



ADVISORY BOARD
Meeting Minutes – February 13, 2018 - 5:30 p.m.
Leawood City Hall – Maple Room

Board members in attendance: Chair Karen Ward-Reimer, Lorrie Hamilton, Steve McGurren, Doug Stevens and Gary Swanson

Board Members absent: Amy Vlastic and Bob Wright

Council Liaison present: Julie Cain

Staff members present: Brian Anderson, April Bishop, Chris Claxton and Kim Curran

Karen Ward Reimer (Chair) called the meeting to order at 5:32 p.m.

Steve McGurren made a motion to approve the January 9, 2018 meeting minutes. Lorrie Hamilton seconded the motion. The minutes were approved unanimously.

I. Old Business

A. Discuss Review of Plans for JOCO WW Expansion

Chris reported that she sent the packet of the plans out to the board members as requested but did not bring them tonight.

Council Member Cain stated that she has been invited by Scott Lambers, City Administrator, to review revised colors for the buildings at the Johnson County Wastewater facility. She stated she is happy that Johnson County is considering revising the color of the exterior of the buildings.

Steve inquired if the change in elevation of the road leading to the wastewater facility would affect the park

Chris replied that the change in elevation of the road should be a gentle grade from east to west and should not affect the park. They are going to raise the elevation of the road to get it out of the flood plain.

Steve inquired if the trees that are being removed along Lee Boulevard to achieve the raise in elevation will be replaced.

Brian replied that the trees will be replaced and the trail leading to Lee Boulevard (on the north side from Mission Farms) will be relocated east of the cell tower.

Chris stated that the contractor is working with the city on signage regarding the trail closure and detour. It should be very visible.

Chris stated that the trail along Lee Boulevard will be closed starting in mid-April.

Council Member Cain inquired if the Advisory Board feels the same about the building colors, tree replacement, and the ditch the roadside ditches, as this is the entrance to the park.

Chris mentioned that she would also like to see attention given to the upkeep of the fence surrounding the facility and the area outside the fence now that expansion and improvements are being made. When it floods all the debris is up against the fence, along with weeds there for years and it is never cleaned up.

Brian mentioned that he is concerned about the upkeep of the additional landscaping due to raising the road and creating a swale that will be landscaped as a partial wetland buffer.

Steve inquired if the swale is going to create an area for water to settle.

Brian replied that the water will drain from the swale to the creek and the swale will usually remain dry unless a rain event occurs.

Council Member Cain inquired if swales will be on both sides of the road and who is responsible for maintaining them.

Brian responded that Johnson County Wastewater is responsible for the swale on the south side of Lee Boulevard and the city is responsible for the swale on the north side of Lee Boulevard.

Steve inquired when does the project begin

Chris responded that it starts in mid-April with the trail closure and in the summer for the project to really kick-off.

Steve made a motion to ask the county to consider and agree to maintaining the swale along the south side of Lee Boulevard, replace all trees that are removed due to the raising of Lee Boulevard, restore the area around Lee Boulevard, maintain the fence and area surrounding the Wastewater Treatment Facility and select a color for the exterior of the buildings to blend with the surroundings.

Lorrie seconded the motion

The motion passed unanimously.

Council Member Cain inquired about what the city is able to request during the Governing Body meeting on Monday.

Brian stated that he would like to know what the plan is for the Wastewater Treatment Facility to maintain the swale and exterior of the facility.

Council Member Cain stated that she would like to know about the planned maintenance and upkeep in addition to the final selection of brick color for the exterior of the buildings.

Council Member Cain stated that Johnson County is giving the city consideration but Johnson County makes the decision on aforementioned items.

Council Member Cain stated that she will present the recommendation from the Advisory Board on Monday.

B. Discuss Unfunded Projects in CIP (Years 2020-2022)

Chris stated that Brian, Kim and herself met on the CIP and recommended changes.

Steve inquired if Chris has a recommendation for each year.

Chris stated that she does have recommended changes by year but it could change again.

Chris stated the projects in 2018 include resurfacing of the tennis courts in City Park, overlay of the road and parking lots at Ironwoods Park and repair of the road between the Nature Center and Lodge. Redesign of the hillside behind the Nature Center is also scheduled for 2018 but is not on the current list. She stated she will follow-up with Kathy Byard in the Finance Department to review this.

Steve inquired if all projects for 2018 are set to be completed this year

Chris replied that we are wanting to complete all of the projects and the tennis courts and improvements listed for Ironhorse Golf Course are moving forward. She also stated each project must go to the Governing Body for approval, even though they are budgeted.

Chris stated that when looking to fund projects, we look for available funds in the Special Park Fund before spending out of the Capital Project Fund.

Chris noted that \$600,000 of funding the annual \$1,000,000 budget will be from the Special Park Fund up until 2023 and starting in 2024, \$700,000 will be from the Special Park Fund.

Chris stated that at this time, the improvements to the Roe tunnel are being moved to 2022 when money is available to construct the trail for the City Hall connection. There was an estimate several years ago of \$600,000 to do both.

Chris stated that the pool house definitely needs to be renovated in 2019. We are considering using funds available in 2018 for the site plan and design. She also stated that she is going to ask for an additional \$250,000 to raise the total funds available to \$1,250,000.

Doug inquired about the \$275,000 for the Nature Center.

Chris responded that it is for the improvements to the hillside behind the Nature Center.

Chris stated in 2020, the \$150,000 listed for restrooms for the greenway may not be enough money. In addition, we anticipate the pond outfall structure as well as the sprayground being a higher cost than what is listed. We also recognize we need to move the pending park at 96th & Lee Boulevard on to the Master Plan Project List. The property is scheduled to be ready for development in 2020.

Chris stated that she needs to inquire about the moving of the old City Hall and the funding source for the move. She stated the only cost that has been shared with her is to move it elsewhere on the site; none of the interior renovation is included.

Chris stated that she is recommending an increased amount for the park at 96th & Lee Boulevard, the Pond Outfall Structure, which may become a bridge installation, at Ironwoods0 and the Sprayground replacement at the aquatic center. All of these have been on the list for several years.

Chris stated that in 2021, she is proposing using funding to replace Shelters A & B and add a restroom facility near the shelter site. The project was previously unfunded with an estimated cost of \$609,000. Brian is going to look into the ability to run water and wastewater to the shelter site. The cost of this is currently unknown.

Steve inquired what the deadline is for submission of the list of projects. He inquired if two good years of detail will suffice.

Chris stated that it is and the list is reviewed each year and changes are made as needs arise.

Chris stated that the restrooms at fields 11 & 12 in City Park are remaining unfunded due to the Wastewater Treatment Facility not being completed until 2021. They will be using these fields for staging.

Lorrie inquired about the washing away of the creek embankment and trail on the east side of City Park.

Chris responded that a discussion was held during the meeting regarding capital projects and it was suggested to move the sand volleyball courts north of their current location and possibly install pickleball courts where the sand volleyball courts are currently located.

Chris also stated that the basketball court is in need of resurfacing and funds may be available to resurface the tennis courts and the basketball court. She also mentioned that the roads and parking lots at City Park are in need of resurfacing. She does not have an estimate on the cost at this time. She is estimating a cost of \$40,000 to relocate the sand volleyball courts. This would be completed as an in-house project. If there was support to build pickle ball courts, she is estimating \$150,000.

Lorrie inquired about the number of pickleball courts that would be installed in the proposed new location.

Chris responded that the estimate is for four courts

Julie stated that pickleball courts were mentioned during the Governing Body's goal setting session. She inquired if the city is going to stripe one tennis court for pickleball when the tennis courts are resurfaced.

Chris stated that the pickleball interest group contacted her in January. They want a court painted this spring. The Parks Department will paint the court in March.

Steve inquired how many pickleball courts would be created on a tennis court.

Chris stated four courts would be created on one tennis court.

Chris stated that the re-master planning of Ironwoods Park needs to be added to the unfunded project list at some point.

Julie inquired why we are painting lines for pickleball if the courts are going to be resurfaced.

Chris responded that the group wants to use the court in the spring and early summer months. The cost is minimal and the group is willing to cost share the expense of the paint.

Julie inquired if the group sets up and removes the nets before and after play.

Chris responded that they do take care of their nets and store them in the facility next to the tennis courts.

Chris noted that in 2022, replacement of the Lion's shelter and restroom along with the City Hall trail connection and tunnel are proposed although none of this has been discussed with the City Administrator or approved.

Chris asked for input from the Advisory Board members.

Lorrie stated that she would like to see the City Hall trail connection and tunnel completed sooner rather than later.

Karen inquired about the storage and support building for the amphitheater at Ironwoods Park.

April replied that the Leawood Stage Company would like the building and is interested in seeking outside funding.

Julie suggested pushing the Ironwoods Park master plan into the future. She stated the facilities we currently have need attention.

Chris stated that expanding the size of the Nature Center was discussed. There is a need for additional space to host classes.

Steve inquired if Ironhorse Golf Course contributes to funding their projects.

Chris replied that the golf course is still currently being subsidized

Julie inquired how long it will be before the cost of the expansion will be recovered.

Chris responded the pro-forma submitted by Troon said approximately 5 to 7 years.

Karen inquired if items pertaining to earning a bicycle friendly city designation should be included.

Brian replied that the Bicycle Committee prioritized the south loop as their next project. It will have signage similar to the north loop. The loop will leave City Park and use part of the trail system and residential roads. The loop is going to require crossings at Roe Avenue and other places where improvements need to be made such as, curb cuts, etc.

Chris inquired if Brian had an estimate for the cost of creating the south bike loop.

Brian replied that he does not have an estimate at this time.

Chris stated that each department is allowed two decision packages for the 2019 budget, one new initiative, and one replacement item. Chris is considering submitting a decision package to switch the current lighting at the interior of the Lodge to LED lighting. This will be a big improvement to the space and provide significant savings for the city.

Steve inquired if KCPL will help with the project. He stated that KCPL helped Hallmark with the installation of LED lighting at their facility.

Chris said she will check with David Ley about this.

Chris advised Brian to get an estimate for the completion of the south bike loop.

Julie inquired if it would be beneficial to wait to see if the wayfinding is working before installing the south loop.

Brian stated he is currently working with Public Works Director, David Ley on an estimate.

Brian stated that the street improvements are put in the CIP program.

Karen inquired if the street improvements will be completed with the south bike loop in mind.

Brian responded that the bike master plan is taken into consideration with all street improvements throughout the city.

Steve inquired if Chris could revise the CIP Project List and email it to the member of the Advisory Board.

Chris stated that she will obtain an electronic copy for updating and will email to the Advisory Board members.

Steve stated that he will respond to the email if he has concerns about the updated list.

II. New Business

A. Staff Reports

Brian reported the following:

- He is attending FEMA meetings regarding the flood damage sustained during the events in July and August.
- Today's meeting was a Recovery Scoping Meeting with FEMA and State officials. This meeting started the timeline of 60 days to officially report items.
- FEMA will reimburse 85% of the cost of projects.
- A meeting will be scheduled soon to access the Park Maintenance Facility to record damages. At that time the determination will be made that the building is either a total loss or repairable. The building did not have flood insurance and the Federal Government may impose a penalty of \$500,000.

Gary inquired if the goal of the meetings is to receive funds for assistance.

Brian replied that Johnson County was declared a disaster area and the city could be reimbursed up to 85% for labor and equipment costs used to clean up the area and replacement costs.

Julie inquired about the fine.

Brian responded that it isn't a fine but the amount will be deducted from the final payment

Steve inquired when the final amount be determined

Brian replied that he and his crew are currently compiling all of the data. They are giving the information to the Public Works Department and they will be compiling all of the information from both departments to submit to FEMA.

Gary inquired about the final assessment from the insurance company.

Brian stated that the city has been paid for the equipment that was lost.

Julie inquired who would own the Parks Maintenance facility if it is deemed a total loss.

Brian responded that the city will continue to own the building and FEMA could assist with demolition.

Julie inquired if we could sell the property.

Brian stated that we could sell it but we would have to disclose that it was included in a disaster.

Brian reported that he has received the storage units for each park and the Public Works site.

Kim reported the following:

- The soccer deadline has passed and we currently have over 1,500 participants enrolled for the spring league
- The Spring/Summer Program Guide is online and resident enrollment begins tomorrow
- Daddy-Daughter Date night was on February 3, we had 117 participants.
- Staff is starting to interview seasonal staff for summer positions.

April reported the following:

- The contracts were executed for two pieces of public art. The piece near Roe Avenue should be installed soon and she is hopeful to have the piece near Tomahawk Creek Parkway installed this fall.
- Arti Gras is this weekend. If you can't come by on Friday, the show will be open 10am-4pm on Saturday and Sunday. Ninety-three artists are participating.
- Auditions for all three shows will be held the first weekend in March in the Oak Room. No appointment needed.
- Tea with Shakespeare is a month earlier than usual. Call if you would like to attend. The event is already one-half full and expected to sell out soon.
- The Barn Players will be performing two, one act plays on March 17 & 18
- If you would like to volunteer for Arti Gras, we currently need volunteers for the second shift. The main responsibility would be clean-up after the event.
- Chris Claxton was elected as the President of the Kansas Recreation & Parks Association.

Chris reported the following:

- Doug Stevens will be moving to the Planning Commission in March
- Kim Galbraith will replace Doug on the Parks and Recreation Advisory Board
- Council Member Chuck Sipple will be the new Park Board Liaison
- The Lunar New Year Celebration is Sunday. Currently, 130 people have registered. Registration will close on Thursday morning. She is currently compiling a slide show for the event.
- The Sustainability Advisory Board Annual Homeowners Association event will be held February 22 at the Lodge at Ironwoods. Boy Scouts Troop 10 will be onsite to help bus tables and put food scraps into compost containers.

III. Next scheduled Meeting Date

The next meeting will be held March 13 or 20 at 5:30 p.m. in the Maple Room of the Community Center. Chris will check with Advisory Board Members regarding potential conflicts with Spring Break and the regularly scheduled meeting date.

Lorrie made a motion to adjourn the meeting.

Steve seconded the motion the motion was approved unanimously.

The meeting adjourned at 6:50 pm.

Respectfully submitted,

Chris Claxton, Parks and Recreation Director