

**ADVISORY BOARD**  
**Meeting Minutes – December 13, 2011 -5:30 p.m.**  
**Leawood City Hall – Maple Room**

Board members in attendance: Karen Ward Reimer (chair), Jacquie McKinney, Amy Vlastic, Doug Stevens, and Lorrie Hamilton.

Board members absent: Bob Wright and Rod Crawford.

Council Liaison attending: Julie Cain and Lou Rasmussen.

Staff members attending: Chris Claxton, Kim Curran, Tonia Morgan, Brian Anderson and April Bishop.

Additional guests attending: Kerry Phillips. *[Kerry Phillips resides in Steeplechase next to Ironwoods Park. She is attending regarding the new park plan.]*

Chair Ward Reimer called the meeting to order at 5:37 p.m.

Lorrie Hamilton made a motion to approve the November 8, 2011 minutes. Doug Stevens seconded the motion. The minutes were approved unanimously.

**I. Old Business**

**A. Discuss Sub-Committee meeting for New Park Land**

Chair Ward Reimer reported that unfortunately the sub-committee was unable to meet due to several schedule conflicts. A meeting will be rescheduled soon.

Chris reported that the staff met to open discussions. They discussed a lot of possible needs but centered on several main items: a large shelter/restroom resembling the Lion's Shelter at City Park, an additional shelter; 2-4 undefined sports fields; potentially another playground; the trail connection to Kenneth Road; a possible disc golf course. They also discussed horseshoes and a sand volleyball pit that could be located close to one of the shelters. Staff also discussed adding 2-4 more cabins to the existing 70 acres.

Jacquie expressed that if new cabins are added it makes sense to put them near the others which are close to the restroom facility.

Chris reported that she will check with planning regarding occupancy loads that new cabins might affect the current number of restrooms.

Chris added that they hope to engage the services of a park planner (following work sessions with the Governing Body) who could work with staff and the park board to not only look at the needs of the community, but to help tie the current and future parkland and amenities together.

Chris also reported that they collectively considered disc golf. The good thing about it is that if you have it in your facility and the trend goes away in the future removing it is non invasive. There is a good opportunity for tournaments, and have whole sponsors. The disc could be sold in

the Nature Center. Having tournaments would produce entry revenue but would require at least eighteen holes.

Council Liaison Cain reported that man who owns Suburban Lawn and Garden has a disc golf facility in southern Johnson County. It is open to the public. They have functions at the facility and he plans to put a lot of money in it and turn it into a state of the art disc golf facility. There are huge international championships and college campuses have teams. His hope is to host the regionals.

Chris reported that they talked extensively about game fields. They discussed removing T-ball from City Park and moving it to the new area. They also discussed youth football. There are currently two game fields on the north property line. They discussed open non-programmed fields, undetermined game fields and soccer practice fields as an option. They weren't interested in soccer game fields because we have a significant amount of people who reside in Prairie Village and northern Overland Park, and we would likely not have enough fields there to host leagues. Those that live out South currently have to drive to City Park to practice.

Chris added that the good thing about anything including a game field is they can be retro fit. They could be soccer, football, ultimate Frisbee, etc. Consideration for field area sizes would have to be studied due to needed parking.

A staff member stated that we should focus on what are needs are and what we can fill and use and not try to "over anticipate" the future.

Chris agreed. They looked at what the entire community really needs or what we are short on. We don't think we are short on soccer game fields but we could always use more practice fields. We thought lacrosse would take off more, but it has stalled.

Brian reported if they are general game fields they could be used for ultimate football which is played with a Frisbee or regular youth football. There are quite a few ultimate Frisbee leagues around.

Chair Ward Reimer reported that she believes there is also an ultimate Frisbee field on the Sprint campus.

Council Liaison Rasmussen reported that he remembers the aggressive people who were concerned about scheduling soccer on the fields during the first park development.

Chris reported that she also remembers this when the park was first established. At that time Council decided to make them "open play" game fields just in case the staff ever needed them for games or practices in the future. The sitting council at that time did not want restrictions on the fields.

Council Liaison Rasmussen reported that this may indicate there is a need. He also read an article today that the Blue Valley School District wants to acquire a number of acres in the south.

Jacquie McKinney replied that she also read the article and wondered if anyone else saw it.

Council Liaison Rasmussen reported that it may be in our best interest to check with Shawnee Mission and Blue Valley High School Districts athletic departments and inquire if there is a need that they see that they can't accommodate.

Council Liaison Rasmussen added that we currently have no assurance at all about the land for the dog park. This could be another usage.

Chris displayed a map of the new park land. She gave an overview of the utilities, easements, flood plains, etc.

Chris reported that a structure cannot be built on the pipe line. We can build parking or have a trail.

Chris reported that about 45% of the property is in the flood plain.

Jacquie asked if it is mainly solid rock or shell in the area.

Chris reported that there is a lot of solid rock there, especially on the south side.

Chris reminded the committee that Scott gave the council a map with potential improvements several months ago. *[Chris shared the map again with the committee].*

Chris reported that there is a round-a-bout already in place off of 148<sup>th</sup> Street.

Council Liaison Rasmussen reported that this was originally conceived of as another entrance to Ironwoods Park before all of this came about.

Jacquie reported that when the LeaBrooke homes were sold this was made very clear to potential buyers and people who live there.

Chris asked Council Liaison Rasmussen if he is aware if the City is still interested in building the bridge over the railroad. If so, this could affect any amenities added on the east side if a parking lot were necessary.

Council Liaison Rasmussen reported that he is uncertain if they are still interested in doing this.

Chris also reported that in regards to the trail going out to Kenneth, they will stay close enough to the stream (much like Tomahawk and Indian Creek) to make it interesting but not close enough to run into future problems like we are currently having.

Chris reported that staff discussed the spray ground/splash area but didn't know if it would be the best fit for the additional land.

Brian reported that Leabrooke and Steeplechase both have nice facilities, including swimming pools.

Council Liaison Rasmussen asked if a swimming pool is on the list, one thing that would mitigate a negative position is the availability of the homes association swimming pools. If we wanted to put a pool there the need is already served by the surrounding homes associations.

Chris reported that this would be taken into consideration. The only exception would be a specialty water amenity like a spray ground.

Council Liaison Cain reported that there is a fabulous one in Loose Park behind the tennis courts north of the rose garden. It isn't big but it is very cool. Generally speaking, the younger children go to the neighborhood pool while the older children enjoy the larger pool.

Chris reported that when they meet with Council the map, with all the utilities, easements, etc, will be colorized and printed on 11x17 paper, making it easy for them to review.

Chris added that the Council will have their first work session April 9 to discuss this property. There is a Park Board meeting on April 10. The work sessions were scheduled around this meeting date.

The main focus will be discussing the property more in depth. We will also have sub-committee meetings prior and will have the benefit of the Councils discussion from the night before. Another work session will be held April 23. The April 10 Park Board meeting will be extremely critical to attend. Please mark your calendars now.

Chris added that if a large field is constructed on the new property, it can always be used as two small fields.

Council Liaison Rasmussen added that the small area off of Kenneth Rd. is zoned currently for commercial; for the sake of argument we might say we will retain that for possible future sale. If so, how will this change our access. Will this interfere with the trail system etc. This is valuable land.

Chris reported that we planned to bring the trail up and out along the ROW adjacent to the road. We hope to connect with Overland Park to the south in the future.

Council Liaison Rasmussen asked Chris if she talked to Overland Park for their plans regarding their large tracks.

Chris reported that she hasn't talked with them yet.

Council Liaison Cain reported that it would be nice to have a map large enough for Council to review at the Council meeting.

Chris reported that two 11x17 sheets (current 70 acres and new 45 acres) will be put together for them to view. It will be legible.

Chris added that staff has some concerns about potentially adding a road near the cabins with the children running in the area and the serene and natural space.

Chris reported that if the amphitheatre never gets built, or if it were to get build out in its current location, the option location is the 2<sup>nd</sup> largest treed space we have.

Chris reported that she, along with Brian, Joe Johnson and David Ley prepared the estimated costs of building the trail extension, the road extension, and the berm on the north property line of the current park land. The road extension total is \$583,000, including \$190,000 for street lights. The total for the trail extension, which includes the \$43,000 split-rail to be placed on the property line, is \$243,540 (also includes two pipes where swales need to be addressed). There is a possibility we could receive some grant money for some or all of the trail extension. She will investigate this more when she attends the state conference in Topeka in January.

Chris reported that Scott asked her to look at the berm on the current property north of the amphitheatre. This would include the dirt, sod, trees including 10% contingency for a total of \$112,750. No berm has been discussed on the north property line of the new land.

Chris reported that an extensive packet will be available by the meeting on the 9<sup>th</sup> of April.

Council Liaison Rasmussen reported that he was asked by a teenage group to put a skate park at the new park land.

Amy reported that she would like to see additional basketball courts because she has noticed a lot of skateboarding on the basketball courts at City Park. She is unsure if a skate park would be best but it may keep them from doing so on the basketball courts.

Chair Ward Reimer reported that she has never noticed this.

Brian reported that when built right and durable they hold up well and serve the teen population.

Amy reported that it may be nice to build a few ramps at City Park as an extension to the basketball courts.

Council Liaison Rasmussen asked Chris to compile a list along with staff of the conversation tonight, as well as previous conversation by staff, of the potential needs for the new land.

Chris reported that she has been looking for the full master plan that was done in 1990. She has a partial copy but needs to locate the entire report.

Council Liaison Rasmussen replied that if he recalls correctly, the master plan is twenty years old.

Chris reported that this is correct. We need a new one.

Chris reported that at the time they discussed general statistical needs for the current population.

Council Liaison Rasmussen reported that a new list is needed of what the staff, community, and the committee thinks is needed.

Jacquie reported that before we build another outdoor pool she would like to hold out hope that Leawood will have a Community Center with an indoor pool. They are both sorely needed.

Council Liaison Rasmussen asked if there are any restrictions that should be included in preparing an excel spreadsheet of what will or will not fit into a flood plain. We need an extensive list of what is needed and what will work. He would like to see this done and for the sub-committee to begin working on this soon.

Chris reported that she worries we are getting into the same conversation we did with the request for a master plan update several years ago that became the "wish list". We are not master planners. Having a professional to work through that process would be valuable and can really make a difference in the end.

Council Liaison Cain asked why \$80,000 is in her head; was this amount already spent.

Chris reported that they spent \$90,000 for Kevin Cowan's group to re-master plan the current amphitheatre area.

Jacquie asked if this money is therefore wasted.

Chris said not necessarily.

Council Liaison Rasmussen reported that it could be. He is already receiving e-mails from potential Leabrooke homebuyers concerned if they should buy lots or not. He explained that what has been presented is a concept only at this point. He said it is unknown at this time what will be put on the new land.

Council Liaison Rasmussen reported that he also explained to his fellow Council members that a criteria regarding the amphitheatre is needed. A major question is if they are accepting the basic concept put together many years ago or not. He illustrated that the original plan was set up for 1500 people. It was chosen with a lot of background. If you travel the world to Italy, Turkey, Syria, etc. you will run into amphitheatres. One of the ways archeologists estimate the population of the city is by counting seats in the amphitheater and multiply by five or seven. If the ancient statistic is that one should be built for 5000 people, it is not needed and should not be the intent.

Council Liaison Rasmussen added that we don't want to interfere with or become Starlight in Kansas City, Missouri or Theatre in the Park. The amphitheatre was designed for a small community theatre, weddings and ballet events of 1500 people. The sub-committee has a lot of work to do and should start soon.

Chris agreed. She is hopeful when the Council has the first meeting on the 9<sup>th</sup> of April there needs to be some discussion or decision about the amphitheatre because it is an open piece of land versus the treed area. They are too totally different pieces that can affect what goes where.

Council Liaison Rasmussen reported that before we get tied up estimating money it would be best to figure out what uses we are going to make. Afterwards we can figure out how we build the roads, utility access, and the sewer & water. The location and use should be determined first. Once these are agreed upon we can move forward at this time. It will cost millions.

Brian reported that his staff mowed a great portion of the area recently. He encouraged Committee members to walk the area soon if they have a chance.

Council Liaison Cain reported that Mayor Dunn made a huge point that the Parks & Recreation Committee meet in between the two meetings. Anyone who is available should attend. It is important to the Mayor and was strategically planned so that the Parks & Recreation Committee provide input.

Council Liaison Cain added that based upon Council members she's spoken to regarding moving the amphitheatre, there is a concern regarding the cost. We won't get anywhere without a rough estimate regarding the info structure necessary to move it to the east. This may potentially become a conversation starter. We've discussed this forever. We have no idea of the cost estimate. How can a decision be made without some type of estimate.

Council Liaison Rasmussen reported that each City Councilman made their choice about voting for this for different reasons. He knows for certain that at least two voted with a hope to possibly relocate the amphitheatre. He is uncertain how many more support it.

Amy asked what the reason is behind them wanting to move it. What don't they like.

Council Liaison Cain reported that it is mainly because of the negative response received from Steeplechase residents.

Amy asked if this will make a difference.

Council Liaison Cain reported that it may make a significant different to Steeplechase if the structure was faced away from them. Sound wise may not make a difference. We don't have any way of knowing.

Amy reported that this is a lot of expense to move it for a small neighborhood.

Chair Ward Reimer reported that it will make a difference because sound goes up and eventually comes back down. She can attest based on her experience living close to I-435 and the sound wall. A study is needed for further determination.

Amy asked if the restrooms are currently scheduled for the amphitheatre.

April reported that they are not.

Council Liaison Rasmussen reported that \$450,000 has been spent so far at the amphitheatre in its current location.

Chris reported that the restroom issue has been continued until September, 2012.

Amy stated that this needs to be researched.

Council Liaison Cain reported that it has been potentially placed on hold with the possibility of moving it.

Chris agreed that this could happen without intent.

Council Liaison Cain reported that it would not be on purpose but as a Council member she agrees that a decision can't be made without a concept of the money involved.

Chris reported that she knows that Council will look at the cost and determine the feasibility of the move.

Council Liaison Cain asked when the other site potential became a possibility. Who is responsible.

Council Liaison Rasmussen reported that Scott Lambers through this idea out as one rationale for purchasing the land.

Jacquie reported that she would like all treed areas preserved. We should try to not cut them down. This is the whole idea of a park.

Chair Ward Reimer reported the Committee does not have time to stall. A plan of action needs to be in place regarding moving forward as best as possible as professionals and to have a money figure about moving it. It is important that Council knows it has been addressed. The only recourse if Council doesn't feel comfortable with what the Committee recommends is to hire a professional. This could be a potential wall that stalls the process immediately.

Chair Ward Reimer reported that she sub-committee and staff need to move forward quickly to have this in place before the April meeting.

Council Liaison Cain reported that this will also stall the restrooms, which were a year delay for discussion.

Amy asked if the restrooms were scheduled to be installed in April.

Brian reported that this is correct. They were initially scheduled to be completed before the summer performances.

Amy replied that it will be unfortunate to go through another season without restrooms because of this. They are really needed.

## **B. Discuss Initial Staff Concept/Procedures for Improvements to Brook Beatty Park**

Brian reported that he, Dustin and Chris met and discussed this in detail. [*Handouts were distributed*] The list is for cost allowances and would likely come in less. The playground hasn't been chosen. He contacted the water department about irrigating the park and meter concerns.

Chris reported that she has been given permission by the city administrator to contact the adjacent property owner to see if she is interested in transferring portion of her land. The lot is odd shaped and juts out in front of the park land on the north side.

Jacquie asked Chris if she has seen the new Weltner Park just north of Brook Beatty. She wonders with a new park so close if equipment at Brooke Beatty is needed.

Chris reported that she has seen it. It is 1.7 miles between properties. People may be looking for something within their own neighborhood.

Lorrie reported that this is a long walk with small children and strollers.

Jacquie reported that she was in favor of it at first but wonders if it will end up like Meadowbrook school- Money spent and then not used.

Chris reported that in regards to Brians report (handout), there are certain things that don't necessarily need to be done. The lighting and irrigation can be omitted if necessary. The list is items that they can do but things can be removed if the cost becomes prohibitive.

Council Liaison Rasmussen replied that he wouldn't remove anything from the list.

Jacquie agreed. If it is going to be done it should be done right.

April reported that relocating the art isn't listed.

Brian reported that it isn't listed because he is confident it can be done in house for just the cost of materials.

Brian gave an overview of the proposed improvements.

Brian added that the Brook Beatty sign will be moved to the north, which will allow us to move the sculpture which will give a bigger area to have playground equipment and work in tot swings. They could also use the existing sidewalk to sweep off of it and go around the side for benches & trash receptiles.

Brian also reported that if a drinking fountain is installed the water line is the best if the bordered under the street and border line

Jacquie added that with the potential of a child getting burned she would like to see the art piece moved altogether.

April reported that it won't be near the play area, she doubts children will sit on it in the new location they are moving it too. It shouldn't be a problem.

Chris reported that there was a lot of concern by the Arts Council about taking the art work out of the park in ward one.

Brian added that it will be shaded more in its new location. They also discussed adding a sidewalk for people to access the sculpture better.

Jacquie asked if we can address the safety of a child potentially not running out on Lee Blvd.

Brian reported that they discussed installing an ornamental fence resembling a split-rail fence with stone columns. Landscaping will also be added.

Lorrie asked if the ingress and egress is off of the side street going into the park. Is this why the homeowner's property is needed. This may be a problem with people cutting in and out of their property.

Chris reported that it isn't needed but will clean up the park parcel.

Jacquie asked if the lady has been approached about expanding the park.

Brian said no but added that Chris suggested having an interact meeting.

Chris replied that the Mayor suggested having an interact meeting. This is a good idea. Staff will also complete a decision packet for this for the 2013 budget. Any improvements will have to be approved by the Governing Body.

Doug asked if there is a contingency for things that are unknown.

Brian reported that Chris added ten percent already in the figure.

Council Liaison Rasmussen asked about the parking situation on the east/west side streets.

Chris reported that people have parked there. The other parks, Bennett Park and McGuffey Park have signage forty to fifty feet that reads *no parking from here to the corner*. If people do in fact drive to the park and aren't allowed to park it will be difficult. She suggests talking to the police department for their input. Street parking may be the residents in close proximity biggest concern.

Chair Ward Reimer thanked staff for the report and illustration of the proposed play area.

## **II. New Business**

### **A. Staff Reports**

Brian reported that he has been gearing up for the snow season by preparing equipment. Staff has attended training with the street department.

Brian also reported that his staff has worked a great deal trimming trees along the trails. They cut back brush from Tomahawk Park toward Roe, which hadn't been done in a long while. They are working on mowing also.

Council Liaison Rasmussen asked if anything will be put into the 2013 budget regarding maintenance for the new park land. As he recalls, it was one maintenance worker for every 16 acres of park land.

Chris added that staff will ask for additional maintenance workers.

Chris reported that she and Brian met with a representative from Phelps Engineering today regarding the trail at 123<sup>rd</sup>. Final details were discussed and he will attend the work session on Monday to answer technical questions. The work session was moved up to next Monday night. It was originally scheduled for January 3.

Amy asked if neighbors will be notified.

Chris reported that she has informed the residents who contacted her.

Council Liaison Cain asked for clarification that Council will have the meeting without the input of the Park Board. We haven't made a decision about what we think best. We've heard rough numbers a long time ago. We haven't been informed of anything other than the one time. It is always nice to have input from the Committee.

Chris replied that this is correct. She is uncertain if Council will make a decision Monday night. It may get referred back to Park Board.

Chair Ward Reimer asked Chris to check how the committee's discussion on this topic ended at the previous meeting.

Doug replied that he remembers discussing two plans being developed, one was north on Mission or re-working the trail, which was expensive. He is uncertain if a final recommendation was made.

Chris reported that they are both close, if the trail is redone it is 1.34 million. Mission is closer to \$900,000. Assumedly, because of the franchising agreements along Mission, if the utilities have to be relocated it will be at the cost of the utility companies, with the exception of water, which we would potentially have to incur. There are really three options, refurbish the existing trail, re route it to Mission and close the trail, do nothing and close the trail. It is important to know that it is just under a half of a mile long.

Lorrie asked if a count has ever been done regarding its usage. In her use of the trail, she doesn't see a lot of activity on it. They call it the "roller coaster", especially on bikes.

Amy replied that she uses it all the time and knows others that do also.

Chris reported that she's received several e-mails. Brian has also received phone calls. She believes a lot of people use it as a connection to the bike lane that goes east on 123<sup>rd</sup> street to the School. The early plans suggest this.

Council Liaison Cain reported that this is how she uses it- to connect.

Amy reported that anyone on Mission Road or East of State Line uses it for this purpose.

Chris reported that all information has been gathered. She is unsure if this will be a work session.

Council Liaison Cain asked Chris to find out: when the trail was built; its original cost; and how much has been spent to date on maintenance. She wants these numbers and she is certain this question will come up from other Council members. What is the maintenance of the trail and the possible erosion. If 1.34 million is spent what is the likelihood that it could happen again.

Brian reported that the money will provide for several soldier pile walls to be added. We have one soldier pile wall in one of the areas fixed before, which has held up well. These are buried walls that are poured in a trench with metal sleeves into the bedrock. Then they stack in concrete in between the two beams. It will also enable us to concentrate on the steep areas. Currently the way the water runs off the hill it runs across and goes under the trail through tubes in several places and dumps into the creek, which causes erosion. The new plan will bring piping in through the bottom, which is one reason why it is so expensive.

Brian reported that all roofs have been replaced from the storm damage. The nature center is complete as well as the Lodge.

Chris reported that she and Joe discussed any obligation the city may have in keeping the hillside from failing because we own the property. Joe said we may have responsibility in this regard.

Doug reported that we will have to pay some expense to close the trail also.

Amy reported that she would like to fix it but doesn't want to do so again in three years.

Chris reported that if every failure area that has been identified by the engineers is fixed we shouldn't have to do this, however; there are no guarantees.

Brian spoke with a lady who offered an easement across her property to make repairs, which could potentially save forty to fifty thousand dollars.

Council Liaison Cain reported that it has cost a lot of money lately but the reality is over the last twenty years we've only recently had to repair it. It was fine for quite awhile.

Chris and Brian agreed.

Chris added that we have to make repairs from time to time on many different areas of the 8 mile trail system.

Council Liaison Rasmussen agreed with Julie, he would like the numbers verified. He remembers spending a quarter million dollars twenty years ago. The cracks then were severe.

Chris added that Council approved the agreement with Continental for dredging of the north lake. We have also included plans for re-routing of the trail north of the lake, which is eroding by the creek. It is becoming a safety issue.

Chris reported that "Introspection", is now lit. There is an agenda item on Monday night to purchase it, as recommended by the Arts Council.

April reported that this is an art on loan piece.

Kim reported that we hosted Breakfast with Santa December 3. Three-hundred eighty four people attended. It was a large event.

Kim reported that she and Dan met with the Legends Soccer group this morning to review the past year and discuss next year. Eight of their teams will come to us soon. The Academy will also be held again. We had fifteen out of our recreational teams this year, which will grow. They will also host coach clinics again this year. They do this as part of our partnership at no additional charge

Kim also reported that they will begin rehiring pool staff soon.

Kim added that she has been busy working with on the Parks and Recreation website to make it more accessible. They've received complaints about finding certain information regarding the challenge course or the Oxford Schoolhouse.

Kim reported that she has been working on the soft drink vendor for the next three years. She received two bids. Both are very close. This will go to Council January 3 once a recommendation can be made.

April reported that she is taking applications for the juried art show, a collaboration between the Leawood foundation and the Arts Council. Interested artists can go to Leawood.org and find information by clicking on the Arti Gras logo. She encourages people to apply quickly; registrations will be taken through the end of the week. The event will be February 24-26 with the ticketed gala on Friday night, the 24<sup>th</sup>.

April reported that she is working with the Starlight Academy. They will hold acting, musical and theatre classes in the Maple and Oak room beginning the third week of January for seven weeks. The classes will be for second - sixth graders. She encourages young children to enroll if they are interested in acting. This is a great way to get started.

April added that "Titanic" has been cast. The show will be in April at the Lodge.

Chris reported that this was a good selection and timing, because the more expanded version of the Titanic exhibit is coming to Union Station.

April reported that we will have potential alliances with them and the Titanic museum in Branson, as well as other local businesses.

Tonia reported that 2012 shelter reservations begin January 3. She anticipates another busy season.

Amy asked if shelter reservations can be made online.

Chris reported that they cannot. If you are interested in reserving a shelter you must call Tonia.

Chair Ward Reimer asked if any action has been taken on Lllooppi, Re: lighting.

Brian reported that he ordered two light bulbs. They cost \$300 each. They should arrive next week and should last a long time.

April added that Darrin, the contractor doing the low voltage lighting for "Cloud Gate" thinks he may be able to rectify the problems we are having.

Chris reported that it needs to be redesigned. It continues to go out, most likely due to a short. The technology is much better now.

Chair Ward Reimer reported that she would like to clarify that Brian is working on getting a bulb replacement for it but we are also being proactive researching better options.

## **B. Discuss 2012 Meeting Dates**

Chair Ward Reimer reported that an attachment will be sent listing all 2012 meeting dates with the minutes for the January meeting. The schedule hasn't changed. The meetings have always been the second Tuesday of the month. Hopefully this will help so you are able to put the dates on your calendar now.

Chair Ward Reimer added that she will also include a reminder that Tonia needs to know the Friday before the meeting if you will be able to attend the upcoming meeting. This is imperative. We've had a rash of people calling in the Monday before or even the day of, and some do not make contact at all. This makes it extremely hard, if not impossible, to determine if we have a quorum. It really affects more than you if you don't reply at all or reply late. We need to be cognizant of this.

**C. Misc.**

Chris reported that it is extremely important to attend the April 9, 2012 meeting. Please put this on your calendar tonight. She will highlight this on the attachment of scheduled meeting dates.

Chris reported that the March meeting is the 13, which is the week of spring break. We can discuss whether to keep this date or not at the next meeting.

Council Liaison Rasmussen reported that the City Council won't meet the Monday of that week for the same reason.

Council Liaison Cain reported that the second Tuesday in February 2012 is Valentine's Day. She is unable to attend this meeting. Other Committee members may also have special plans.

Chris thanked her for pointing this out early.

**D. Next Scheduled Meeting Date – January 10, 2012 – Agenda**

Chair Ward Reimer reported that the next meeting is scheduled for Tuesday, January 10. Please contact her or Chris if anyone has anything special to add to the agenda. Hopefully the sub-committee will be able to meet prior to this meeting.

Doug Stevens made a motion to adjourn the meeting. Amy Vlasic seconded the motion. The motion was approved unanimously.

The meeting adjourned at 7:44 p.m.

Respectfully submitted,

Chris Claxton, Director  
Parks and Recreation Department