



ADVISORY BOARD
Meeting Minutes – April 10, 2018 - 5:30 p.m.
Leawood City Hall – Maple Room

Board members in attendance: Lorrie Hamilton, Amy Vlasic, Steve McGurren, Gary Swanson, and Bob Wright,

Board Members absent: Chair Karen Ward-Reimer, Kim Galbraith

Council Liaison present: Julie Cain, Chuck Sipple

Staff members present: April Bishop, Chris Claxton and Kim Curran

Amy Vlasic called the meeting to order at 5:43 p.m.

Lorrie made a motion to approve the March 20, 2018 meeting minutes. Steve seconded the motion. The minutes were approved unanimously.

I. Old Business

A. Discuss Outcome of Work Session on April 2nd Impact Fee Increase

Chris stated that the Governing Body discussed the recommendations for the Parks Impact Fees. After much discussion, they concluded that they would increase the fees from the current 10 cents per sq. ft. for commercial development to 15 cents per sq. ft. For residential structures, the fees would increase from the current \$300 per home to \$400 per home. They requested that the fee not take place for 90 days to allow for no one currently in progress with a construction project (application or building permit) to be affected by the increase.

Chris reminded us that the fee had not increased since 1987. The Governing Body suggested that increases be made in small increments and more frequently. The Arts Council increased fees in 2008 to 15 cents per sq. ft. for new commercial development and redevelopment or renovation. Originally, the LAC had an impact fee for the arts but it was changed to \$5 per resident.

Steve ask if the Impact Fee is currently being used. Chris responded that it is being used for a project in 2019 (pool house).

B. 96th & Lee Future Park

Chris stated that the Governing Body discussed the 96th & Lee property. The size of the total property is 3 acres, including the site for the new fire station. The new station will be constructed first on the south portion of the site, taking slightly more than 1/3 of the space for the building and the driveways. The building will have an ingress/egress to allow the trucks to pull in without turning around.

Construction on the new fire station will begin after the removal of the cell tower. The cell tower will come down at after the contract at the end of April 2019.

Bob asked if Verizon and T-Mobile will have a solution for coverage in that zone. New technology has replaced the need for giant towers.

Chris stated that Old City Hall will need to move to the north (or some other location on the property) to allow construction of the fire station. The issues discussed in the Work Session were, what happens to the old City Hall building and the old Fire Station, a shelter, restroom and parking and what features should go into the remaining park area. Setbacks need to be confirmed.

The question was asked of how the funding will be provided for the renovation to the Old City Hall building. It was noted that there will be grants available for such a project through several sources such as the Johnson County Heritage Fund.

II. New Business

A. Discuss Interact Meeting with Citizens for 96th & Lee Park

An Interact meeting will be held on May 7th in Council Chamber from 6-7:00 pm to allow residents of Leawood (particularly those in the immediate area) to tell Council their wishes for the site. Chris will be sending out the notification letters this week. They will go to all residents within 1000 feet and Presidents of Leawood, and Leawood Estates HOAs.

Councilmember Cain suggested that graphics of the area and buildings be available at the Interact meeting and the site map could be added to the residents' notification letter. Chris replied in the affirmative, with the exception of including the site plan in the letter, and noted that the site can also be pulled up on AIMS at the meeting if desired.

Lorrie suggested that it might be helpful to know the sq. footage of the Fire Station, Old City Hall and the Old Fire Station in relationship to the size of the site footprint.

Bob asked if the Postal box would remain on the property.

Chris replied that it may or may not. The postal service said that we can have it removed and there is a post box close by at Ranchmart.

Bob asked if the Fire Station belonged to the county rather than Leawood.

Brian replied that it is a Leawood station staffed by Leawood City employees just as the police are. Med Act is staffed by the county.

Steve suggested that the number of people that sign in to speak should be divided into the 60 minutes to determine the number of minutes each person can speak.

Chris stated that we will be allowing two minutes at this point. She is not sure but the Mayor may be making the opening remarks at the meeting, defining the parameters of the project.

B. Required Annual Discussion of Park Impact Fees

Chris stated that even though the fees were just discussed at the recent Work Session it has been a year since Park Board discussed them. This is a requirement, by ordinance each year

Amy moved to recommend keeping the fees implemented in 2017 in consideration of the delay of fee updates to take place in 2018. Lorrie seconded the motion. All voted in favor.

C. Staff Reports

Chris reported the following:

- She had annual her CIP meeting with finance to discuss budget needs for 2019.
- Mission Electronics will be recommended to do the updates for the AV systems for the Lodge and the Oak Room. Kim has been meeting with Mission Electronics and our IT department to determine best solutions. The contract will go before City Council on April 16th.
- She and Brian met with David Ley of Public Works at Ironwoods to discuss the overlay of the parking lot and road south of the Lodge to the Cabin area. This project will take place later this year as the rental schedule allows.
- Scott Lambers has requested estimates on the trail extension from City Hall, under Roe to the parkway by sections.
- Alice Hawk reported that there is a donor who would like to gift a paw wash station at Leawoof. It would include a fountain with sprayer and a concrete basin with drain. A 40 second shut off valve would be needed. Staff will be looking into the logistics and getting a cost to share with the potential donor.
- Jacinta Tolinos, facilities rentals and special events supervisor, is leaving the department to become a paralegal at Polsinelli. Her position will be posted next week.
- We have hired a new Administrative Services Manager; she will begin at the end of the month.
- We are working on plans for the new Stride 'n Ride event, scheduled for Saturday, June 9 at City Par from 9:00 am. – 1:00 pm.

Chris reported in Brian's absence the following:

- Rotary is giving a grove of trees for Ironwoods Park. Twenty trees will be planted for each of the next 3 years, 4 species. The grove will follow the path south of the Amphitheater and north of the lake. The 60 trees represent the 60 members of Leawood Rotary. The cost per tree is \$250.00.
- Drinking fountains are not on yet due to freezing temperatures.
- Gezer Lake and Wadi have been clean and have reopened.
- Park trash cans have been freshly painted.
- Leawoof has been over seeded and trees trimmed and cleared.
- Parks staff is getting ready for spring by spraying, mowing and still cleaning up fields from the flood.

Kim reported the following:

- Eggstravaganza was held Sunday, March 25 in very cold weather. Troup 10 Scouts helped spread eggs and worked at the event.

- Soccer started with cold weekends. The first weekend was cancelled but this Sunday they played in the snow.
- T- Ball and Coach Pitch Softball is taking registrations.
- The First Tee has youth golf program has started at Ironhorse.
- Swim & Dive team registration has opened.
- Pool passes for the 2018 season are currently available to purchase online.
- The new Adventures in the Parks Passport program has begun. Passport holder can get stamps at parks facilities and events throughout the year. Completed passports will win prizes.

April reported the following:

- The Oxford Schoolhouse is participating in the Passport to Adventure program with the Nature Center. The kickoff was held at Bass Pro in Independence last weekend. This is a separate passport program from Leawood Park Adventure in the Parks Passport. Passport to Adventure program is presented by the Interpretive Site Coalition representing 22 nature and history sites throughout the Metropolitan area. The program runs through the end of October.
- The annual Tea with Shakespeare was another big success.
- “An Enchanted Evening” a musical retrospective of the Leawood Stage Company’s past 20 years of shows, will take place April 20 & 21 at the Burns & McDonnell Auditorium.

III. Next scheduled Meeting Date

The next meeting will be held May 8th at 5:30 p.m. in the Maple Room of the Community Center.

Lorrie made a motion to adjourn the meeting.

Bob seconded the motion. The motion was approved unanimously.

The meeting adjourned at 6:30 pm.

Respectfully submitted,

Chris Claxton, Parks and Recreation Director