

## **Leawood Foundation Meeting Minutes NOVEMBER 17, 2016**

The meeting of the Leawood Foundation took place at 5:30 p.m., Thursday, November 17, 2016, in the Main Conference Room at Leawood City Hall, 4800 Town Center Drive, Leawood, Kansas.

**Attendees:** Alice Hawk, Susie Rawlings, Chuck Udell, Brandon Scarborough, Mary Ann Waldenmeyer, Mark Elkins, James Azeltine, Mayor Dunn, Chris Claxton and Deb Harper.

**Board members absent:** Mike Best, Debby Throckmorton, Renny Arensberg, and Charles Lusk.

### **Chairman's Report**

- Chairman Alice Hawk called the meeting to order at 5:35 p.m.
- The minutes from the October 20, 2016 meeting were approved.
- Alice thanked the board for their fundraising efforts. Debby Throckmorton received \$25,000 from Creative Planning, Mike Best - \$5,000 from the Regnier Family Foundation, Mayor Dunn - \$50,000 from the Sunderland Foundation, Chuck Udell and Charles Lusk - \$2,500 from Leawood Rotary and Scott Lambers for \$10,000 from AMC.
- Variety KC has donated \$125,000. Patty Bennett, City Attorney, has reviewed the contract with Variety KC. The contract will be on the city council agenda December 5<sup>th</sup>. Peggy asked if the Royals charity was included, and Alice said she would find out.
- Alice hopes to hear from Capitol Federal and Mariner soon.

### **City Update**

- Mayor Dunn congratulated the board for the success of the fundraising campaign.  
The holiday lighting ceremony will take place at 6 pm on November 21st at City Hall.
- The Hawks will be sponsoring an open house for the Historic Commission, City Council and Leawood Foundation on December 13 from 5 – 7 p.m.

### **Financial Report**

- The balance in the foundation's account was \$257,710 as of November 13, 2016. We owe approximately \$14,000 to Parks and Recreation for Leawood and Gezer signage.

## **Old Business**

- Chris reported the Gezer signage is installed except for the tablet sign. The wording needs to be revised. Chuck Udell offered to assist with Alan Edelman's help. Chris will send the wording to Chuck. Alice said Julie Bartels Smith (former board member) talked with Ellen Kort, recently retired Executive Director of the Jewish Heritage Foundation. Ellen said they might like to help with the Gezer educational piece which would be the QR codes.
- **"Play for All" Project**
  - Chris reported the Play for All equipment has been delivered. MC Realty has begun his work as our Project Manager. The playground equipment has been removed.

## **New Business**

- Alice reported on the foundation's 501(c)(3) application. The city received a letter from the IRS that said there is additional information necessary. The by-laws state that if the foundation dissolves, the assets would be distributed to the city. The IRS said money must go to another 501(c)(3) organization. Discussion followed. Marc Elkins moved that the Leawood Foundation adopt the amendment to Article VII. Dissolution of the by-laws (see attached). The motion was seconded and passed unanimously.
- Susie Rawlings discussed the e-newsletter. It will include information about Play for All, Leawood and Arti Gras. She will send it out through Mail Chimp in a few weeks.
- The annual appeal letter was discussed. It was decided to continue to send the appeal as it helps with visibility. Debby Throckmorton will draft the letter.
- Alice discussed dates for 2017 board meetings. Susie will email the potential dates to the board.

The meeting was adjourned at 6:25 p.m.

## **Announcements**

- Alice invited the board to the annual social with the Historic Commission and City Council members on **Tuesday, December 13 from 5 – 7 p.m.** It will be held at the Hawk's home.

## **Action Items:**

- Susie Rawlings said she would send the minutes from the September board meeting for approval via email.
- Chris will send the Gezer wording to Chuck Udell.
- Susie will send out the e-newsletter through Mail Chimp in a few weeks.
- Debby Throckmorton will draft the annual appeal letter.
- Susie will email 2017 potential board meeting dates to the board.

**Previous items:**

- Mike will show the GKCCF's website and donor profile page to the board at the next meeting.
- Mike will open the foundation's checking account at Blue Valley Bank.

/s/Susie Rawlings  
Susie Rawlings, Secretary