

Minutes

The City Council of the City of Leawood, Kansas, met for a Special Call Meeting at City Hall, 4800 Town Center Drive, at 6:00 P.M., on Monday, October 21, 2013. Mayor Peggy Dunn presided.

Councilmembers present: Debra Filla, Lou Rasmussen, Carrie Rezac, Jim Rawlings, Julie Cain, James Azeltine, and Tom Robinett

Councilmembers absent: Councilmember Andrew Osman

Staff present: City Administrator Scott Lambers	City Attorney Patty Bennett
Police Chief John Meier	Public Works Director Joe Johnson
Fire Chief Dave Williams	Parks & Rec Director Chris Claxton
Info Systems Director Mark Andrasik	Recreation Superintendent Kim Curran
Comm Dev Director Richard Coleman	Finance Director Dawn Long
Planning Official Mark Klein	City Clerk Deb Harper
GM Ironhorse Golf Jamie West	Assistant City Clerk Pam Gregory

Review Fee Policy; Proposed 2014 Fee Schedule

Mayor Dunn called the meeting to order at 6:00 P.M. Introductions were made by those present.

Opening Remarks – City Administrator Scott Lambers

When the Fee Schedule was reviewed last year, the City Council had requested that this be done on an annual basis. City staff will target the first or second meeting annually in November so the fees are in place by the second Governing Body meeting in December.

Director Chris Claxton – Parks and Recreation Department

Typically, they do not increase fees unless there is valid reason, such as a cost increase in equipment or labor, or just trying to align with some of the other fees. There is an increase of \$100 over the 12-month period for all categories in the Triple Crown Club. Soccer and T-Ball/Coach Pitch have increased \$5.00. Demand for the Lodge remains high. An increase in fees for the Lodge would only be applicable to people who reserve the facility in 2014. Anyone who has reserved the facility in 2012 or 2013 for a 2014 or 2015 date will be charged the current rates. She proposed they eliminate the 8-hour package rate and replace it with the 10-hour rate after discovering that most groups rent for 10-12 hours. They expect to see these same types of inquiries for the Ironhorse Clubhouse, once the expansion is complete. Recreation Superintendent Kim Curran stated since they began renting the Lodge in 2004 there have been 377 rentals from residents and 372 from non-residents. Ms. Claxton stated Leawood residents will be allowed to reserve the Lodge 18 months in advance and non-residents 17 months. Ms. Curran confirmed the Lodge fees would increase from \$280 to \$290 per hour for residents and increase from \$325 to \$340 per hour for non-residents (4-hour minimums). The Lodge is currently booked through February, 2015.

Councilmember Rasmussen suggested that staff give preference to Leawood residents in reserving all of the City's programs, including the Lodge and Clubhouse. Ms. Claxton replied currently, the Clubhouse fees will be similar to the Lodge until demand is determined. The policy will need to allow first priority to golf events; however, they will not want to turn away other events in the process. Jamie West, GM Ironhorse Golf, suggested they rely on Troon Golf, the managing company, to handle these types of things. They currently have several plans in place. Ms. Claxton confirmed staff has been looking into options that may allow preference to Leawood residents in the City's programs.

General Manager Jamie West – Ironhorse Golf Course

Their team conducted a survey on comparable golf rates. Most competitors charge \$15 to \$20 for their golf cars. Ironhorse has increased its car rate from \$10 to \$12 to become more in line with competitors and help increase overall revenues. If these fees are increased too much at once, they could potentially lose clients they are trying to gain and preferred incremental increases. There is an increase of \$100 over the 12-month period for all categories in the Triple Crown Club. The highest daily rate for prime-time 18-hole play is \$71.00, which includes green fees and golf cars.

Director Richard Coleman – Community Development Department

Mr. Coleman recommended fees be added to include several sign types that have been added to the Leawood Development Ordinance [LDO] during the past year. These would include canopy, awning, and blade signs. No changes are proposed to the existing fees as these fees are in line with other cities within Johnson County. Most of their revenue is generated from new building construction fees. They are on target to exceed their estimate for this year and may exceed the actual cost of running the department. City Administrator Scott Lambers noted the 5-10 year model shows building permit fees decreasing by \$50,000 or 10% per year due to the eventual build-out of the City. They will still need to have planning and inspection staff; however, they will not have the revenue being generated. This will become more of a General Fund Operation, as opposed to a fee structure. Mr. Coleman stated The Building Valuation Data [BVD] Table is the current foundation for establishing the value of construction projects in Leawood. The BVD Table provides the average construction costs per square foot for each type of occupancy and type of construction. Every 6 months the International Code Council updates this table to reflect the most current average costs of construction nationwide. He recommended they adopt the updated standard released in August, 2013. The average increase between the 2012 BVD and the 2013 BVD is 4.4%.

Director Joe Johnson – Public Works Department

The inspection for site review of swales and BMP's are increasing from \$75 to \$100 per inspection. Other fees will remain as is. No large new development infrastructure is anticipated at this time.

Fire Chief Dave Williams – Fire Department

Burning permit fees are \$100. All other permits are \$50 as listed in the International Fire Code.

City Attorney Patty Bennett – Legal Department

The City Council will receive a memo in a future packet for acceptance to amend some of the court fees.

There being no further business, the work session was adjourned at 7:00 P.M.

Pam Gregory, Recording Assistant City Clerk