



ADVISORY BOARD
Meeting Minutes – September 13, 2016 - 5:30 p.m.
Leawood City Hall – Maple Room

Board members in attendance: Lorrie Hamilton, Doug Stevens, Gary Swanson, Amy Vlastic, Lorrie Hamilton

Board members absent: Karen Ward Reimer (Chair), Steve McGurren, and Bob Wright

Council Liaison present: Julie Cain

Council Liaison absent: Steve Kaster

Staff members present: Chris Claxton, Kim Curran, Brian Anderson, April Bishop and Dalnita Holland

Amy Vlastic called the meeting to order at 5:37 p.m.

Lorrie Hamilton made a motion to approve the August 9, 2016 minutes. Doug Stevens seconded the motion. The minutes were approved unanimously.

I. Old Business

A. Introduction of New Council Liaison- Dr. Steve Kaster
(Tabled to October meeting)

Chris reported meeting with Council Liaison Dr. Kaster yesterday. She will email him the minutes, project list, and dates of the remaining 2016 meetings along with other pertinent information. He plans to be here October 11th.

II. Old Business

A. Naming Rights and Sponsorships

Chris passed out draft #4. She wants to reformat and be more in line with city of Denver recognizing that Leawood is not as large. Recall that she wants to break definitions into 3 areas: gifts, corporate sponsorship and naming of facilities. Memorials and benches are basically gifts since money is given for a specific item. Definitions refer to that policy. Contents of the policies are found in the guidelines, procedures, and recognition. A table can show examples of plaques and signage including details of dimensions. Objects were originally in definitions but took them out because there wasn't a need to get that specific.

Amy asked what about land donation. Where does the land for the Dog Park fit?

Chris responded that would be a gift under property. Subject to a condition she may find a way to include later. She didn't include parks in terms of naming since that is something we would probably not support. She would like to finish with the other 3 sections. Please also look at draft 3 & 4. Send comments and suggestions to her so she can incorporate them into the final draft. Let her know if an area needs to be condensed or is too wordy. Signage is a concern for Leawood and may need a little more expansion. There will not be a lot on the next meeting's agenda and should be able to complete the final draft.

There is a work session on Monday with the Council about 2017 fees. The department is proposing very few changes.

Kim added that the Walnut Room was reinstated on the schedule.

Chris suggested the Board cross through anything that they do not want and send her that information. She will send out before the next meeting.

B. Inclusive Playground Project

Chris reported moving forward on the project and trying to squeeze in the timeline. It was initially projected to finish December 1st. Then it was moved to November 21st which is the week of Thanksgiving. She suggested November 30th which was agreed upon.

Chris thanked Council Liaison Cain for approaching American Academy of Family Physicians and securing a \$1000 donation. It helps them in becoming a part of the community.

AMC had over 460 requests from all over the country. Chris thought she was going to be reporting that the AMC was not contributing. Earlier they had received a letter saying we were not awarded any money. Today Alice Hawk called and said that they made a mistake and will be receiving \$10,000. Alice will ask if we can use some of their space for a donor party.

Amy asked what is the total dollar amount received.

Chris answered it was \$303,000. The Hall Family Foundation and the Illig's had been asked, but declined. Mike Best from The Leawood Foundation is following up with Bob Regneir about his decision. A request to Capital Federal has also been made. The Foundation has the money; they will pay for everything and continue to fund raise to pay themselves back.

We should be able to get through half of soccer season or more before starting the demolition of the current playground.

The display case at City Hall is changing to promote the playground. It was decided to use banners instead of signage to match the upstairs case this provided a cost of \$25 versus \$500. It should have the same affect announcing the project and how to reach The Foundation.

C. Update on Ironhorse Clubhouse Expansion

Chris reported construction has begun at Ironhorse Clubhouse. The deck has been torn off and it is moving forward quickly. They usually have construction meeting every other Tuesday. The next step will be tearing out all the concrete underneath and the new slab will be poured.

The bunker project will start October 3rd. Half of the golf course will be closed. When those 9 holes and bunkers are completed they will re-open. The remaining 9 will close and start their improvements. They are meeting on Thursday to go over the financial impact. Brian and his crew will redesign the landscape in front of building getting rid of roses, and replace overgrown plants. Painting the building a different color will make it look fresh.

Reservations begin the first Monday of April next year for September 1st. Construction will probably be done before that but we want to give plenty of time for completion, especially for wedding receptions.

Doug asked what was going on with the bunkers.

Chris answered they are putting in liners and all white sand. Redoing all bunkers will make a big difference. The lack of drainage has been a costly labor problem in the past. Bunkers have always been an area of complaints. Taking out some, reshaping others, but still maintaining the integrity of the original design. Some were just too big like the one on the left of #14. Troon staff did redo a bunker on number 5 last year. That one was the only one that withstood flooding this year. The money will be well spent.

Amy asked to remind her again how many people the new room will hold.

Chris replied it will seat 225, a little bit smaller than the Lodge you could increase the area for extra people the way it is designed. It is possible to come in from the side; you do not need to enter from the main doors. The double doors that go into hall across from the grill can be pushout and accommodate more. The food can also be put in a different area.

Amy asked is the number with a band or without. All of the urban spaces downtown can fit 150 with a band 200 without.

Chris added there is a punch out place on the other side with a fireplace and leather couches. The space could be used for a band or push the band towards the northeast side. The area will have the new deck that looks out onto the #2 fairway. Dustin and his crew came out and cleared some trees and it now has a great open view.

Gary asked is this a new use for the facility.

Chris answered yes; the clubhouse was originally designed to be twice the size. The decision was made to put the money into the course itself. .

Amy stated the way the Lodge books out a year and a half in advance. Why wouldn't you look at the golf course?

Chris commented the prices are similar to ours but slightly higher than the Lodge. A golf course is normally a little higher and has different caveats than the Lodge. It is more of a premier space and does have more to offer in terms of "turn-key". Troy Newport, General Manager, will be at the Council work session on Monday if anyone has any questions.

April asked does the renter pay Troon or the City.

Chris answered they would pay Troon. Everything flows through them anyway. The only thing that doesn't get posted against our books is alcohol sales. They have a contract where they lease the place because the City cannot sell alcohol.

Gary asked is Troon the management company at Ironhorse.

Amy stated she very excited about the new space and would love to have a meeting out there.

Chris added the plan is to do something like what Sullivan's does to come in and look around at the space. The current food and beverage will take care of golf. Their kitchen is not big enough for that many people so they will have preferred caterers with a surcharge for the golf course.

Gary asked why do the expansion.

Chris answered the primary reason is for hosting golf tournaments. If you have a shotgun with volunteers, sponsors and golfers you can maybe get 90 people in there without being wall to wall. No one wants to sit under a tent anymore. They love the golf course but the interior space will not work for their tournament.

The residual is like Amy said we are turning so much business away at The Lodge. We will be able to refer them one mile away; having packets there with their contact information.

Gary commented he was at Lions Gate the other day and they had 200 people in their clubhouse it was not crowded at all.

III. Council Liaison Report

Council Liaison Cain reported:

- Last Friday she was at the Central Exchange downtown for the Kansas City Peace Pledge Tour and Leadership Summit. The Mayor had asked her to fill in since she was out of

town. The reason she is bringing it up was Leawood's Dog Park kept coming up at the mayoral roundtable. It was fun that a lot of parents and kids both knew of our dog park in the Kansas City metro area.

- Shout out to John Murphy at the Nature Center. She stopped by after hearing about all of the butterflies. He had gotten the bunny out and was interacting with a mom and two little kids.
- The fresh paint looks great at the buildings in Ironwoods.
- Love the bison and the stones on the temporary art piece; she is sure someone will talk more about it later.
- October 11 she will not be at the board meeting and will be visiting our sister city I-Lan, Taiwan.

Council Liaison Cain asked can people who rent our shelters get a permit to have alcohol or is that not allowed. If so, what is the procedure to get one? Someone asked her and she did not know.

Chris responded for general rentals no, it is against the city ordinance to have alcohol in the parks.

Amy asked what about the Food Truck Festival.

Kim stated alcohol sales needs to be contained with a perimeter set up of the establishment.

Chris suggested it might be a discussion to have with Scott Lambers for the future. It needs to be a general policy for rentals as we cannot police alcohol consumption. She doesn't know the history on how this ordinance came about. It was on the books when she came to the City.

Amy asked is alcohol sales a good money maker. Who takes the money? Do the vendors get to keep all of it or do does the City take a percent?

Chris responded they pay a vending fee. It is more of a community event; you can't regulate or ask for all of their receipts they typically do not have. We normally get enough money to pay for the band.

Kim stated they could do a small beer garden in one area for the 4th if approved by the council. The idea is to show a barrier; i.e. All of the caution tape used at the Food Truck Festival. There is a need to ID but you can't take alcohol out of the area. At the Lodge or Community Center it needs to stay indoors.

Brian added he has worked in other cities where you can get a permit with a shelter rental. It varies from city to city if they are comfortable about alcohol.

IV. New Business

A. 2017 Projects

Chris reported we are going to be looking at getting bids out in the early part of the 2017. People are looking for work at the beginning of the year and it helps meet the timeline.

- The trail renovation project is from Tomahawk Park over to Roe. The area especially by the split is horrible, particularly if you are on a bike.
- The Ironwood drainage project is in the garden. Chris is concerned that \$200,000 will not cover it.
- Our share of the playground is \$50,000.
- Amphitheater Stage changes are needed. The Stage Company is having a retreat on Saturday and will have some discussion about the amphitheater stage being replaced.

Council Liaison Cain asked is the stage going to be painted anytime soon.

April commented it is Trek decking that is scheduled to be replaced, and is falling apart. There isn't a question it needs to be replaced.

Council Liaison Cain added she walks out at Ironwoods all the time. The restrooms are gorgeous, but the stage is not harmonious with the area.

April responded it would make the most sense to The Stage Company to have the stage as dark as possible. It is the material itself and we would not paint even if we resurfaced.

Chris added Scott Fanning is looking into materials.

Brian stated the Geodeck is the material that was used in the outdoor amphitheater in Manhattan, Kansas. It was a temporary in house project. The material is similar to house decking and has been there over a decade.

April stated it was supposed to last 3 to 5 years; it has been there 13 years.

Brian commented it gets hot and then cold, really expanding and shrinking, gaps form causing more problems. Hearing what you two are saying it needs to be a darker color.

Chris added it would be nice to talk about the fact of doing more in the space. Lee's Summit has a new amphitheater, still small but with a roof and concrete floors.

April stated they have a roof line that they can at least hang lights. The design of the roof isn't the best. It would save a fortune year to year.

Doug asked what the budgeted amount for the stage improvement is.

Chris responded it is \$40,000 and should cover the cost to replace what we have.

Brian added they will be taking off all of the decking and recapping with a new material. Not sure what material will be used. It is also important that it is not too slick.

Amy reminded them they have come a long way on composite decking material in the last 13 years.

Brian stated some Trek is now solid. The current stage is hollow in the middle and built like an I beam.

April added it is thin plus it has hollow core which why it is falling apart. Kids are out there on their skateboards and the wheels go right through it.

Chris stated we meet every year and things get moved around. She forgot to ask Scott and is not sure if they will have mini budget meeting in November. We have another million dollars more in projects in 2018. She thinks the pool building may need to be addressed earlier than 2019.

B. Staff Reports

April reported the following:

- The new art piece by Beth Nybeck who is a local artist was installed last week. Dustin will add landscape of natural grasses and wild flowers to soften the area. The lights will be turned back on soon so it can be seen at night. An artist reception is slated for later in October after the delegation gets back from I-Lan.
- The art piece directly in front of City Hall has been vandalized and damaged perhaps by Pokemomers. The perfect starburst has been bent by someone hanging and swinging on the poles. A police report was taken.

Lorrie asked is there a Pokémon out there.

April responded unfortunately yes.

Council Liaison Cain asked it is up to us or the artist to repair. Has the artist been contacted and responded?

April answered the artist no longer lives in town. He has been contacted, but has not responded. She would like him to look at it before moving forward to ensure that it is done correctly. The conservatory will do the repair. It is on the agenda to be taken care of. The damage is noticeable after finding the perfect point and it no longer lines up.

Art in Public Places has started 2 new selection panels. They haven't started meeting yet. A piece will go into the sculpture garden along the Parkway. Another sculpture selection panel will take place on the south end of the city, maybe Fire Station 3 or the golf course.

Council Liaison Cain asked April if she saw that the Mayor had named other people other than James Azeltine and herself.

April responded it is important not to have the same people on all levels. She will see it when it comes to Arts in Public Place Initiative and James will see when it goes to the Arts Council. The best way is to have 3 different layers throughout the process.

Chris asked April if she remembered who is on the different committees. Chris thought it was a good group on each one, but different people. From that perspective the one out south will take a lot longer.

April commented the one out south will take probably take longer. It will be a good size piece and does not have a starting point. The one on the Parkway will probably go to an artist they have already considered or discussed in the past. It will be a shorter turn around and should be seen sometime in 2017.

- The Stage Company is in rehearsals for Sweeney Todd. The performances are coming up at the end of the month. The production is really phenomenal and the voices are incredible. Tickets are on sale at the community center.

Gary asked is the cast on the website

April responded that it was in the press release. You can go to leawoodstageco.org it will also be there.

- In coordination with Sweeney Todd the schoolhouse has a lecture about Victorian Penny Dreadfuls. The serialized literature that many of the classic horrid stories came out of includes: Sweeney Todd, Dracula, and Frankstein. It should be very interesting.
- The Stage Company is doing a fundraiser on October 8. The Lodge will become a mattress showroom. The name brand mattresses are up to 50% off with the advantage they do not have the overhead of a store front. Sheets and pillows can also be ordered.
- The School House, Nature Center and Parks and Recreation are working together on a first time event out at Ironwoods. "In to the Night Fall Festival" will be October 7th from 5:30 to 9 pm. Entertainers will be at the Lodge all evening long, along with face painters, a balloon artist, and s'mores at the cabins fire ring. We will also have hayrides, a band and petting zoo. An extreme pumpkin carver will be demonstrating. If anyone knows a company that wants to sponsor and keep the pumpkin the cost is \$200. Our event will go on rain or shine since so many of our activities will be inside.
- The 3 Dog Bakery will be at the Amphitheater having their "Growl o Ween" event at the same time. Registration is with them directly and it has a separate entry. Their event will be rescheduled for Saturday the 15th if it rains.

Chris added the pumpkins should last to Halloween since the event in on the 7th.

April stated they do not hollow the pumpkins out; they spray and moisturize the outside of the pumpkin.

Chris commented the admission tent will be at the split where you go to the amphitheater. This is the location where the charge will occur. The majority of the dog event will be presales and

registration. Two different colors of wristbands will be used. If someone is at “Growl o Ween” they do not need to pay an additional fee to go to ours unless they want to purchase food.

Amy asked April where she is advertising the dog event.

April replied that information is being put into the bags that we are giving out for the police and fire event tomorrow. Parks and Recreation is giving out a drawstring bag that has Leawoody on the cover.

April reported the concerts series just ended with 5 consecutive Sunday evening concerts out at Ironwoods. The food trucks kind of backed out in the middle of the series.

Chris stated we need to see if we can get that ordinance changed; it is kind of prohibitive. The past charge for vendors was \$6 a day for a one-time event. Now it is \$50 a day. They can go someplace else and work cheaper. If they don't have a license they can't participate.

Lorrie added she has been going to the concert series for years. This year it was better attended than the past, the weather cooperated, and much bigger crowds. Not many people were going to the food trucks. Whatever April is doing to promote it is working. They were good concerts.

Brian reported:

- Dustin Branick is hosting a tree keeper's class from the Heartland Alliance Bridging the Gap. It is a 6 week course with five on Thursday nights at the Community Center from 6:30 to 9. The last one will be during the day on Saturday at Ironwoods. The cost is \$50 and registration is on the Heartland Tree Alliance website. A different speaker and topic is presented every week. They will be planting trees at the Saturday meeting.
- Dustin is having a harvesting gathering at the Community Garden on Saturday morning. Participants will harvest and talk about the end of the season preparation and clean up.
- Large item recirculation is this weekend. Didn't have a lot of signs but just put them out this week on busier streets. The event is different from years past. The city does not come through and pick up after the event.
- The pool has closed down, and winterizing has started.
- New dog shelter up at the Dog Park
- Flood debris clean up on trails due to the rain
- The Justice Center does take a lot of work to keep the weeds out of it. Many of the plants need to be replaced. He is not sure if Chris has mentioned that hostas were planted on the wrong side. Many of the beds need to be torn out, moved and replaced.
- He has a lot of grass seed that needs to go down in several areas: around the new bridge, Dog Park shelter bench, and throughout the Dog Park. Do not have enough people to get the grass mowed much less seeded at this time.
- Kansas City is the only large city in the United States that has 3 historical trails originating from here. The National Park Service is celebrating their 100 year anniversary. This year they are re-marking the auto tour historic signs for the Oregon, Santa Fe, and California Trails. In the future they want to have a master plan closer to the original footprint with trails for biking and hiking.

Chris asked what do we have to do for the signs. Does the Planning Commission need to be asked? Aren't they big?

Lorrie asked are they the size that leads to Blue Hills.

Brian added they are about 18 x 24.

Council Liaison Cain inquired how many signs are coming.

Brian answered he thinks 3. He has shared all this information with Joe Johnson Public Works Director.

Chris suggested he probably should let Council know that they will be going up. They are informational signs you can see what Joes says.

Brian replied that he has an email that shows the location and signs.

Council Liaison Cain commented it is important to pass that kind of information on to the Council and give them a heads up. Even if it is in a right away an email is really appreciated especially the wards that have the signs.

Brian replied that the signs are more on the arterial streets.

Brian continued his report:

- Kermis bike race was on a beautiful day. Over 100 cyclists participated in the race itself. Approximately 500 people attended the event throughout the day. Gordon Biersch, Kona Ice, and a couple food trucks had a fenced off the area. LL Bean was awesome teaching fly fishing casting, bounce house, and spinner rides. The Art Council had members by the sculptures for the family ride. During the family ride they could stop at the art stops and learn more about the pieces. Unfortunately, very few riders took advantage of the informational stops. There was good feedback about the overall race; it was one of the best races they have had. During the family ride a few recreational riders got on the course and were riding the wrong way. We thought they might have come off the trails, and didn't know what was going on.

April added more signage would have helped.

Brian reported one crash on the last race of the day. Fifteen minutes before it was finished and paramedics went and cleaned up the participant. It was north of the turn.

Brian stated what was cool were the little kids with 12 inch tires trying to ride 1.8 miles; their legs were spinning like gerbils in a cage.

Kim reported:

- The layout of the Food Truck Festival changed a little bit from last year, they do like it better. Attendance was down slightly from last year but will do it again next year.

Chris added this year we went up against Bacon Festival, a new event.

Kim continued her report:

- 219 people participated with Labor Day Run. Kim thanked Lorrie for helping with registration. The winner of the race was entering the park when a couple of ladies using walking sticks were just leaving. These ladies did finish later. Troy with KC Running said these ladies are in other races. They enjoy participating and prefer our course since it is flat.
- The day after the closing of the pool was doggy dunk with 266 dogs. Look on our Facebook or Twitter page and see the dog that had a GoPro on attached to its tail. Olathe Neighborhood News had a picture from our pool with another dog going off the diving board.
- 39,000 visitors this year at the Aquatic Center.
- Soccer started last week with over 1,500 kids enrolled, 127 teams, up 4 from fall last year
- Justice Center open house tomorrow; Dick is stuffing informational flyers in the Leawoody bags that will be given out.
- Staff is working with Vermont Systems our software provider. They are doing a migration with a brand new piece of software. The end of September they will be taking out the old one and put in the new. RecTrac is what is used for activities, and facilities rentals. They will be here to also do training. It was scheduled over a year ago.

C. Next Scheduled Meeting Date

The next meeting will be held October 11, at 5:30 p.m. at Leawood City Hall in the Maple Room.

V. Misc.

Council Liaison Cain reported the lake at Ironwoods needs to have someone check it out because it is looking murky.

Chris stated we need to take a look at the west side not sure what the answer will be. It needs to be dredged out. It is shallow there and the silt is really thick, but it is better than it was before. The water comes in from the creek and then flows east and then back into the creek.

Brian reported a lot of things get washed down. The maintenance is contracted out for algae control. The problem is they come out once a month. The hot weather combined with the lack of rain causes the problem. It becomes harder and harder to keep up. Treatment takes out all of the oxygen and then you have fish kill. The contractor does City Park, North Lake and Ironwoods. Those are the ones that have been the most challenging. His department takes care of South Lake and Gezer, so they can react right away. Every month or more but is something we need to do. The water is highly visible and needs to be taken care of.

Chris added Blue Valley Labs does so many around the metro.

Lorrie Hamilton made a motion to adjourn the meeting. Doug Stevens seconded the motion.

The motion was approved unanimously. The meeting adjourned at 6:59 pm

Respectfully submitted,

Chris Claxton, Director