Welcome, Introductions, and News
- Welcome new member Dan Schaeffer. Members greet another. Guest introductions.

The BFC meeting came to order.
- Bill Blessing made a motion to approve the agenda. Bill Day seconded the motion. Motion passed unanimously.
- The amended October 5th, 2016 minutes and was approved, seconded, and passed unanimously.
- Effective January 2017, Kevin Corbett will take the Chair position.

Main Routes to Schools Project
- Gareth Matthews from the SAB and Mission Trail Elementary Liaison shared his reasons for recommending the development of main routes to school with the BFC. Gareth Matthews sees that design standards and even ordinances are built with a focus on adults and not so much for children who behave differently. He would like to take a more focused approach in the needs of children along the main routes to school. He shares that there are opportunities that can make a child’s route to and from school much safer. For example, painting lines for cross walks to keep cars from parking in intersections at school pick up times (e.g. adding a crosswalk at 132nd Street and Howe). He shares the Mission Trail Elementary School principal’s letter concerning safety among traffic and cars. He shares experiences of snow never being cleared from sidewalks, sidewalks in disrepair and lawn sprinklers wetting the sidewalk forcing kids to walk out in the street.
- Debra Filla shared with the BFC that perhaps every school could consider developing main routes to school for their students to improve the ability of students to walk or bike to school. Main routes to school identified to the city from the school could be used to priorities missing sidewalk segments or other lacking infrastructure. The BFC and SAB members could approach the schools and help them identify their main routes to school.
- Brookwood Elementary School is moving to the Sprint Tech Center down the street for one year. This sizable community bikes and walks daily. These guest parents are voicing their safety concerns, crossing guard issues, crossing 103rd area, etc. They have identified some of these hot spots and can present a list. The new location has even greater risks: no cross walk, it is on top of a hill, more areas to cross with busier streets, etc. They want to hear staff’s guidance and continuation of changes for these hotspots at Brookwood, inputs on the building planning stages, and what to do about the year they are displaced. Bill Blessing mentioned that the Public Works department plan projects years in advance of where they are doing work. He mentions what could be done to make that area as safe as it can be like sidewalk connections and paint. That gives almost 2 years to make Brookwood safer. Debra Filla suggests a separate meeting for Brookwood and for Gareth Matthews to explain what he had done with Mission Trail, to create the process and to have their feedback on it so that this could be applied to other schools. The parents would like their roles defined in regards to the principal, council, etc. Discussion continues briefly.
- Gareth Matthews shares his experience with Mission Trail. He explains the process he suggests the City and parents use.
  - First step is awareness; making the Designated School Routes process known to Leawood school communities.
  - Second step is driven by the school community. They consider and list their issues, review routes and note areas in which improvements can and should be made, research kid populations by subdivision within their school’s boundaries (to understand how many students will be addressed by the recommendations). The
key is to do the work before asking the City to be involved, so that the school community can be confident in what it is looking for and why. He displays the route map and further explains his research and process. Members and guests discuss the process further.

- Step three involves making the school aware of the initiative and is the opportunity for the parents to ensure that the school knows what is going on and is generally supportive.
  - A top concern at Brookwood is people blowing through the crosswalk with kids in it. Phil Goff suggests that calls be made to the traffic sergeant, currently Tim Anderson with these concerns. The City contracts crossing guards. If one is not present then a call must be made to the sergeant to have one there or police presence. A guest explains her involvement and the process she has went through for a crossing guard when the schools changed contracts. Debra Filla shares Lisa Harrison and Jim Rawlings contact information.

- Step four is making sure that the individuals in the school community working on the proposal are on the right track with the community. He received letters and support from the principal and PTO prior to speaking with the City. Once that information is collected then it is time to send something to the City. He shares his examples and the development of the City of Leawood Designated School Route Program.

- Step five is to meet with the City and discuss plans, options, and solutions. Give people plenty of time to review materials prior to the meeting so that it is more productive. Not everyone is going to agree on all issues at these meetings, and he suggested having people come back to another meeting after reviewing possible solutions that were discussed previously. It’s important that the group get back within 45 days to develop a plan that will be sent to the council. Keeping momentum is important.

- The last step is that the City Council receives the recommendations arising from the work. Items in which there has been consensus and solutions developed will be added to the City’s Master Plan (subject to City Council’s formal approval). The City Council will also provide guidance to the City and community on the issues that did not achieve consensus.

- Members and guests share more examples and discuss their concerns. Examples included shoveling snow off driveways and sidewalks so kids are not in the street as they walk or bike to school on 103rd Street. It is such a problem that the Girl Scouts took this on as their Silver Project. Brookwood guests will need to contact Overland Park for immediate assistance at the temporary location with Crossing Guards, etc. since they are moving to Overland Park. There will need to be a partnership between Leawood and Overland Park Polices. Debra Filla would like to have packet available with sample letter. Whereas, Gareth Matthews would like to have a meaningful conversations with those involved. Discussion continues for main routes to school.

**City Department Reports**

- **David Levy** met with residents along Mission Road from 119th to 124th. It is a CARS project and will be reimbursed 50%. In 2018, the City is doing a storm sewer project, curb project, mill and overlay and street lights. The self-propelled Leawood recommends for that section of roadway is to add sidewalks. There are no sidewalks on the west side of Mission from 119th to 124th. There are sidewalks on the east side. Public Works met with the Public Works Committee and sidewalks were recommended. They were instructed to notify the residents of the plans. Half of the property owners showed up were 100% against the sidewalks or bike lanes. It will go to the Council first Monday of December for their recommendation to get the sidewalks constructed. The Council will decide whether to include sidewalks and/or restripe the roadway for bicycle lanes. A brief discussion follows about resident concerns like drainage, snow removing from sidewalks, and maintenance. The residents were told it could be done within the 12 foot right-of-way (3 foot green space, 5 foot sidewalk). Anybody is welcome to show up at the next Council meeting to speak in favor of the plan, etc. Members continue infrastructure and process discussion.

- **Phil Goff** reported that the Police received a letter from the Brookwood PTO a few months ago praising their enforcement efforts at that school. He was very much surprised by Brookwood guest comments.

- **Mark Klein** mentioned a couple of developments for the November 22nd Planning Commission meeting. One is the Village of Leawood (formerly Estates of Old Leawood) that has a pedestrian bridge across Dykes branch with a pedestrian trail that connects the pedestrian bridge with 89th Street. The developer is wanting to rezone the entire property RP-2 (Planned Cluster Detached Residential) and have stated that they do not want to have a park with trails, as the Estates of Old Leawood did, because of liability issues.

**Adjourn**

- The meeting ended. The next regular BFC meeting of January 4, 2017.