

**Leawood Foundation
Meeting Minutes
JUNE 2, 2016**

The meeting of the Leawood Foundation took place at 5:30 p.m., Thursday, June 2, 2016, in the Main Conference Room at Leawood City Hall, 4800 Town Center Drive, Leawood, Kansas.

Attendees: Alice Hawk, Mike Best, Mary Ann Waldenmeyer, Charles Lusk, Susie Rawlings, Mayor Dunn and Chris Claxton.

Board members absent: Debby Throckmorton, Renny Arensberg, Marc Elkins, Chuck Udell and Brandon Scarborough.

Chairman's Report

- Chairman Alice Hawk called the meeting to order at 5:30 p.m.
- Since there was no quorum, the minutes from the April 21st meeting could not be approved. Susie will email the minutes to the board and ask for approval.
- Alice congratulated Peggy and Terry Dunn for being named Volunteers of the Year at the Non Profit Connect luncheon in May.
- She also thanked Chris Claxton for her work on the Play for All playground equipment match submitted May 27th. We will be notified by June 15th if we are selected. Mayor Dunn asked if Deborah, from Variety KC, was still involved with the project. Chris said yes.
- Alice thanked Mike Best for getting the information ready for our 501(c)(3) submission to the IRS. He has an attorney in his firm who is looking it over before mailing.

City Update

- Mayor Dunn discussed the open city council position for Ward 3. People have until Friday at noon to apply. A committee will conduct interviews and make a recommendation the week of June 20th.
- Peggy hosted an event for the council of mayors and invited Kansas legislators. Fifteen legislators attended.
- The city's 2017 budget will be certified for Johnson County on August 25, 2016.
- Chris said the bridge on the trail off Tomahawk Creek Parkway near the Justice Center will be open this weekend. Also, the pool has been very busy!

Financial Report

- Mike Best provided the financial report. Our current balance is \$315,980 as of May 30th. Our return is less than 3%. The Grants Paid this year of \$1,056 included payment to the Blue Valley Foundation breakfast.

Old Business

- Mike updated the board on the 501(c)(3) process. Larry Sowers, CPA, will review Form 1023. John Meyer, an attorney in Mike's firm will also go over the form saving us the cost of hiring Spencer Fane. We should have it completed by next weeks, and Mike will sign the form. We will need to pay \$850 to the IRS. Mike will also write the letter explaining why we are asking for reinstatement. In order to open the bank account, we will need our federal tax ID number. We're about 90% there.
- Chris updated the board on the Gezer Park signage project. Marica is working on the wording. There is a four to six-week turnaround time. I-Lan Park signage will be completed after Gezer.
- The Dog Park shelter will be installed in about three weeks. We also have the bench. The Wylie Trust has paid for these items.

"Play for All" Project

- Chris explained the plan we received for the 2 – 2 play area suggested it would only be 70% accessible as it has no ramps. This could be an issue for raising money if the addition of ramps increases the prices. The options to make the area 100% accessible were discussed.
- We will be applying for a matching equipment "grant" for \$175,000. We currently have \$200,000, including \$90,000 from the Wiley Trust, \$50,000 from the city, \$25,000 from the Leawood Foundation, \$14,000 from the movie night and \$10,000 from AMC.
- Chris discussed the concrete pad and curb. The cost is approximately \$50,000. Sunderland will be contacted for a donation, but they'll want to know other donors.
- We'll need to bring Dave Lovetere, MC Realty, back into the process. He will manage the project.
- For funding purposes, we need to meet the seven principles of inclusive playground design. Funding ideas were discussed. Chris suggested having equipment sponsors which may be more appealing for people. For example, a donor could purchase a zip line for \$7,200 or a disc swing for \$9,000. Pillars will have a sign and company logo. Variety KC may want naming rights.
- Alice said Connie Aversman, Commerce Bank, has referred her to the Trust department. Alice will explain the project to them. Capital Federal is also a possibility. Mike will talk to Bob Regnier about a possible donation.

- o Chris suggested Blue Cross, who has funded inclusive playgrounds, but not capital projects. She also said Black and Veatch and Burns & McDonald may be interested. Burns and McDonnell is handling the engineering for the 143rd Street project. Another possibility is Shawnee Mission Ford. Leawood buys its vehicles from them.
- o If we are able to fund more than is needed for the project, any overage can be used for maintenance, signage.
- o Cunningham has a graphic artist on staff and will design the brochure.
- o Alice has signed the contract with Play for All.
- o The media launch date is July 1. "Freedom to Play" will be the tag line. The display case at City Hall will have the Play for All information and hopefully a slide next to it showing the amount of money we have raised and what is needed to complete the project. We hope to have a slide at the park near the existing play area showing donations to date by July 4th. The display case and pictures of the park slide need to be completed by July 4 for the holiday festivities. Sprint has video equipment and might be a contact if we want to make a video.
- o Since there is no board meeting in July, we may have to call an interim board meeting to discuss funding responsibilities, such as making calls.

New Business

- Alice has started the grant process with AMC which is due in July. She will ask for \$25,000.

The meeting was adjourned at 6:50 p.m.

Announcements

- Creating Art in the Parks will be held on June 11 and 12.
- The Duck Derby will be June 18, which benefits the foundation.
- The **2016** board meeting dates are as follows (all meetings begin at 5:30 in the Main Conference Room at City Hall unless otherwise noted).

•

- **Please add these meeting dates to your calendars!**

No July meeting

August 18

September 15

October 20

November 17

Action Items:

Previous items:

- Mike will show the GKCCF's website and donor profile page to the board at the next meeting.
- Mike will open the foundation's checking account at Blue Valley Bank.
- Mary Ann will meet with the Parks and Rec department to discuss pros and cons to address for Arti Gras next year. Alice and Susie will attend.

New items:

- Mike stated the foundation's 501(c)(3) application is in process. He will write the letter explaining why we are asking for reinstatement of our 501(c)(3) designation.
- Chris will work with Richard Coleman and get the information to the Plan Commission members.
- Chris will provide a timeline including owners and responsibilities.
- Susie will email the April 21st minutes to the board and ask for approval.

 /s/Susie Rawlings
Susie Rawlings, Secretary