and because there is a playground at that location.

Council Liaison Cain asked if the Foundation had a specific location they preferred.

Chris responded that she did not believe so, it was suggested to them that this would be a good project to provide a bathroom, other than a portable one, along the trail system.

Council Liaison Cain asked if the fitness stations would be located all in one area or if they would be spread out with a walking distance between each station.

Chris responded that they are not that far along in the planning process however; she did pick up informational material on different types of fitness stations at the KRPA conference. The first step will be deciding on whom the main target audience is.

Chair Karen Ward- Reimer added that there used to be a fitness station at City Park.

Council Liaison Sipple stated that he would be interested in finding out how widely the fitness stations are used at others parks. He did not believe the fitness station at Roe Park were used very often, at least not when he has been there.

Lorrie added that she has seen people use the fitness stations at Roe Park.

Chris added that she would need to do more research on what type of fitness stations to use hydraulic or kinetic, if the project moves forward. She stated that any type of fitness station, hydraulic or kinetic, where the user's feet leave the ground, now require a soft resilient

surface under and around it, such as the poured-in-place under the new inclusive playground.

Chris summarized that the purpose of discussing the completed projects and incomplete projects is to consider moving forward with the second phase of the Parks and Recreation Master Plan in the next couple of years. Chris read from the minutes of the 2014 Revised Parks Master Plan:

“The city does own several undeveloped or partially developed parcels that would be suitable for park development. Before one or more of these parcels are developed, the city should determine their overall long range facility needs and then develop park master plans to see if any of the currently owned parcels are suitable for the desired development program”

Chris added that we are following this procedure for the 96th and Lee property; however, we are not following the procedure for Ironwoods Park. There is no property at City Park to expand under the current programming. There is no land at I-Lan Park unless we can utilize the three acres on the other side of Tomahawk Creek to the south. There has been trepidation from City Council members in the past in using the land, but maybe it is time to reconsider and look at its potential.

Council Liaison Sipple asked to clarify where the available property is.

Chris responded the property is on the other side of the creek, near the southwest corner of the park, backing up to Sherwood Estates.

Council Liaison Sipple asked if there is any property south of Leawoof Dog Park and between College Boulevard.

Brian stated the City owns a corridor west of Leawoof Dog Park and towards City Park however, the creek dominates most of the area.

Chris added that we do not have any room for growth at Gezer Park either. We need to start planning and revising the master plan because it will take a fair amount of time. We have finished many projects in the current master plan and need to start planning for the future. Having a new overall master plan will help City Council have an idea of where this fits with their long term goals.

Council Liaison Cain asked how the 3.5 million dollars of unfunded projects fit in to our budget.

Chris responded that we may need to reprioritize projects and move unfunded projects to the funded list and remove funded projects, temporarily or permanently, such as restrooms at the west end of City Park. Once the JOCO Waste Water expansion is complete, it can take a year or two to rehab the fields for soccer programming.

Brian added he would like to see a Parks Maintenance shop on the project list.

Council Liaison Sipple asked if the Parks Maintenance building would be part of the CIP, and not part of the Parks Master Plan.

Chris responded she believed the Parks Maintenance building would be part of the CIP but is not certain at this time.

Chris added that Ironhorse golf course will also have projects that will need to be incorporated into the master plan project list. The golf course staff has been asked to work on a ten year plan by the Ironhorse Advisory Committee.

Chris added that there are still many unfunded projects on the list such as the Ironwoods Amphitheatre storage building project, which may need to be removed.

April added that the storage building would be a great addition but would not be the first choice of projects for the Amphitheatre. The largest amount of money the Leawood Stage Company spends annually is for trussing that must be rented for each show. The trussing is very expensive and could be avoided if there was a permanent overhang installed over the amphitheater. The overhang would need to extend far enough back to be able to correctly hang lighting elements.

Chris stated that there should be a needs assessment done so that we can develop plans based on community needs. The last needs assessment was conducted in 2006, and was assessing the needs within a proposed future Community Center. Chris stated we could potentially use the money in the Park Impact Fee fund for a new master plan or a needs assessment survey, which would help us plan for the future wisely. Typically, the needs assessment would come first, followed by an updated master plan.

Council Liaison Sipple asked how much money is generated from the pay as you go fees for parks.

Chris responded she will need to get the information together for a future meeting.

III. Staff Reports

Brian reported the following:

- Working on a fence at Ironwoods Park. Several property owners that back up to Ironwoods Park have illegally cut down a large number of trees. Several property owners and landscapers have been cited, but we believe a fence will keep the problems from reoccurring and/or escalating in the future.
- Working on re-bidding the mowing contract. It has been several years since it has been bid.
- Working with other agencies in the metro area to unify trail regulations with regards to e-bikes. The goal is for e-bikes to be legal in all jurisdictions, the trails are becoming more and more connected and they should all have similar trail regulations. Brian clarified classes of e-bikes:
 1. Class one will only help you while pedaling up to 20 mph
 2. Class two will help you up to 20 mph without pedaling
 3. Class three has a top speed of 28 mph and you must be pedaling

They are working on putting in parameters that would rule out fuel-powered vehicles on the trail. They would also like to have a better policy defining what qualifies as an ADA vehicle.

Chris added that we would like as many people safely exercising on the trails, including e-bikers.

Steve asked if we are following the State of Kansas's ordinance and if there have been problems with motorized vehicles like ATV'S on the trail.

Brian replied that our ordinance is in line with Kansas Department of Transportation's policy on what a bicycle is. Brian added that the biggest problem on the trails today is poor etiquette from all bicycle riders.

Kim reported the following:

- 1,700 participants enrolled in Spring Soccer.
- Daddy Daughter Date Night is continuing to grow, 124 total participants this year.
- Camp counselor positions are open and staff will begin interviewing candidates soon.
- Recreation Staff is working on the 2020 budget.
- Working on LED light project at the Lodge at Ironwoods.

April reported the following:

- Leawood Stage Company will be opening "The Man Who Came to Dinner" on Thursday, February 14th at the Lodge at Ironwoods. There will be a romance themed art show in conjunction with the play. If you would like to see the art show without seeing the play, there will be an event on Saturday February 16th from 10 am – 2 pm.
- Auditions for "Kiss Me Kate" and "Nuncrackers" will be happening the first weekend in March.
- "Walking Woman" will likely be installed in March.

Chair Ward-Reimer asked about the status of the donated piece "Inspiration" by Rita Blitt.

April responded the piece is going through the City's acceptance process. The selection panel for the piece: Art in Public Places Initiative has accepted the piece. The piece will next be accepted by the Arts Council and then finally by City Council. It will next go to the Planning Department for engineering and installation. "Women of The World" by artist Kwan Woo has also been accepted by the Arts Council and Art in Public Places Committee, but still needs to be accepted by City Council. "Women of The World" will be moved to an undecided location.

IV. Miscellaneous

A. Veteran's Interview Project, Gary Swanson

Council Liaison Cain noted that Park and Recreation Advisory Board Member Gary Swanson was honored at the Mayor's 2019 State of The City Address for a project that he has been working on to honor veterans.

Gary explained that on a volunteer basis, he interviewed WWII veterans for the Library of Congress. He would go to veteran's home and video tape an hour long interview. He would then send one copy to the veteran and his or her family and another copy to the Library of Congress. Gary felt rewarded in honoring these veterans and preserving their memories. Gary collected over 1,000 interviews and is very proud that he contributed to the largest collection of WWII stories in the United States.

Chair Karen Ward- Reimer added that Gary interviewed her father before he passed recently and she is very grateful to have the footage available.

Chris added she would like to integrate honoring veterans into our Fourth of July celebration at City Park this year.

Gary said he would be more than happy to work with staff on coordinating this.

B. SAB HOA event at the Lodge at Ironwoods

Chris added that the annual SAB HOA Summit will be on Thursday, February 21st at the Lodge at Ironwoods. Everyone is welcome but please contact your HOA board if you are interested. This year the presentation will focus on sustainability regarding plastics.

C. Leawoof Dog Park Equipment

Chris reported that the Leawood Stage Company raised \$1,000 from *Bark the Musical!* that they would like to use to purchase something for the Leawoof Dog Park. The funds will be used to purchase new and better agility course pieces for the dog park. The pieces that were originally installed have been highly used and have not held up well as a result.

We are very grateful to the Stage Company for the donation. Chris would also like to put a sign at the dog park to see if people would donate to the Leawood Foundation to help pay for the new agility course pieces.

Bob asked if a GoFundMe page would be a good option for accepting donations.

Chris stated she would rather have a sign posted at Leawoof with a link that directly takes people to the Leawood Foundation's home page, that way there will be pictures of what the proposed pieces will be. She will need to talk with the Foundation to see if they are amenable to this first.

Bob suggested using the Nextdoor app to promote the donation campaign. He is happy to post something regarding the campaign on the Nextdoor app.

Council Liaison Sipple asked how much the new agility apparatuses will cost in total.

Chris stated she expected the total to be approximately \$10,000.00.

- V. The next meeting will be held on Tuesday, March 12th at 5:30 p.m. at Leawood City Hall, Maple Room.

Lorrie made a motion to adjourn the meeting.

Steve seconded the motion. The motion was approved unanimously.

The meeting adjourned at 7:00 pm.

Respectfully submitted,

Chris Claxton, Parks and Recreation Director