

## Minutes

The City Council of the City of Leawood, Kansas, met for a Special Call Meeting at City Hall, 4800 Town Center Drive, at 6:00 P.M., on Monday, July 19, 2010. Mayor Peggy Dunn presided.

**Councilmembers present:** Jim Rawlings, Julie Cain, Andrew Osman, Gary Bussing, Lou Rasmussen, and James Azeltine

**Councilmembers absent:** Councilmembers Debra Filla and Mike Gill

**Staff present:** Scott Lambers, City Administrator  
Patty Bennett, City Attorney  
Joe Johnson, Public Works Director  
Richard Coleman, Community Dev. Director  
Deb Harper, City Clerk  
Pam Gregory, Assistant City Clerk

**Others Present:** None

## **Review Mission Statements of Various Committees and Boards**

Mayor Dunn called the meeting to order at 6:10 P.M. Introductions were made by those present.

### **Opening Remarks**

City Administrator Scott Lambers stated as part of the Council's Goals and Objectives, each of the City's boards/committees have established their own mission statements. If the Council makes any revisions, they will be returned to the committees for comment and then returned to the Council for final disposition.

### **Discussion**

Mayor Dunn noted to add Scott Lambers as the Liaison to the Gezer Region Sister City Committee.

Councilmember Bussing thought it would be helpful to have a tasking statement included stating the original intent of the committees.

Mayor Dunn thought most of the committees were developed since she had been called to the City and many didn't include a task statement.

Councilmember Bussing thought the Ironhorse Advisory Board had been created to mediate fencing issues between the golf course and its surrounding neighbors. Over time, their mission has developed to include oversight of the Mayor, City Council, and residents. He was uncomfortable discussing their Mission Statement without knowing what they were tasked to do.

Mr. Lambers agreed that the Golf Committee was established to resolve the fencing issues and had evolved into other things. The committees that were statutorily created can be identified in the State Statutes; however, for the others, it will take some research to determine if there was directive when they were created.

Councilmember Rasmussen recalled several golf course issues that needed to be resolved and stated no one on the committee would have made recommendations to the Council if they hadn't had authorization.

Mayor Dunn clarified all of the groups were simply making recommendations.

Councilmember Rasmussen stated the Ironhorse Advisory Board had reviewed the Mission Statement and revised it to read: "To provide oversight and recommendations to the Mayor and City Council regarding operation, maintenance, and capital requirements of Ironhorse Golf Course with the goal of delivering an upscale golfing venue."

Councilmember Bussing wanted to know the added value of the Advisory Board since they have a management company [Troon Golf] instructed to operate and maintain the course and report to City staff.

Mayor Dunn noted when there were previous issues with the golf course; the board was a buffer between the Council and residents. Since the City hired Troon to manage the course, there have not been any complaints. If future issues arise, the Advisory Board can serve as a sounding board for the citizens. She thought the Mission Statement was broad enough to capture the role of the Advisory Board.

Councilmember Cain referred to the Amphitheater Committee Mission Statement and wanted clarification of the following language; "assist the City in raising funds." Mayor Dunn clarified the committee was acting with authorization on behalf of the City.

Councilmember Azeltine thought the Amphitheatre Committee had originated as a task force. Mayor Dunn indicated they are a task force; however, they call themselves a committee. The Bicycle Friendly Committee was also approved as a task force. Councilmember Azeltine thought this was in-line with Councilmember Bussing's point. When task force groups are appointed, they should have specific objectives or a time frame in mind and then upon completion, the task force is dissolved. Mayor Dunn thought since they knew the Amphitheatre Committee was temporary; they could leave it as is. She clarified that the Bicycle Friendly Committee was a sub-committee of the Parks and Recreation Advisory Board.

Mr. Lambers noted the heading could be changed to read “Standing Committees/Boards Mission Statements,” and they could remove the Amphitheatre Committee from this list since they are temporary.

Mayor Dunn clarified that a task force has a specific task they are charged to accomplish and once it’s accomplished, there is motion in a public meeting to dissolve it.

Councilmember Bussing thought the Amphitheatre Committee should serve as a mediator between dissatisfied citizens and the City Council. Mayor Dunn indicated they should go directly to the Parks and Recreation Advisory Board with any concerns.

Councilmember Azeltine thought since some of these committee descriptions were established by ordinance, they should be cognizant that if they revise them, the ordinance would also need to be revised. Mayor Dunn thought they could check into this and revise the ordinance at a future public meeting; however, they could still change the language this evening.

Mayor Dunn noted the Leawood Foundation had articles of incorporation filed with the Secretary of State and their Mission Statement was done by the board of directors. City Attorney Patty Bennett confirmed that the Leawood Foundation and Stage Company were their own corporate entities.

### **Suggested Mission Statement Language**

Arts Council

To recommend to the Governing Body how to establish unique artistic programs that will enhance and promote the cultural life for the City of Leawood and the citizens which it serves

Board of Zoning Appeals [BZA]

To recommend to the Governing Body how to ensure the fair and balanced review of the LDO by applying criteria contained in the LDO [§16-6-4] in ruling on applications for variances, exceptions, and appeals from property owners

Leawood Foundation

To recommend to the Governing Body how to provide resources for activities and projects that promote the quality of life in the City of Leawood that might not be provided through tax dollars

Gezer Region Sister City Committee

To recommend to the Governing Body how to maintain and enhance a Sister City relationship through the exchange of periodic delegation visits providing a venue for the discourse of political and governmental administrative philosophies and cultural education opportunities in order to forge common bonds of friendship, respect and greater understanding

Sustainability Advisory Board

To recommend to the Governing Body initiatives to lead, motivate, and collaborate with Leawood citizens to increase recycling, encourage conservation, and promote 'green' mobility options in the City of Leawood

Historic Commission

To recommend to the Governing Body how to identify, protect and preserve the historical, architectural and cultural heritage of Leawood, and to make that heritage accessible to its citizens for their use and education through appropriate means

I-Lan Sister City Committee

To recommend to the Governing Body how to foster international cooperation and understanding between the City of Leawood and the City of I-Lan, Taiwan. This committee is dedicated to providing a broader understanding of the history and the culture through cross-city exchanges of individuals, groups, and organizations, and by engaging in cultural and educational endeavors

Parks & Recreation Advisory Board

To recommend to the Governing Body how to create recreational opportunities for growth and enhancement by developing diverse services and programs that promote citizen involvement and a strong sense of community while striving to increase the social, cultural, and physical well-being of its residents and visitors

Planning Commission

To recommend to the Governing Body how to ensure the orderly development of the City by conducting fair and balanced deliberations; by protecting the City's residential, commercial, historic, and cultural resources; and by giving voice to the citizens of Leawood and their values in their quest for a sustainable and quality environment

Arts in Public Places [APPI]

To recommend to the Governing Body how to integrate highly visible art into the Leawood community for the purpose of creating a legacy of works to be enjoyed by current and future generations

Public Works Committee

To recommend to the Governing Body how to support and enhance the high quality of life for the City's residents and businesses by providing a public forum to address issues such as transportation, safety, and infrastructure maintenance

Stage Company

To recommend to the Governing Body how to provide the residents of Leawood and the surrounding area with the experience of community theatre, both as participants and as spectators. This includes theatrical productions, educational programming, and business-community cooperation, enhancing the quality of life for all

Stormwater Management Committee

To study stormwater issues and recommend to the Governing Body how to enhance the stormwater policy. To provide a forum for citizens, staff and Council to discuss stormwater concerns and issues

Mr. Lambers commented since the Leawood Foundation, Stage Company, and Amphitheatre Committee doesn't fall under a standing committee/board, they should be removed from this list. Mayor Dunn concurred; however, she wanted to keep the suggested Mission Statements.

Councilmember Bussing reiterated that the Mission Statement for the Ironhorse Advisory Board was inconsistent with the way the course operations and management is handled. He didn't feel Troon should be reporting to the board and should only report to the City Council and staff.

Councilmember Rasmussen confirmed that Troon drafts a budget and it is then forwarded to the board for input and then forwarded with recommendations to City staff for approval or denial.

Councilmember Azeltine stated the Ironhorse Advisory Board serves as a link between citizens using the facility and the Governing Body. He felt it would cause disconnect if they were to go directly to staff. Councilmember Bussing thought this was an appropriate purpose for the Advisory Board. He felt Troon should only forward courtesy budget reports to the board. Councilmember Azeltine clarified they were still reporting to City staff and he didn't feel it was harmful to have this communication go through the board as well.

Councilmember Bussing clarified that the operations and maintenance of the golf course was the responsibility of Troon, as overseen by City staff. Councilmember Azeltine agreed that Troon is responsible; however, he indicated the board wanted to remain informed. If recommendations need to be made to the Governing Body, they come from Troon through the Advisory Board as a conduit.

Mr. Lambers agreed that the Advisory Board could serve as a sounding board in terms of issues or improvements; however, it was inappropriate for them to be involved in the recommendation of budget operations since they aren't responsible for it.

Councilmember Rasmussen stated no one on City staff had the knowledge of golf course operations and maintenance and historically, they needed the competence of the Advisory Board.

Councilmember Rasmussen confirmed with Mr. Lambers that Troon would go to the City Council if they have issues with administration.

Mr. Lambers thought it may be more appropriate for the Ironhorse Advisory Board to be a sub-committee of the Parks and Recreation Advisory Board and could meet quarterly instead of monthly. Mayor Dunn confirmed the Chairman of the Ironhorse Advisory Board had indicated he wanted to scale back the number of meetings.

Councilmember Azeltine felt the board helps give the course a private feel in comparison to other public golf courses. The members like knowing they can go to the board with any issues. He felt they were less likely to make mistakes if the staff and committee were fully engaged.

Mr. Lambers noted there may be future issues that could be handled by the staff and Troon and other more complicated issues that should go under the advisement of the board.

Mayor Dunn suggested the following language:

Ironhorse Advisory Board

To provide oversight and make recommendations to the Governing Body and to receive reports regarding the operation, maintenance, and capital requirements of Ironhorse Golf Course and to be a conduit between patrons with the goal of delivering an upscale golfing venue

Councilmember Bussing preferred that issues in regard to operations and maintenance come to the City Council first, and then be referred to the Ironhorse Advisory Board. Councilmember Azeltine felt this would cause them to become more of a reactionary type of board. If there is an issue, it's more likely to snowball if the committee isn't engaged.

There being no further business, the meeting was adjourned at 7:25 P.M.

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Pam Gregory, Recording Deputy City Clerk